

NASHVILLE PUBLIC LIBRARY

Board of Trustees Meeting

September 19, 2023



Nashville Public Library Board of Trustees
Agenda
September 19, 2023
Bordeaux Branch
4000 Clarksville Pike
Nashville, TN 37218
12:00 noon

- I. Call to Order / Roll Call
- II. Metro Ordinance required to be announced at all Board Meetings – *Chair, Joyce Searcy*
 - a. “Pursuant to the provisions of § 2.68.030 of the Metropolitan Code of Laws, please take notice that decisions of the Nashville Public Library Board may be appealed to the Chancery Court of Davidson County for review under a common law writ of certiorari. Any appeal must be filed within sixty days after entry of a final decision by the Board. Any person or other entity considering an appeal should consult with an attorney to ensure that time and procedural requirements are met.”
- III. Public Comments
- IV. Board Chair Comments, *Joyce Searcy*
- V. Approval of Minutes: July 18, 2023
- VI. Resolution to Recognize the Bordeaux Library Staff, *Joyce Searcy*.....pg. 70
- VII. Presentation of the Library Director Finalists, *Karen Miller*, Principal and Owner at Bradbury Miller Associates and *Razel Jones*, Workforce Diversity Manager at Metropolitan Government of Nashville and Davidson County
- VIII. Interim Library Director Report, *Terri Luke*
- IX. Foundation Report, *Shawn Bakker*
- X. New Business
 - a. Approval for Interim Director Salary Increase, *Susan Drye*.....pg. 72
 - b. Early Literacy Presentation, *Lisa Wiltshire*, Program Director at the Prenatal to 3 Impact Center at Vanderbilt University
- XI. Adjournment

Next Scheduled Board of Trustees Meeting
October 17, 2023
Main Library
615 Church Street
Nashville, TN 37219
12:00 noon

Nashville Public Library Board of Trustees
Meeting Minutes
July 18, 2023
Main Library
615 Church Street
Nashville, TN 37211
12:00 PM

Members Present: Joyce Searcy, Katy Varney, Kate Ezell, Charvis Rand, Nadine De La Rosa, Robert Oermann

Library Staff: Terri Luke, Linda Harrison, Lee Boulie, Susan Drye, Jen Schmid, Larry Jirik, Andrea Fanta, Sherry Adams, Rachel Krohn, Shawn Bakker

Others: Derrick Smith, Assistant Metropolitan Attorney at Metropolitan Government of Nashville and Davidson County

I. Call to Order/ Roll Call

- a. The meeting was called to order at 12:04 PM.

II. Metro Ordinance required to be announced at all Board Meetings – *Chair, Joyce Searcy*

- a. “Pursuant to the provisions of § 2.68.030 of the Metropolitan Code of Laws, please take notice that decisions of the Nashville Public Library Board may be appealed to the Chancery Court of Davidson County for review under a common law writ of certiorari. Any appeal must be filed within sixty days after entry of a final decision by the Board. Any person or other entity considering an appeal should consult with an attorney to ensure that time and procedural requirements are met.”

III. Board Chair Comments, *Joyce Searcy*

- a. Ms. Joyce Searcy updated The Library Board that there were 29 candidates submitted by the application deadline. Ms. Searcy asked The Library Board to hold August 22nd and 23rd for the final round of interviews. Mr. Derrick Smith stated that The Library Board is allowed to ask candidates questions outside of those that are preapproved, but Mr. Smith urged The Library Board members to make sure that their questions were lawful and did not lead candidates to answer in any specific way. Mr. Smith added that the final interview round would be considered a public meeting.
- b. Ms. Searcy informed The Library Board that she received a letter of recommendation from a library employee on behalf of a candidate. Ms. Searcy instructed said employee

to send the recommendation letter directly to Bradbury Miller and reminded The Library Board to refrain from any correspondence with employees regarding recommendations for candidates.

IV. Approval of Minutes: June 20, 2023

- a. Mr. Charvis Rand made a motion to approve the June 20th board meeting minutes. Ms. Kate Ezell seconded. The motion passed unanimously.

V. Interim Library Director Report, *Terri Luke*

- a. Ms. Luke updated The Library Board on the Summer Reading Program; the goal was to read for 130,000 days, and as of July 18th, that goal was surpassed at 135,849 days with 13 days left for the Summer Reading Program 2023. Ms. Luke added that participants have been pleased with the new changes made to this year's Summer Reading, especially the ability to choose whether NPL donates to Oasis Center, The Humane Society, or Book'em.
- b. Ms. Luke informed the Library Board that Ms. Marian Christmon was working to have WeGo buses wrapped with advertisements about the Affordable Connectivity Program to get the word out to more qualifying community members.
- c. Ms. Luke stated that the final budget from the mayor's office was an additional \$1,956,000, which should help the administrative team meet the goals set in the budget equity tool.

VI. Foundation Report, *Shawn Bakker*

- a. Ms. Shawn Bakker stated that the Foundation had met all fundraising goals for the 2023-2024 Fiscal Year.
- b. Ms. Bakker updated The Library Board on the vacant space on Church Street and stated that they were in negotiations with two potential tenants. Ms. Bakker added that the current owner of the Copper Branch was trying to sell to a new owner (assigning the remainder of the lease to a new owner), and by the requirement of the lease, the Foundation would need to address The Library Board regarding the assignment and assumption of a sublease agreement. Ms. Bakker explained further that the Foundation was not willing to release the current owner of being the guarantor because complete financial records from the prospective owner had not been presented; therefore, until the Foundation received a more complete picture of the new owner's financial package, they would not be willing to release the current owner from the lease agreement. Ms.

Bakker made a recommendation to The Library Board to approve to accept the assignment and assumption of the sublease agreement. Mr. Smith interjected that legal would need more information before The Library Board made a formal decision, as he was not sure what The Library Board's role would be in this sort of decision, if any. Mr. Smith explained that Metro already had a public property division that deals with all property transactions, and he would like to make sure the recommendation made by Ms. Bakker did not surpass any other protocol. Mr. Smith suggested The Library Board call a special meeting in August to potentially address the recommendation presented by Ms. Bakker.

VII. Board Elections

- a. Mr. Rand made a motion nominating Ms. Searcy to remain Chair of The Library Board. Mr. Oermann made a motion to close nominations for Chair. Ms. Katie Varney managed the motion. The motion passed unanimously.
- b. Mr. Rand made a motion nominating Ms. Varney to remain Vice Chair of The Library Board. Mr. Oermann made a motion to close nominations for Vice Chair. The motion passed unanimously.
- c. Mr. Rand made a motion nominating Mr. Oermann to remain Secretary of The Library Board. Ms. Ezell made a motion to close nominations for Secretary. The motion passed unanimously.

VIII. New Business

- a. Nashville Public Library – CIPA Compliance Internet Safety Policy, *Lee Boulie, Susan Drye*, Resolution 2023 – 7.01
 - i. Ms. Susan Drye stated that USAC (Universal Service Administration Company) administers universal service funds under the direction of the FCC (Federal Communications Commission). Ms. Drye continued that a portion of the universal service fund went towards the E-Rate program, which ensured that schools and libraries had high-speed internet access and internal communications at affordable rates. Schools and libraries were required to annually apply for E-Rate funds, and NPL has received E-Rate funding since 2000 (currently at 90% discount through E-Rate for NPL). Ms. Drye explained that NPL had never been audited by USAC until this year, where USAC audited July 2020 – June 2021 fiscal year. NPL had one finding from USAC, which

stated, “While the beneficiary was not technically compliant with all the CIPA requirements, the beneficiary substantially complied with the spirit of the CIPA requirements.” USAC auditors recommended that NPL revise the ISP (Internet Safety Policy) and ensure the required internet safety policy elements were addressed; in addition, NPL would need to review all policies regularly and ensure that they were compliant.

- ii. Ms. Drye stated that the last time The Library Board addressed NPL’s ISP and CIPA policies was November 18th, 2003.
 - iii. Ms. Drye informed The Library Board that the changes to the CIPA Compliance Internet Safety Policy needed to address “access to minors to inappropriate matter on the internet and the World Wide Web, safety and security of minors when using electronic mail, chatrooms, and other forms of direct electronic communications, unauthorized access—including so-called “hacking” and other unlawful activities by minors online, unauthorized disclosure, use, and dissemination of personal information regarding minors, and the measures designed to restrict minors access to materials harmful to minors.” NPL’s response was as follows: “Nashville Public Library will update our internet access, Computer Use, and CIPA Compliance Internet Safety Policies to address all CIPA requirements. The Nashville Public Library Board will vote on these new policies at their next scheduled meeting on July 18th, 2023, 12 PM in the Library Boardroom.”
 - iv. Ms. Ezell asked how these policies were supervised in real-time. Ms. Drye answered that ultimately parents were responsible for supervising their minors, but NPL provided the filters for protected internet use.
 - v. Mr. Oermann asked for clarification on the *2021 Tennessee Code § 10-8-102 Confidentiality of Library Records* (page 50 of July 18th Board Packet), section b3. Ms. Drye explained that there were fees in place for replacing lost or stolen materials.
 - vi. Mr. Rand made a motion to adopt changes made to the CIPA Compliance Internet Safety Policy. The motion passed unanimously.
- b. Nashville Internet Access – Computer Use Policy, *Lee Boulie, Susan Drye*
Resolution 2023 – 7.02

- i. Ms. Lee Boulie stated the Internet Access and Computer Use Policy was an agreement that customers agreed to before accessing the internet, and it outlined the conduct requirements and consequences for violations of said requirements. Ms. Drye added that the policy is the first thing a patron would see when accessing the internet from a public library location.
- ii. Mr. Rand made a motion to adopt changes made to the Internet Access Computer Use Policy. Mr. Oermann seconded the motion. The motion passed unanimously.

IX. Staff Report

a. Studio NPL, *Linda Harrison and Niq Tognoni*

- i. Ms. Linda Harrison introduced Mr. Niq Tognoni to present an update to The Library Board on Studio NPL and teen spaces.
- ii. Mr. Tognoni shared that Studio NPL was a predominantly teen focused program. The program is on the third floor at Main but is also involved in outreach throughout the library system and the community.
- iii. Studio NPL served just under 13,000 patrons over 468 programs, which was up approximately 27% from the last fiscal year. One hundred per cent of the participants reported that their understanding of technology tools grew, and Studio was a valuable resource. Eighty-two per cent of participants were introduced to new pathways, and ninety-two per cent noticed growth in their soft skills (i.e., teamwork, resilience).
- iv. Mr. Tognoni shared that Studio NPL began tasking teens to design and teach workshops, one of which, called Teens Teach Tech, was becoming increasingly popular. Mr. Tognoni added that there were three summer intensives every year: Summer Studio—partnered with Southern Word to teach teens writing and performing skills through poetry and music, Print and Paper Intensive—featuring local artists teaching teens to create art with their hands, and Two-Minute Film Festival—program focused on script writing, film making, and editing.
- v. Mr. Tognoni shared that outreach had grown exponentially, since many teens did not have transportation to the Studio space at Main. Studio expanded its outreach to middle schools, high schools, and specialty schools, integrating

programming with classroom lessons. Mr. Tognoni stated that Mr. Mariano Hayes helped connect Studio NPL with Metro Parks programs, and Studio worked hard to obtain busing for teens to be able to attend summer programming at various Parks locations. Last Fiscal Year, Studio NPL visited 15 branches, 13 parks, 26 schools, 3 museums, and partnered with 5 community events.

- vi. Studio NPL conducted partnership showcases with Intersection (a spin-off of Nashville Symphony), Southern Word, Apple Music, and the National Museum for African American Music.
- vii. Mr. Tognoni shared that Studio opened its services to all ages programming, such as 3D Print-On-Demand, which allowed patrons of all ages with library cards to submit requests for 3D Printing and Design.
- viii. Ms. Varney asked if the Digital Inclusion division had partnered with Studio NPL teens. Mr. Tognoni stated the only current intersection had been the CyberSenior Program, where youth teach seniors how to use technology. Mr. Tognoni added that this year Studio produced a “Music for Seniors” program, where teens taught seniors how to make music using current technology.
- ix. Ms. Harrison added that Studio NPL and the Juvenile Court were working on a partnership where smaller makerspaces would be made available to juveniles who were incarcerated.

X. Adjournment

- a. The meeting was adjourned at 1:11 PM.

Next Scheduled Board of Trustees Meeting

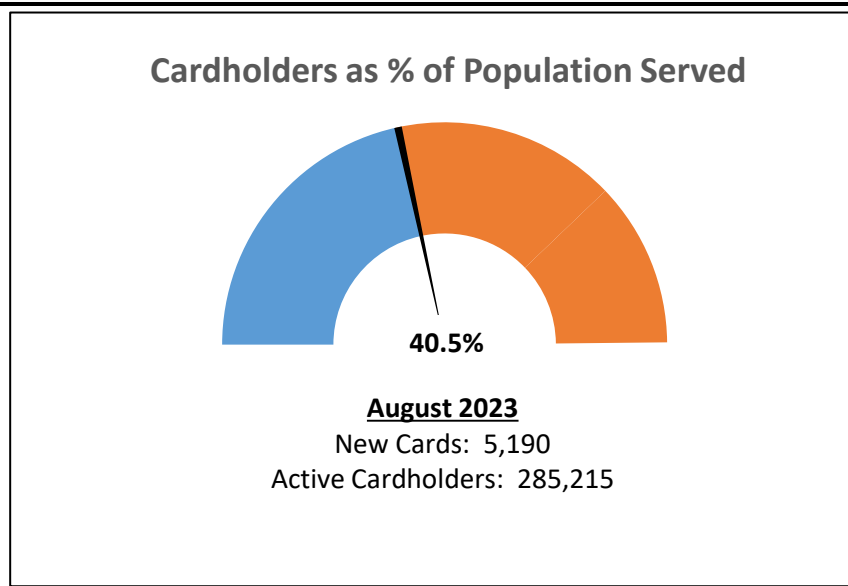
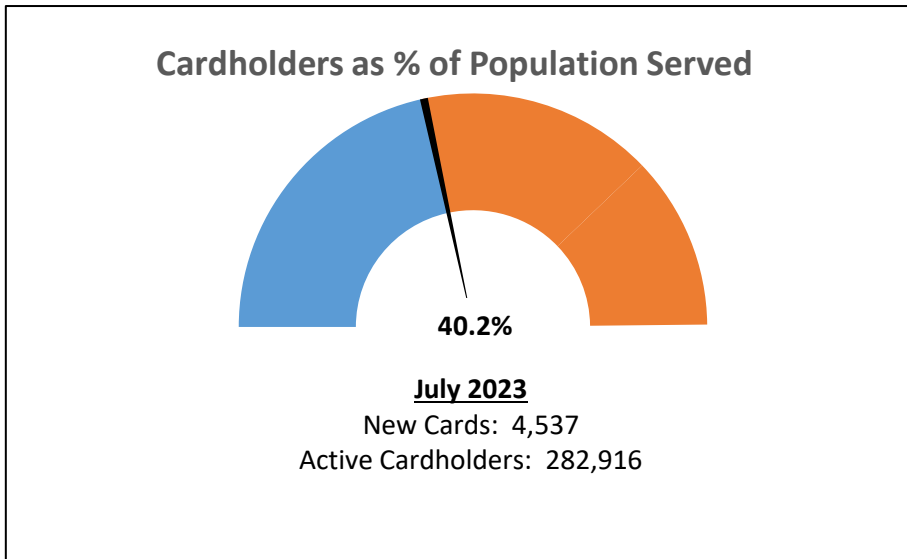
September 19, 2023

Bordeaux Branch

4000 Clarksville Pike

Nashville, TN 37218

12:00 PM



Statistical Summary – September 19, 2023

Nashville Public Library

Cardholders	Jul-23	Jul-23 Year-to-Date	Active Patron Cards	Average Cards in Last 12 Months
New Registrations	4,537	4,537	282,916	289,089

Volunteer Services	Jul-23	Jul-22	Year-to-Date	% Change 2022-2023
Number of Volunteers	155	146	155	6.16%
Volunteer Hours	995	1,067	995	-6.75%

Attendance for Room Use	Jul-23	Jul-22	% Change 2022-2023
Community Use	38,162	21,788	75.15%
Library Use	19,803	11,758	68.42%

Reference	Jul-23	Jul-22	% Change 2022-2023
Answered	25,008	16,802	48.84%

Cardholders	Aug-23	Aug-23 Year-to-Date	Active Patron Cards	Average Cards in Last 12 Months
New Registrations	5,190	9,727	285,215	290,005

Volunteer Services	Aug-23	Aug-22	Year-to-Date	% Change 2022-2023
Number of Volunteers	147	161	302	-8.70%
Volunteer Hours	1,012	1,177	2,007	-14.02%

Attendance for Room Use	Aug-23	Aug-22	% Change 2022-2023
Community Use	25,236	4,539	455.98%
Library Use	17,810	8,637	106.21%

Reference	Aug-23	Aug-22	% Change 2022-2023
Answered	27,499	18,342	49.92%

Statistical Summary – September 19, 2023

Nashville Public Library

Wireless Data

Wireless	Month				
	Jul-23 Sessions	Jul-23 % of Total	Wireless %	Jul-22 Sessions	% Change 2022-2023
Bellevue	2,677	8.22%	70.6%	2,366	13.14%
Bordeaux	1,597	4.90%	59.6%	1,302	22.66%
Donelson	434	1.33%	43.7%	681	-36.27%
East	475	1.46%	48.1%	483	-1.66%
Edgehill	241	0.74%	40.4%	381	-36.75%
Edmondson Pike	1,946	5.97%	56.2%	1,585	22.78%
Goodlettsville	705	2.16%	45.0%	932	-24.36%
Green Hills	1,640	5.03%	60.3%	1,975	-16.96%
Hadley Park	365	1.12%	46.0%	300	21.67%
Hermitage	2,311	7.09%	57.4%	1,758	31.46%
Inglewood	576	1.77%	41.1%	479	20.25%
Looby	285	0.87%	29.5%	197	44.67%
Madison	1,491	4.58%	49.2%	870	71.38%
Main	11,936	36.64%	70.4%	10,118	17.97%
North	163	0.50%	27.6%	157	3.82%
Old Hickory	485	1.49%	72.7%	376	28.99%
Pruitt	622	1.91%	48.6%	463	34.34%
Richland Park	706	2.17%	46.0%	635	11.18%
Southeast	3,441	10.56%	58.5%	5,566	-38.18%
Thompson Lane	337	1.03%	30.4%	147	129.25%
Watkins Park	141	0.43%	24.2%	113	24.78%
NPL Total	32,574		58.6%	30,884	5.47%

Wireless	Month				
	Aug-23 Sessions	Aug-23 % of Total	Wireless %	Aug-22 Sessions	% Change 2022-2023
Bellevue	1,679	6.11%	69.2%	1,327	26.53%
Bordeaux	1,254	4.56%	51.6%	584	114.73%
Donelson	297	1.08%	46.8%	419	-29.12%
East	662	2.41%	52.8%	390	69.74%
Edgehill	207	0.75%	49.3%	179	15.64%
Edmondson Pike	1,343	4.88%	54.4%	961	39.75%
Goodlettsville	809	2.94%	50.7%	236	242.80%
Green Hills	878	3.19%	61.2%	1,157	-24.11%
Hadley Park	297	1.08%	47.5%	208	42.79%
Hermitage	1,541	5.61%	52.8%	971	58.70%
Inglewood	431	1.57%	40.7%	335	28.66%
Looby	257	0.93%	28.0%	93	176.34%
Madison	702	2.55%	37.6%	414	69.57%
Main	9,809	35.68%	65.8%	5,673	72.91%
North	86	0.31%	29.1%	97	-11.34%
Old Hickory	900	3.27%	64.2%	212	324.53%
Pruitt	613	2.23%	46.1%	323	89.78%
Richland Park	496	1.80%	45.0%	416	19.23%
Southeast	4,766	17.34%	69.1%	387	1131.52%
Thompson Lane	260	0.95%	24.3%	153	69.93%
Watkins Park	206	0.75%	57.0%	68	202.94%
NPL Total	27,493		58.1%	14,603	88.27%

Statistical Summary – September 19, 2023
Nashville Public Library

Database and Website Data

Public Computer Use	Jul-23	Jul-22	% Change 2022-2023
Total Computer Use	23,050	20,078	14.80%
Total Wireless Use	32,574	30,884	5.47%

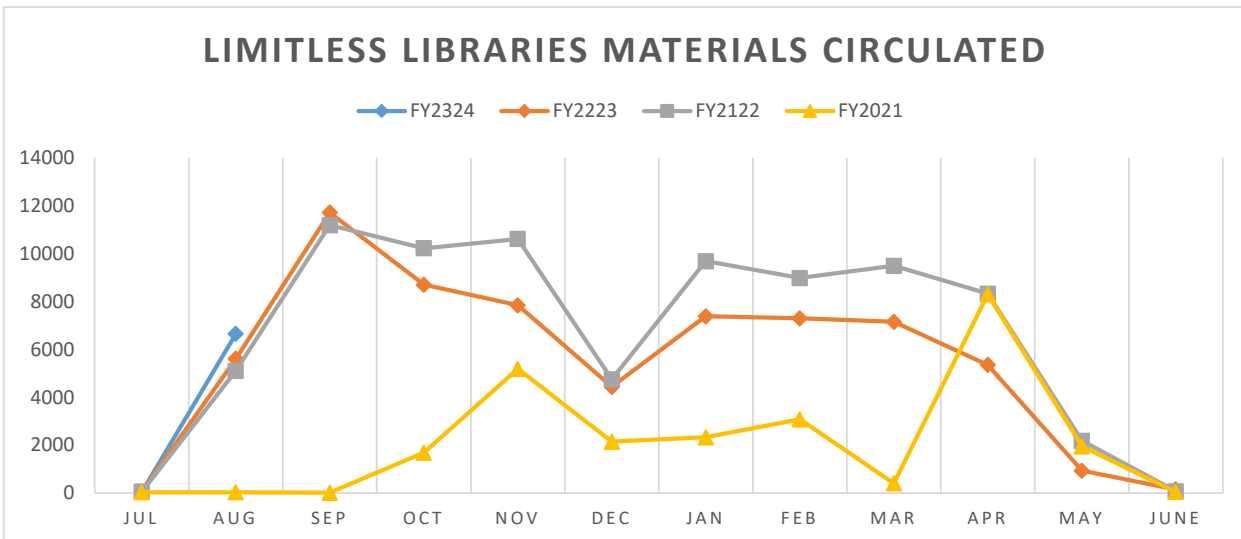
Website Visits	Jul-23	Jul-22	% Change 2022-2023
Webserver	361,540	345,921	4.52%

Database Usage	Jul-23	Jul-22	% Change 2022-2023
Sessions	3,028	3,018	0.33%

Public Computer Use	Aug-23	Aug-22	% Change 2022-2023
Total Computer Use	23,782	23,240	2.33%
Total Wireless Use	35,898	14,603	145.83%

Website Visits	Aug-23	Aug-22	% Change 2022-2023
Webserver	399,703	378,185	5.69%

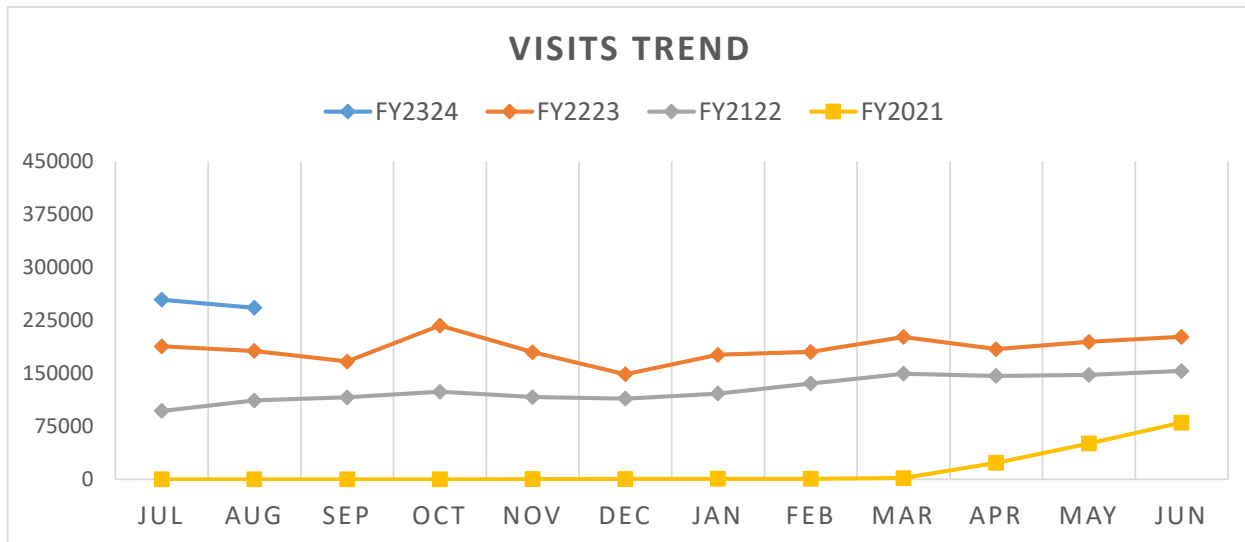
Database Usage	Aug-23	Aug-22	% Change 2022-2023
Sessions	15,509	10,457	48.31%



Statistical Summary – September 19, 2023

Nashville Public Library

Visits



Visits	Jul-23 Visits	Jul-22 Visits	% Change 2022-2023	Jul-23 Circ / Visit	Jul-22 Circ / Visit	% Change 2022-2023
Bellevue	19,676	19,709	-0.17%	1.15	1.19	-3.05%
Bordeaux	6,946	6,054	14.73%	0.43	0.55	-22.79%
Donelson	5,948	5,070	17.32%	0.81	0.87	-6.77%
East	8,751	6,368	37.42%	0.46	0.54	-14.63%
Edgehill	3,195	1,955	63.43%	0.38	0.57	-33.38%
Edmondson Pike	23,581	11,506	104.95%	0.90	1.66	-45.44%
Goodlettsville	5,984	6,695	-10.62%	1.52	1.30	16.64%
Green Hills	25,280	17,525	44.25%	1.13	1.69	-32.79%
Hadley Park	2,071	1,283	61.42%	0.29	0.22	33.06%
Hermitage	18,794	14,320	31.24%	0.91	1.15	-20.91%
Inglewood	13,977	11,609	20.40%	0.46	0.51	-10.22%
Looby	3,475	2,415	43.89%	0.22	0.22	-0.57%
Madison	18,754	14,824	26.51%	0.36	0.40	-10.99%
Main	45,232	34,725	30.26%	3.37	4.20	-19.77%
North	6,386	5,000	27.72%	0.11	0.10	12.34%
Old Hickory	2,438	1,728	41.09%	0.95	1.16	-18.55%
Pruitt	5,987	3,681	62.65%	0.06	0.07	-22.62%
Richland Park	8,781	7,018	25.12%	1.04	1.17	-10.55%
Southeast	14,816	8,027	84.58%	0.54	1.06	-48.67%
Thompson Lane	11,541	7,380	56.38%	0.26	0.37	-28.05%
Watkins Park	2,681	1,324	102.49%	0.08	0.04	93.13%
NPL Total	254,294	188,216	35.11%	1.19	1.54	-22.85%

Statistical Summary – September 19, 2023

Nashville Public Library

Visits	Aug-23 Visits	Aug-22 Visits	% Change 2022-2023	Aug-23 Circ / Visit	Aug-22 Circ / Visit	% Change 2022-2023
Bellevue	17,425	14,063	23.91%	1.27	1.63	-22.09%
Bordeaux	4,575	6,504	-29.66%	0.53	0.43	22.04%
Donelson	6,494	6,087	6.69%	0.75	0.76	-1.89%
East	11,968	9,529	25.60%	0.35	0.41	-13.56%
Edgehill	3,467	2,370	46.29%	0.38	0.43	-11.64%
Edmondson Pike	19,056	10,526	81.04%	1.03	2.01	-49.08%
Goodlettsville	6,163	6,392	-3.58%	1.63	1.52	7.59%
Green Hills	25,661	15,730	63.13%	1.07	1.77	-39.66%
Hadley Park	2,193	1,655	32.51%	0.27	0.28	-3.20%
Hermitage	16,382	10,957	49.51%	1.07	1.45	-26.61%
Inglewood	14,539	13,056	11.36%	0.46	0.47	-1.04%
Looby	3,088	2,861	7.93%	0.27	0.26	4.45%
Madison	14,352	9,649	48.74%	0.44	0.58	-23.85%
Main	46,324	31,610	46.55%	3.37	4.51	-25.22%
North	5,803	4,809	20.67%	0.13	0.16	-19.18%
Old Hickory	2,506	1,872	33.87%	0.92	1.07	-13.80%
Pruitt	8,374	6,058	38.23%	0.03	0.05	-29.88%
Richland Park	9,271	8,521	8.80%	1.06	1.00	6.11%
Southeast	9,902	7,830	26.46%	0.61	0.92	-33.84%
Thompson Lane	10,861	8,693	24.94%	0.24	0.32	-24.23%
Watkins Park	4,532	2,882	57.25%	0.03	0.04	-21.51%
NPL Total	242,936	181,654	33.74%	1.27	1.61	-21.13%

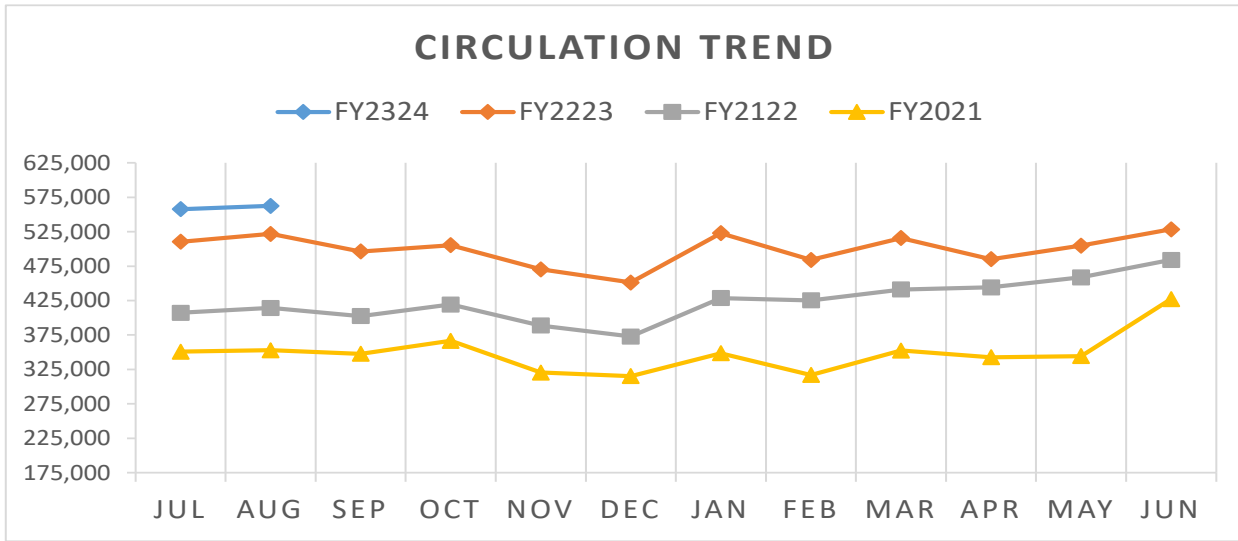
Circulation Data

eMedia	Jul-23	Jul-22	YTD	% Change 2022-2023
eAudiobooks	113,697	96,558	113,697	17.75%
eVideo	7,872	6,202	7,872	26.93%
eBooks	120,954	109,440	120,954	10.52%
eMusic	1,516	1,530	1,516	-0.92%
eMagazines	11,146	6,450	11,146	72.81%
Total	255,185	220,180	255,185	15.90%

eMedia	Aug-23	Aug-22	YTD	% Change 2022-2023
eAudiobooks	116,717	99,571	230,414	17.22%
eVideo	8,404	5,988	16,276	40.35%
eBooks	117,773	109,009	238,727	8.04%
eMusic	1,767	1,688	3,283	4.68%
eMagazines	11,461	7,093	22,607	61.58%
Total	256,122	223,349	511,307	14.67%

Statistical Summary – September 19, 2023

Nashville Public Library



Circulation	Month				Fiscal Year-to-Date		
	Jul-23 Circulation	Jul-23 % of Total	Jul-22 Circulation	% Change 2022-2023	Jul-23 Year-to-Date	Jul-22 Year-to-Date	% Change 2022-2023
Bellevue	35,873	6.43%	35,560	0.88%	35,873	35,560	0.88%
Bordeaux	6,228	1.12%	6,195	0.53%	6,228	6,195	0.53%
Donelson	8,698	1.56%	7,593	14.55%	8,698	7,593	14.55%
East	7,277	1.30%	5,907	23.19%	7,277	5,907	23.19%
Edgehill	3,522	0.63%	2,910	21.03%	3,522	2,910	21.03%
Edmondson Pike	33,522	6.01%	29,936	11.98%	33,522	29,936	11.98%
Goodlettsville	14,519	2.60%	13,728	5.76%	14,519	13,728	5.76%
Green Hills	43,349	7.77%	45,005	-3.68%	43,349	45,005	-3.68%
Hadley Park	2,022	0.36%	1,419	42.49%	2,022	1,419	42.49%
Equal Access	193	0.03%	275	-29.82%	193	275	-29.82%
Hermitage	28,123	5.04%	27,152	3.58%	28,123	27,152	3.58%
Inglewood	10,993	1.97%	9,079	21.08%	10,993	9,079	21.08%
Looby	2,511	0.45%	2,128	18.00%	2,511	2,128	18.00%
Madison	13,426	2.41%	12,285	9.29%	13,426	12,285	9.29%
Main	43,954	7.88%	46,936	-6.35%	43,954	46,936	-6.35%
North	2,321	0.42%	2,170	6.96%	2,321	2,170	6.96%
Old Hickory	5,180	0.93%	4,529	14.37%	5,180	4,529	14.37%
Pruitt	1,670	0.30%	1,391	20.06%	1,670	1,391	20.06%
Richland Park	14,221	2.55%	12,568	13.15%	14,221	12,568	13.15%
Southeast	16,649	2.99%	16,518	0.79%	16,649	16,518	0.79%
Thompson Lane	7,031	1.26%	6,490	8.34%	7,031	6,490	8.34%
Watkins Park	1,186	0.21%	516	129.84%	1,186	516	129.84%
eMedia	255,185	45.76%	220,180	15.90%	255,185	220,180	15.90%
Talking Library	1	0.00%	1	0.00%	1	1	0.00%
NPL Total	557,654		510,471	9.24%	557,654	510,471	9.24%

Statistical Summary – September 19, 2023
Nashville Public Library

Circulation	Month				Fiscal Year-to-Date		
	Aug-23 Circulation	Aug-23 % of Total	Aug-22 Circulation	% Change 2022-2023	Aug-23 Year-to-Date	Aug-22 Year-to-Date	% Change 2022-2023
Bellevue	34,800	6.19%	36,065	-3.51%	70,673	71,625	-1.33%
Bordeaux	6,024	1.07%	6,234	-3.37%	12,252	12,429	-1.42%
Donelson	8,800	1.56%	8,121	8.36%	17,498	15,714	11.35%
East	7,571	1.35%	6,467	17.07%	14,848	12,374	19.99%
Edgehill	3,910	0.70%	3,014	29.73%	7,432	5,924	25.46%
Edmondson Pike	31,669	5.63%	31,798	-0.41%	65,191	61,734	5.60%
Goodlettsville	15,622	2.78%	14,699	6.28%	30,141	28,427	6.03%
Green Hills	44,202	7.86%	43,507	1.60%	87,551	88,512	-1.09%
Hadley Park	2,311	0.41%	1,937	19.31%	4,333	3,356	29.11%
Equal Access	257	0.05%	292	-11.99%	450	567	-20.63%
Hermitage	28,860	5.13%	27,179	6.18%	56,983	54,331	4.88%
Inglewood	11,774	2.09%	10,311	14.19%	22,767	19,390	17.42%
Looby	2,909	0.52%	2,549	14.12%	5,420	4,677	15.89%
Madison	13,915	2.47%	12,143	14.59%	27,341	24,428	11.92%
Main	45,894	8.16%	48,034	-4.46%	89,848	94,970	-5.39%
North	2,756	0.49%	2,486	10.86%	5,077	4,656	9.04%
Old Hickory	5,672	1.01%	4,893	15.92%	10,852	9,422	15.18%
Pruitt	2,005	0.36%	1,600	25.31%	3,675	2,991	22.87%
Richland Park	14,611	2.60%	12,761	14.50%	28,832	25,329	13.83%
Southeast	14,703	2.61%	16,206	-9.27%	31,352	32,724	-4.19%
Thompson Lane	6,770	1.20%	7,341	-7.78%	13,801	13,831	-0.22%
Watkins Park	1,385	0.25%	726	90.77%	2,571	1,242	107.00%
eMedia	256,122	45.53%	223,349	14.67%	511,307	443,529	15.28%
Talking Library	2	0.00%	4	-50.00%	3	5	-40.00%
NPL Total	562,544		521,716	7.83%	1,120,198	1,032,187	8.53%

Statistical Summary – September 19, 2023
Nashville Public Library

July Programming Data

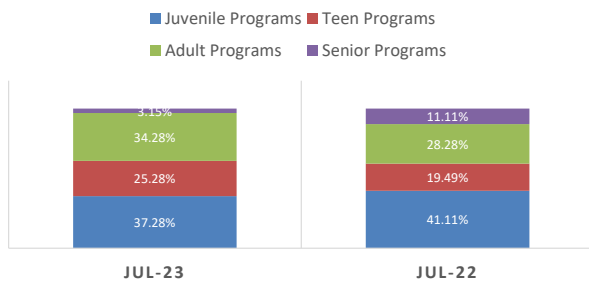
Programming	2022-2023		% Change
	Jul-23	Jul-22	
Juvenile Programs	497	407	22.11%
Teen Programs	337	193	74.61%
Adult Programs	457	280	63.21%
Senior Programs	42	110	-61.82%
Total Programs	1,333	990	34.65%

Programming	2022-2023		Change
	Jul-23	Jul-22	
Juvenile Programs	18,239	15,893	14.76%
Teen Programs	4,252	2,806	51.53%
Adult Programs	6,754	3,362	100.89%
Senior Programs	481	331	45.32%
Total Attendance	29,726	22,392	32.75%

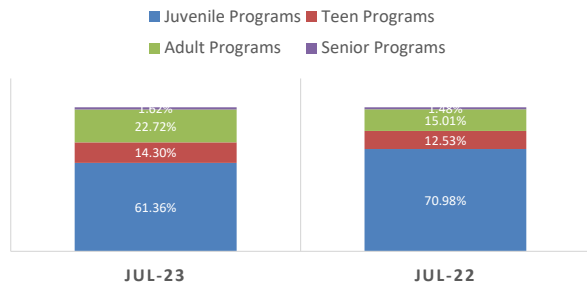
Programming	2022-2023		% Change
	Jul-23	Jul-22	
In Person	1,066	777	37.19%
Outreach	233	196	18.88%
Virtual	34	17	100.00%
Total Programs	1,333	990	34.65%

Programming	2022-2023		% Change
	Jul-23	Jul-22	
In Person	22,072	16,878	30.77%
Outreach	7,403	5,177	43.00%
Virtual	251	337	-25.52%
Total Attendance	29,726	22,392	32.75%

PROGRAMS BY AGE GROUP



PROGRAM ATTENDANCE BY AGE GROUP



Library Programming	Location Totals								Programs by Age Group							
	Library		Outreach		Virtual		Totals		Juv		Teen		Adult		Senior	
	NO.	AUD.	NO.	AUD.	NO.	AUD.	No.	Aud.	NO.	AUD.	NO.	AUD.	NO.	AUD.	NO.	AUD.
ARCHIVES	0	0	1	34	0	0	1	34	0	0	0	0	1	34	0	0
BELLEVUE	51	1,310	0	0	0	0	51	1,310	25	1,099	7	23	18	173	1	15
BORDEAUX	57	501	9	230	0	0	66	731	13	204	43	472	7	21	3	34
BRINGING BOOKS TO LIFE	0	0	42	1,438	24	114	66	1,552	34	1,037	0	0	32	515	0	0
ADULT LITERACY	2	12	2	6	2	28	6	46	0	0	0	0	6	46	0	0
DONELSON	36	656	2	14	1	22	39	692	19	565	0	0	20	127	0	0
EAST	26	700	7	220	0	0	33	920	23	745	10	175	0	0	0	0
EDGEHILL	19	193	1	344	0	0	20	537	18	506	0	0	2	31	0	0
EDMONDSON PIKE	18	109	16	154	0	0	34	263	1	50	1	3	26	132	6	78
GOODLETTSVILLE	41	656	0	0	0	0	41	656	16	423	8	63	16	167	1	3
GREEN HILLS	55	1,332	1	27	0	0	56	1,359	31	1,206	2	4	19	132	4	17
HADLEY PARK	25	330	2	25	0	0	27	355	9	234	0	0	18	121	0	0
HERMITAGE	59	1,032	2	24	1	32	62	1,088	23	718	7	62	30	284	2	24
INGLEWOOD	36	776	4	11	0	0	40	787	24	735	0	0	16	52	0	0
LOOBY	17	322	1	50	0	0	18	372	13	360	0	0	5	12	0	0
MADISON	42	617	2	210	0	0	44	827	19	630	16	117	9	80	0	0
MAIN - ADULTS	129	1,132	4	38	1	3	134	1,173	0	0	0	0	134	1,173	0	0
MAIN - CHILDREN'S	29	1,068	0	0	3	19	32	1,087	32	1,087	0	0	0	0	0	0
DIGITAL INCLUSION	0	0	12	104	0	0	12	104	0	0	0	0	0	12	104	0
LSDDH/EQUAL ACCESS	6	48	2	11	0	0	8	59	2	18	2	11	4	30	0	0
PUPPET TRUCK	0	0	43	2,249	0	0	43	2,249	39	2,139	2	48	2	62	0	0
SPECIAL COLLECTIONS	10	174	0	0	0	0	10	174	1	80	2	38	7	56	0	0
STUDIO NPL	127	1,002	44	891	0	0	171	1,893	0	0	163	1,811	8	82	0	0
MAIN - TEENS	23	420	4	96	0	0	27	516	0	0	27	516	0	0	0	0
WISHING CHAIR	21	1658	2	337	0	0	23	1995	21	1658	2	337	0	0	0	0
NORTH	24	517	3	102	0	0	27	619	19	433	4	82	4	104	0	0
OLD HICKORY	19	414	2	15	0	0	21	429	12	293	6	111	3	25	0	0
PRUITT	52	3927	17	125	0	0	69	4052	30	1284	9	195	18	2373	12	200
RICHLAND PARK	40	1588	0	0	0	0	40	1588	24	1471	1	6	15	111	0	0
SOUTHEAST	62	1047	3	549	2	33	67	1629	24	844	19	104	23	675	1	6
THOMPSON LANE	20	245	5	99	0	0	25	344	9	185	2	23	14	136	0	0
WATKINS PARK	20	286	0	0	0	0	20	286	16	235	4	51	0	0	0	0
TOTALS	1,066	22,072	233	7,403	34	251	1,333	29,726	497	18,239	337	4,252	457	6,754	42	481

Main Only Programming Numbers	Location Totals								Programs by Age Group							
	Library		Outreach		Virtual		Totals		Juv		Teen		Adult		Senior	
	NO.	AUD.	NO.	AUD.	NO.	AUD.	No.	Aud.	NO.	AUD.	NO.	AUD.	NO.	AUD.	NO.	AUD.
ARCHIVES	0	0	1	34	0	0	1	34	0	0	0	0	1	34	0	0
ADULTS	129	1,132	4	38	1	3	134	1,173	0	0	0	0	134	1,173	0	0
CHILDRENS	29	1,068	0	0	3	19	32	1,087	32	1,087	0	0	0	0	0	0
LSDDH/EQUAL ACCESS	6	48	2	11	0	0	8	59	2	18	2	11	4	30	0	0
SPECIAL COLLECTIONS	10	174	0	0	0	0	10	174	1	80	2	38	7	56	0	0
STUDIO NPL	127	1,002	44	891	0	0	171	1,893	0	0	163	1,811	8	82	0	0
TEENS	23	420	4	96	0	0	27	516	0	0	27	516	0	0	0	0
WISHING CHAIR	21	1658	2	337	0	0	23	1995	21	1658	2	337	0	0	0	0
TOTALS	345	5,502	57	1,407	4	22	406	6,931	56	2,843	196	2,713	154	1,375	0	0

Statistical Summary – September 19, 2023

Nashville Public Library

August Programming Data

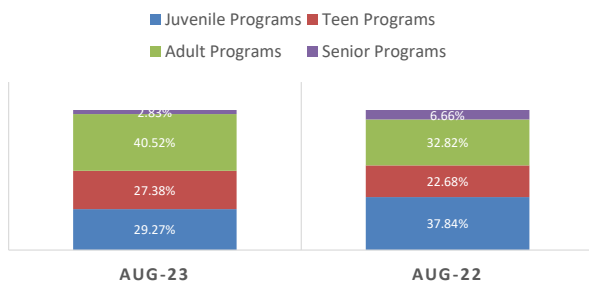
Programming	Aug-23		Aug-22		% Change 2022-2023
	NO.	AUD.	NO.	AUD.	
Juvenile Programs	403	1,138	392	1,036	2.81%
Teen Programs	377	202	235	188	60.43%
Adult Programs	558	6,796	340	5,011	64.12%
Senior Programs	39	207	69	27	-43.48%
Total Programs	1,377	20,942	1,036	23,680	32.92%

Programming	Aug-23		Aug-22		Change
	NO.	AUD.	NO.	AUD.	
Juvenile Programs	15,051	27,945	12,639	23,680	19.08%
Teen Programs	5,041	202	4,405	188	14.44%
Adult Programs	7,177	6,796	6,147	5,011	16.76%
Senior Programs	676	207	489	27	38.24%
Total Attendance	27,945	20,942	23,680	23,680	18.01%

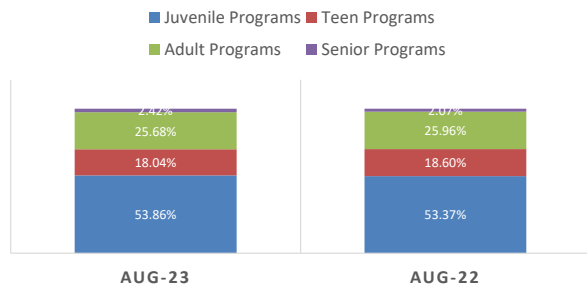
Programming	Aug-23		Aug-22		% Change 2022-2023
	NO.	AUD.	NO.	AUD.	
In Person	1,138	20,942	826	18,287	37.77%
Outreach	202	6,796	188	5,011	7.45%
Virtual	37	207	22	382	68.18%
Total Programs	1,377	20,942	1,036	23,680	32.92%

Programming	Aug-23		Aug-22		% Change 2022-2023
	NO.	AUD.	NO.	AUD.	
In Person	20,942	27,945	18,287	23,680	14.52%
Outreach	6,796	20,942	5,011	18,287	35.62%
Virtual	207	6,796	382	5,011	-45.81%
Total Attendance	27,945	20,942	23,680	23,680	18.01%

PROGRAMS BY AGE GROUP



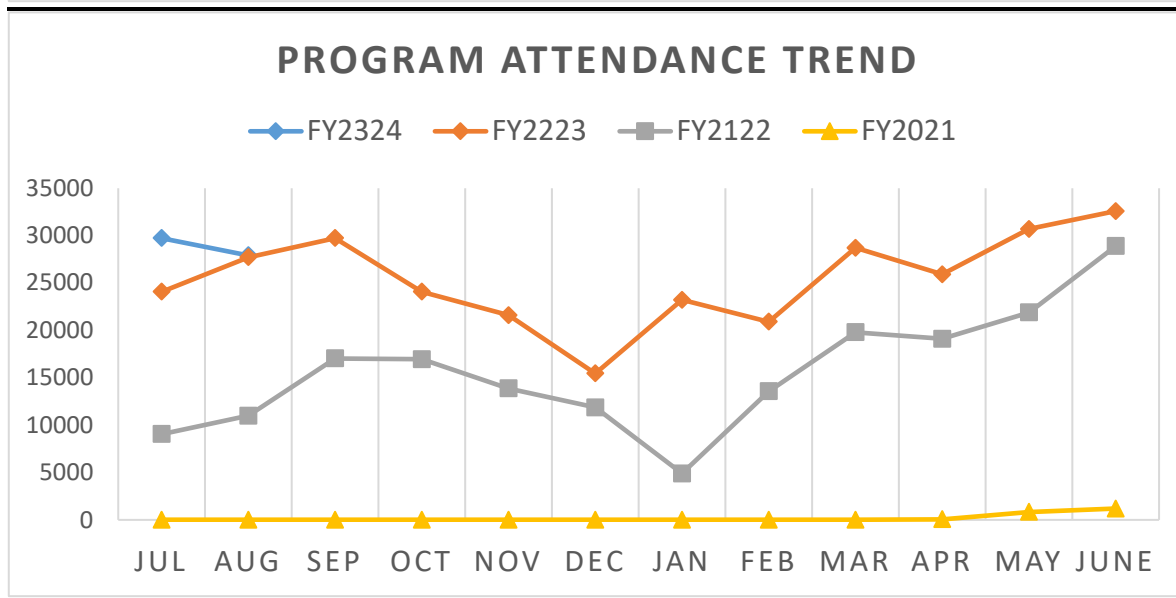
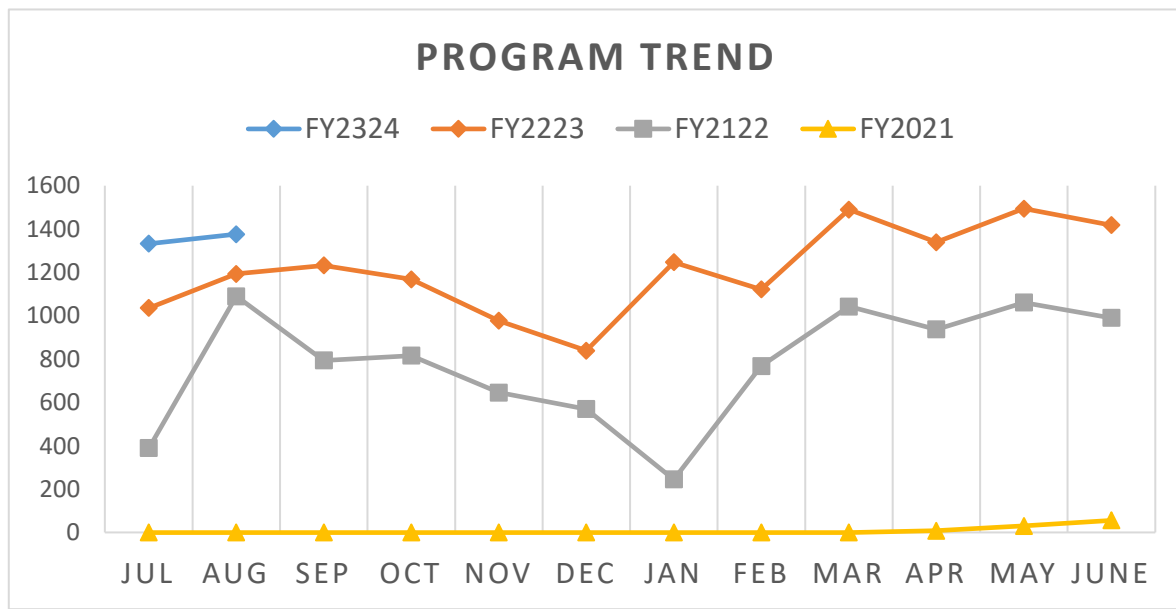
PROGRAM ATTENDANCE BY AGE GROUP



Library Programming	Location Totals										Programs by Age Group							
	Library		Outreach		Virtual		Totals		Juv		Teen		Adult		Senior			
	NO.	AUD.	NO.	AUD.	NO.	AUD.	NO.	AUD.	NO.	AUD.	NO.	AUD.	NO.	AUD.	NO.	AUD.		
ARCHIVES	0	0	1	41	0	0	1	41	0	0	0	0	1	41	0	0		
BELLEVUE	89	2,230	1	35	0	0	90	2,265	30	1,220	38	754	21	256	1	35		
BORDEAUX	52	507	3	121	0	0	55	628	13	83	32	469	5	17	5	59		
BBTL (Bringing Bks to	2	24	37	1,112	26	42	65	1,178	30	887	0	0	35	291	0	0		
BBTL (Adult Literacy)	2	26	7	98	1	3	10	127	0	0	0	0	10	127	0	0		
DONELSON	31	537	7	144	0	0	38	681	15	453	0	0	23	228	0	0		
EAST	48	825	0	0	0	0	48	825	11	269	36	548	1	8	0	0		
EDGEHILL	18	117	1	35	0	0	19	152	13	105	0	0	6	47	0	0		
EDMONDSON PIKE	25	164	10	118	0	0	35	282	2	14	0	0	24	156	9	112		
GOODLETTSVILLE	40	558	1	50	0	0	41	608	17	333	10	115	13	153	1	7		
GREEN HILLS	91	1,762	2	19	0	0	93	1,781	27	1,018	36	543	24	173	6	47		
HADLEY PARK	24	95	14	160	0	0	38	255	13	95	0	0	25	160	0	0		
HERMITAGE	56	1,246	2	21	1	101	59	1,368	26	958	4	59	27	330	2	21		
INGLEWOOD	31	613	5	191	2	4	38	808	22	716	1	3	15	89	0	0		
LOOBY	11	74	0	0	0	0	11	74	6	60	0	0	5	14	0	0		
MADISON	44	613	3	80	0	0	47	693	20	487	16	107	11	99	0	0		
MAIN - Adult Svcs	220	1,258	7	101	1	6	228	1,365	0	0	0	0	228	1,365	0	0		
MAIN - Children Svcs	1	106	4	17	0	0	5	123	5	123	0	0	0	0	0	0		
MAIN - Digital Inclusion	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0		
MAIN - LSDHH/Equal	4	11	0	0	0	0	4	11	0	0	0	0	4	11	0	0		
MAIN - Puppet Truck	0	0	42	2,592	0	0	42	2,592	35	2,395	0	0	1	74	6	123		
MAIN - Special Coll.	7	292	0	0	0	0	7	292	0	0	1	10	6	282	0	0		
MAIN - Studio NPL	114	703	14	299	0	0	128	1,002	0	0	125	931	3	71	0	0		
MAIN - Teen Svcs	26	286	9	356	0	0	35	642	0	0	35	642	0	0	0	0		
MAIN - Wishing Chair	27	2475	0	0	0	0	27	2475	27	2475	0	0	0	0	0	0		
NORTH	5	17	3	125	0	0	8	142	7	32	1	110	0	0	0	0		
OLD HICKORY	22	207	4	290	0	0	26	497	15	313	6	28	5	156	0	0		
PRUITT	58	4427	14	176	4	20	76	4623	35	1467	8	200	24	2684	9	272		
RICHLAND PARK	29	1050	2	145	0	0	31	1195	17	1109	6	53	8	33	0	0		
SOUTHEAST	46	554	8	457	2	31	56	1042	14	381	18	402	24	259	0	0		
THOMPSON LANE	10	86	1	13	0	0	11	99	2	46	0	0	9	53	0	0		
WATKINS PARK	5	79	0	0	0	0	5	79	1	12	4	67	0	0	0	0		
TOTALS	1,138	20,942	202	6,796	37	207	1,377	27,945	403	15,051	377	5,041	558	7,177	39	676		

Library Programming	Location Totals										Programs by Age Group							
	Library		Outreach		Virtual		Totals		Juv		Teen		Adult		Senior			
	NO.	AUD.	NO.	AUD.	NO.	AUD.	NO.	AUD.	NO.	AUD.	NO.	AUD.	NO.	AUD.	NO.	AUD.		
ARCHIVES	0	0	1	41	0	0	1	41	0	0	0	0	1	41	0	0		
MAIN - Adult Svcs	220	1,258	7	101	1	6	228	1,365	0	0	0	0	228	1,365	0	0		
MAIN - Children Svcs	1	106	4	17	0	0	5	123	5	123	0	0	0	0	0	0		
MAIN - LSDHH/Equal	4	11	0	0	0	0	4	11	0	0	0	0	4	11	0	0		
MAIN - Special Coll.	7	292	0	0	0	0	7	292	0	0	1	10	6	282	0	0		
MAIN - Studio NPL	114	703	14	299	0	0	128	1,002	0	0	125	931	3	71	0	0		
MAIN - Teen Svcs	26	286	9	356	0	0	35	642	0	0	35	642	0	0	0	0		
MAIN - Wishing Chair	27	2475	0	0	0	0	27	2475	27	2475	0	0	0	0	0	0		
TOTALS	399	5,131	35	814	1	6	435	5,951	32	2,598	161	1,583	242	1,770	0	0		

*MN includes Studio and Wishing Chair, which hosts outreach events at other locations.



Financial – September 19, 2023
Nashville Public Library

July:

8/3/23 FINAL for FY23	Appropriations	Encumbered (current)	Spent (cumulative)	Free Balance	Committed (cumulative)	% Committed
Metro-4% Funds	\$ 6,633,169.42	\$ -	\$ 2,953,010.38	\$ 3,680,159.04	\$ 2,953,010.38	44.52%
Foundation	\$ 629,785.75	\$ -	\$ 6,210.83	\$ 623,574.92	\$ 6,210.83	0.99%
Subscriptions	\$ 197,800.00	\$ -	\$ 197,800.00	\$ -	\$ 197,800.00	100.00%
Grants	\$ 1,089,329.00	\$ -	\$ 1,089,329.00	\$ -	\$ 1,089,329.00	100.00%
	\$ 8,550,084.17	\$ -	\$ 4,246,350.21	\$ 4,303,733.96	\$ 4,246,350.21	49.66%

	Fund	% of Approp	Estimated Roll Fwd from FY23 Appropriations	Encumbered	Spent	Free Balance	Committed	% Approp Committed
Adult Circulating Books:		21.00%	\$ 772,833.40	\$ 70,186.52	\$ 37,690.76	\$664,956.12	\$ 107,877.28	13.96%
Fiction Standing Order	FISO	8.76%	\$ 67,700.21	\$ 4,469.97	\$ 3,249.10	\$59,981.14	\$ 7,719.07	11.40%
Adult Fiction	AFIC	43.52%	\$ 336,337.09	\$ 30,237.85	\$ 22,195.44	\$283,903.80	\$ 52,433.29	15.59%
Adult Nonfiction	CIRC	39.92%	\$ 308,515.09	\$ 31,802.51	\$ 11,127.43	\$265,585.15	\$ 42,929.94	13.92%
Standing Orders-Circ	SOCIR	0.98%	\$ 7,573.77	\$ -	\$ 80.70	\$7,493.07	\$ 80.70	1.07%
African-American	AFAM	1.95%	\$ 15,070.25	\$ 276.46	\$ 182.42	\$14,611.37	\$ 458.88	3.04%
Large Print	LTP	4.87%	\$ 37,636.99	\$ 3,399.73	\$ 855.67	\$33,381.59	\$ 4,255.40	11.31%
Adult Reference:		0.50%	\$ 18,400.79	\$ 206.99	\$ -	\$18,193.80	\$ 206.99	1.12%
Adult Reference	AREF	6.30%	\$ 1,159.25	\$ 147.00	\$ -	\$1,012.25	\$ 147.00	12.68%
Standing Orders-Ref	SOREF	88.43%	\$ 16,271.82	\$ -	\$ -	\$16,271.82	\$ -	0.00%
Professional Collection	PROF	5.27%	\$ 969.72	\$ 59.99	\$ -	\$909.73	\$ 59.99	6.19%
Juvenile Books:		4.00%	\$ 147,206.36	\$ 24,865.61	\$ 10,705.24	\$111,635.51	\$ 35,570.85	24.16%
Juv Easy	JEZ	48.00%	\$ 70,659.05	\$ 12,017.51	\$ 4,735.45	\$53,906.09	\$ 16,752.96	23.71%
Juv Fiction	JFIC	22.00%	\$ 32,385.40	\$ 4,599.94	\$ 2,667.92	\$25,117.54	\$ 7,267.86	22.44%
Juv Nonfiction	JCIRC	28.00%	\$ 41,217.78	\$ 8,248.16	\$ 3,301.87	\$29,667.75	\$ 11,550.03	28.02%
Juv Reference	JREF	2.00%	\$ 2,944.13	\$ -	\$ -	\$2,944.13	\$ -	0.00%
Young Adult:		2.00%	\$ 73,603.18	\$ 6,454.60	\$ 4,656.03	\$62,492.55	\$ 11,110.63	15.10%
Young Adult	YA	100.00%	\$ 73,603.18	\$ 6,454.60	\$ 4,656.03	\$62,492.55	\$ 11,110.63	15.10%
World Languages:		2.00%	\$ 73,603.18	\$ 1,296.74	\$ 269.77	\$72,036.67	\$ 1,566.51	2.13%
World Language	WRLD	100.00%	\$ 73,603.18	\$ 1,296.74	\$ 269.77	\$72,036.67	\$ 1,566.51	2.13%
Audiobooks:		1.00%	\$ 36,801.59	\$ 1,673.82	\$ 230.97	\$34,896.80	\$ 1,904.79	5.18%
Adult Books on CD	ADCD	20.00%	\$ 7,360.32	\$ 1,078.96	\$ 230.97	\$6,050.39	\$ 1,309.93	17.80%
Juv Books on CD	JVCD	4.11%	\$ 1,512.55	\$ -	\$ -	\$1,512.55	\$ -	0.00%
Adult Playaway	APLAY	19.47%	\$ 7,165.27	\$ -	\$ -	\$7,165.27	\$ -	0.00%
Juv Playaway	JPLAY	45.47%	\$ 16,733.68	\$ 594.86	\$ -	\$16,138.82	\$ 594.86	3.55%
Talking Books	JTALK	10.95%	\$ 4,029.77	\$ -	\$ -	\$4,029.77	\$ -	0.00%
Films:		8.00%	\$ 294,412.72	\$ 14,835.71	\$ 13,574.67	\$266,002.34	\$ 28,410.38	9.65%
Adult DVD	ADVD	80.00%	\$ 235,530.18	\$ 13,881.45	\$ 12,772.23	\$208,876.50	\$ 26,653.68	11.32%
Juv DVD	JDVD	20.00%	\$ 58,882.54	\$ 954.26	\$ 802.44	\$57,125.84	\$ 1,756.70	2.98%
Electronic Media:		52.00%	\$ 1,913,682.70	\$ -	\$ 217,015.42	\$1,696,667.28	\$ 217,015.42	11.34%
E-Audiobooks	EAUD	43.00%	\$ 822,883.56	\$ -	\$ 95,118.27	\$727,765.29	\$ 95,118.27	11.56%
E-Books	EBOOK	46.00%	\$ 880,294.04	\$ -	\$ 121,897.15	\$758,396.89	\$ 121,897.15	13.85%
E-Video	EVID	8.00%	\$ 153,094.62	\$ -	\$ -	\$153,094.62	\$ -	0.00%
E-Music	EMUS	3.00%	\$ 57,410.48	\$ -	\$ -	\$57,410.48	\$ -	0.00%
Databases:		2.14%	\$ 78,755.40	\$ -	\$ 8,000.00	\$70,755.40	\$ 8,000.00	10.16%
Databases	DATA	100.00%	\$ 78,755.40	\$ -	\$ 8,000.00	\$70,755.40	\$ 8,000.00	10.16%
Library of Things		0.86%	\$ 31,649.37	\$ -	\$ -	\$31,649.37	\$ -	0.00%
LoT Materials	LOT	100.00%	\$ 31,649.37	\$ -	\$ -	\$31,649.37	\$ -	0.00%
Technical Services:		5.00%	\$ 184,007.96	\$ -	\$ 71,117.59	\$112,890.37	\$ 71,117.59	38.65%
TechServ Apps	TECH	92.00%	\$ 169,287.32	\$ -	\$ 60,610.07	\$108,677.25	\$ 60,610.07	35.80%
ILL	ILL	8.00%	\$ 14,720.64	\$ -	\$ 10,507.52	\$4,213.12	\$ 10,507.52	71.38%
Processing		1.50%	\$ 55,202.39	\$ 68.84	\$ 3,986.41	\$51,147.14	\$ 4,055.25	7.35%
Processing 4%	PROC	100.00%	\$ 55,202.39	\$ 68.84	\$ 3,986.41	\$51,147.14	\$ 4,055.25	7.35%
Totals, 4% Funds:		100.00%	\$ 3,680,159.04	\$ 119,588.83	\$ 367,246.86	\$3,193,323.35	\$ 486,835.69	13.23%
			<i>Estimated Free Balance from FY23:</i>	\$3,680,159.04				
			<i>Encumbrances forward from FY23:</i>	\$97,995.86				

Financial – September 19, 2023

Nashville Public Library

August:

9/5/2023	Estimated Appropriations	Encumbered (current)	Spent (cumulative)	Free Balance	Committed (cumulative)	% Committed
Metro-4% Funds	\$ 3,680,159.04	\$ 91,272.89	\$ 695,957.11	\$ 2,892,929.04	\$ 787,230.00	21.39%
Foundation	\$ 668,328.56	\$ 28.45	\$ 20.00	\$ 623,280.11	\$ 48.45	0.01%
Subscriptions	\$ 197,800.00	\$ -	\$ 1,215.00	\$ 196,585.00	\$ 1,215.00	0.61%
Grants**	\$ 730,500.00	\$ 15,425.26	\$ -	\$ 715,074.74	\$ 15,425.26	2.11%
	\$ 5,276,787.60	\$ 106,726.60	\$ 697,192.11	\$ 4,427,868.89	\$ 803,918.71	15.24%

*Currently waiting on final roll forward amounts for 4% and Foundation Restricted/Unrestricted.

**State/Federal Grants are not useable until we get the OK from NPL Finance. Dollar General grant (\$300,000)

Dollar General grant (\$300,000) is available for use.

Personnel Summary/HR – September 19, 2023

Nashville Public Library

2023 New Hires

Name	Classification	Hire Date	Location
Samantha Burns	IS Media Tech 2	7/10/2023	NECAT
Joshua Babcock	Custodian	7/10/2023	Custodian Srvs
Gloria Dunlap	Human Resources Analyst	7/10/2023	Human Resources(trans from parks)
Kelli Hix	Archives	7/10/2023	Program Coordinator
Brittany Gillespie	Program Specialist 2	7/24/2023	Edmondson Pk
Gabrielle Crain	Program Specialist 2	7/24/2023	North
Jennifer Henning	Equipment and Supply Clerk	7/24/2023	Finance
Heather Jones	Program Specialist 2	8/7/2023	BBTL
Samantha Schaumberg	Library Page	8/7/2023	Edmondson Pk
Lir Corbitt	Library Page	8/7/2023	Bellevue
William Cade	Library Page	8/7/2023	Bellevue
Chastin Short	Circulation Assistant	8/7/2023	Main-Circ
Daphney Johnson	Librarian 2	8/21/2023	Madison
Trena Pennington	Human Res Analyst Sr	8/21/2023	H/R(trans from H/R)
Ivy Welsh	Children's Serv	8/21/2023	Main-Children

Promotions 2023

Name	Classification	Promotion Date	Location
Thomas Hammonds	IS App Analyst 1	7/10/2023	Comp Serv
Gwen Brady	App Tech 3	7/10/2023	Finance
Greg Hall	Lib Mgr 2	7/24/2023	Thompson Ln
Corey Frederick	Lib Mgr 2	7/24/2023	Goodlettsville
Matthew Ellis	Program Specialist 2	8/21/2023	Richland Park

2023 Resignations

Name	Classification	Resignation Date	Location
Darryl Collins	Office Support Rep 3	7/14/2023	Conference Center
William Paisley	Custodian	7/17/2023	Custodial Srvs
Dakota Congiolo	Security Guard	7/22/2023	Security
Lauralee Bertoldi	Custodian	7/24/2023	Custodial Srvs
Rex Landis	Info Systems Media Te	7/26/2023	Production Services
Jessica Crowder	Library Associate	8/2/2023	Hermitage
Jason Stepien	Circulation Assistant	8/7/2023	Circ-Main
Fernanda Oleas	Library Page	8/12/2023	Goodlettsville
Justin Cooper	Library Page	8/14/2023	Hermitage
Trevor Kassiss	Library Page	8/17/2023	Bellevue(transfer to Parks)
Kara Youngblood	Library Mgr 3	8/23/2023	Edmondson Pike

Personnel Summary/Vacancy – September 19, 2023

Nashville Public Library

NPL Vacancies as of 8/31/23

	Division / Branch	Title	Grade	Name	FPS	FTE	Date Vacant	Notes
1	CONF CNTR	ADMIN SVCS OFFICER 2	OR01	VACANT (COLLINS, D)	F	1.00	7/14/23	
2	DIRECTOR	ADMINISTRATIVE SPECIALIST	ST11	VACANT (PHOUTHAVONG EVANS, M)	F	1.00	12/12/22	
3	OP & MAIN	BLDG MAINT MECH	TG13	VACANT - NEW	F	1.00	7/1/22	
4	OP & MAIN-MN	BLDG MAINT MECH	TG13	VACANT (ISLAM, M)	F	1.00	11/14/22	
5	CIRC	CIRCULATION ASST	ST05	VACANT (AUERWECK, J)	F	1.00	1/9/23	
6	CIRC	CIRCULATION ASST	ST05	VACANT (STAPIEN, J)	F	1.00	8/7/23	
7	MADISON	CIRCULATION ASST	ST05	VACANT (MOORE, R)	F	1.00	5/31/23	
8	SE	CIRCULATION ASST	ST05	VACANT (GHOSH KUNDU, S)	F	1.00	6/12/23	
9	LIMITLESS L	CIRCULATION ASST	ST05	VACANT (THOMPSON, J)	F	1.00	5/26/23	
10	OP & MAIN-BR	CUSTODIAN - Branch	TG07	VACANT (ALBADER, R)	F	1.00	5/15/22	
11	OP & MAIN-BR	CUSTODIAN - Branch	TG07	VACANT (BERTOLDI, L)	F	1.00	7/24/23	
12	OP & MAIN-BR	CUSTODIAN - Branch	TG07	VACANT (KELLEY, S)	F	1.00	3/3/23	Interviewing
13	ADMIN SVCS	FINANCE OFFICER	OR04	VACANT - NEW	F	1.00	7/1/22	Interviewing
14	TECH SVCS	INFO SYSTEMS APP TECH 1	OR01	VACANT (HAMMONDS, T)	F	1.00	7/10/23	Candidate will start in Sept 23
15	PROD SVCS	INFO SYSTEMS MEDIA TECH 1	OR02	VACANT (LANDIS, R)	F	1.00	7/26/23	
16	TALKING	INFO SYSTEMS MEDIA TECH 1	OR02	VACANT - NEW	P	0.49	7/1/22	
17	ED PIKE	LIBRARIAN 1	ST09	VACANT (DELANEY, R)	F	1.00	6/1/22	Interviewing
18	GRN HILLS	LIBRARIAN 1	ST09	VACANT (KINZER, K)	F	1.00	11/17/22	Candidate will start in Sept 23
19	REF	LIBRARIAN 1	ST09	VACANT (BARRETT, M)	F	1.00	9/30/22	Interviewing
20	MADISON	LIBRARIAN 2	ST10	VACANT (KRAKOWIAK, P)	F	1.00	4/28/23	Candidate will start in Sept 23
21	HERM	LIBRARY ASSOC	ST06	VACANT (CROWDER, J)	F	1.00	8/2/23	
22	MADISON	LIBRARY ASSOC	ST06	VACANT (THOMPSON, A)	F	1.00	6/12/23	
23	TEENS	LIBRARY ASSOC	ST06	VACANT (ROMINES, J)	F	1.00	7/25/22	
24	EDGH	LIBRARY MGR 1	OR05	VACANT (FREDERICK, C)	F	1.00	7/24/23	
25	LOOBY	LIBRARY MGR 1	OR05	VACANT (HALL, G)	F	1.00	7/24/23	
26	BELLEVUE	LIBRARY MGR 3	OR07	VACANT (HERBST, L)	F	1.00	12/27/22	
27	ED PIKE	LIBRARY MGR 3	OR07	VACANT (YOUNGBLOOD, K)	F	1.00	8/24/23	Reposted
28	BELLEVUE	LIBRARY PAGE	ST02	VACANT (KASSIS, T)	P	0.49	8/17/23	
29	ED PIKE	LIBRARY PAGE	ST02	VACANT (BOTTEI, M)	P	0.49	7/10/23	Reposted
30	GOOD	LIBRARY PAGE	ST02	VACANT (OLEAS, F)	P	0.49	8/12/23	
31	HERM	LIBRARY PAGE	ST02	VACANT (COOPER, J)	P	0.49	8/14/23	
32	REF	LIBRARY PAGE	ST02	VACANT (SCHUSTER, L)	P	0.49	1/5/23	
33	TALKING	OFFICE SUPPORT REP	ST05	VACANT (ADKINS, M)	F	1.00	6/8/22	
34	ADMIN SVCS	OFFICE SUPPORT SPEC 2	ST08	VACANT (BRADY, G)	F	1.00	7/10/23	
35	HR IMP	PROGRAM SPEC 2	OR01	VACANT - NEW	F	1.00	7/1/22	
36	RICH PK	PROGRAM SPEC 2	ST07	VACANT (MCKINNEY, M)	F	1.00	5/27/23	
37	RICH PK	PROGRAM SPEC 2	ST08	VACANT (WOLFENSOHN, M)	F	1.00	8/7/23	
38	STUDIO	PROGRAM SPEC 3	ST10	VACANT (GREER, J)	F	1.00	5/23/23	
39	WISH CHAIR	PROGRAM SUPV	ST10	VACANT (WILSON, B)	F	1.00	12/26/22	
40	SECURITY	SECURITY GUARD	ST06	VACANT - NEW	F	1.00	7/1/22	
41	SECURITY	SECURITY GUARD	ST06	VACANT (CLENDENING, D)	F	1.00	7/10/24	Reposted
42	SECURITY	SECURITY GUARD	ST06	VACANT (CONGIOLOSO, D)	F	1.00	7/22/23	Reposted
43	SECURITY	SECURITY GUARD	ST06	VACANT (DODSON, E)	F	1.00	5/15/23	Reposted
44	SECURITY	SECURITY GUARD	ST06	VACANT (MADU, O)	F	1.00	4/17/23	Reposted
45	ED & LIT - Adt Lit	PROGRAM SPEC 2	OR01	VACANT - NPLF (Adult Lit Specialist)	F	1.00	7/1/22	Posted
46	ED & LIT - LL	PROGRAM SPEC 2	OR01	VACANT (YOUMANS, L) (Limitless Lib)	P	0.49	6/16/23	Posted
47	WISH CHAIR	LIB PERFORMING ARTIST	ST07	VACANT (BOLEK, S)	P	0.49	4/27/23	Posted

NOTE: Number does not include new Donelson positions that will nto be available until January 2024

Brief Area Updates – September 19, 2023

Nashville Public Library

ADMINISTRATIVE SERVICES

Safety & Security: July 2023

June 2023 Safety and Security Month End Report

There was only 1 after hour event requiring Security in the month of June.

June was a busy month for Security with incidents.

The Main Library shut down due to a fire in the switch gear room located on B-1 in the nested parking area. No injuries were reported but the entire building had to be evacuated. We received a quick response from both the Nashville Fire Department and Nashville Electric Service.

NPL is still having issues hiring Library Security Guard positions. 11 applications were received for our current open guard positions. 3 candidates were identified for interview. 1 we were never able to contact, 1 withdrew and then wanted to reapply. The 3rd one came in, interviewed, and was in process of being hired. He completed his new hire paperwork, then withdrew.

Total number of incident reports for the month of **June (64)** and related categories per incident report up from 61 incident reports in May:

Below is the number of incident Reports per Branch and then breakdown of each Branch.

NOTE: Each report could have one or more conduct violations, a safety or security concern, and an injury or accident associated with the report which could or could not result in a suspension.

Number of Incident Reports per Branch			
Bellevue Branch	1	Madison Branch	3
Bordeaux Branch	3	Main Library	42
Edgehill Branch	2	North Branch	1
Hadley Park Branch	5	Pruitt Branch	1
Hermitage Branch	1	Richland Park Branch	1
Inglewood Branch	3	Thompson Lane Branch	1
Total			64

Bellevue Branch	1	Madison Branch	3
Different Type of Accident	1	Conduct or Rule Violation	1
Bordeaux Branch	3	Injury or Accident	2
Conduct or Rule Violation	2	Safety or Security Incident	1
Safety or Security Incident	3	Suspensions	1
Suspensions	2	Main Library	42
Edgehill Branch	2	Conduct or Rule Violation	33
Conduct or Rule Violation	2	Injury or Accident	9
Suspensions	2	Safety or Security Incident	2
Hadley Park Branch	5	Suspensions	33
Conduct or Rule Violation	3	North Branch	1
Injury or Accident	2	Injury or Accident	1
Suspensions	3	Pruitt Branch	1
Hermitage Branch	1	Conduct or Rule Violation	1

Injury or Accident	1	Suspensions	1
Inglewood Branch	3	Richland Park Branch	1
Conduct or Rule Violation	1	Conduct or Rule Violation	1
Different Type of Accident	1	Suspensions	1
Injury or Accident	1	Thompson Lane Branch	1
Suspensions	1	Injury or Accident	1

Number of Injury or Accident and Safety or Security Incidents			
911 for assistance	11	Arrest	1
Ambulance	15	Patron Property Theft	4
Illness / Accident	5	Police called	3
Medical	12	Vehicle Theft	1
Mental Issues	2		

Number of Conduct or Rule Violations					
#1		#9		#17	15
#2		#10	1	#18	
#3	2	#11		#19	18
#4	3	#12		#20	1
#5	5	#13	1	#21	2
#6		#14	1	#22	2
#7		#15	2	#23	1
#8	12	#16	3		

Suspensions	60
5 days	1
30 days	14
60 days	1
90 days	5
120 days	2
180 days	1
365 days	20

Delivery: June 2023

Main:

- We received 354 incoming UPS packages and sent 22 packages UPS GROUND.
- There were 86 overnight packages received from FedEx, DHL, etc.
- We received 92 inserts of mail from the United States Post Office, and we sent 65 inserts of mail to Metro Mail for postage.
- There were 40 special deliveries from [Ricoh](#), [Supply Room](#), [Firefly](#), [Amazon](#), etc.

Branches:

- We moved: 5,251 hold bins (168,032 items)
4,360 non-hold bins (139,520 items)
1,601 Circulation/Main bins (51,232 items).

Total of 11,212 bins moved.

Total item count of 358,784.

An average of 534 bins and **17,085** items moved per day.

0 skids were sent to Pratt Industries for book recycling.

6 skids were sent to BWB.

Daily Complete Percentage:

Holds 21 of 21 days for 100% in June.

Facilities Maintenance: June 2023

Tamis work order report shows 327 work requests, 287 completed, 40 still active with an 88% completion rate for the month of May.

June 1st - June 30th, 2023

Craft	Month	Total # Work Orders	# Completed	# Active	Completion %
None Entered	June 2023	10	0	10	0%
Administration	June 2023	7	2	5	29%
Branch Custodial Services	June 2023	92	91	1	99%
Canceled	June 2023	5	5	0	100%
Contractor	June 2023	13	2	11	15%
Grounds	June 2023	33	24	9	73%
Main Custodial Services	June 2023	0	0	0	0%
Maintenance	June 2023	227	199	28	88%
		Quantity 387	Completed 323	Active 64	Completion % - 84%

June Maintenance monthly report 2023:

196 work orders got completed with 3 employees and one with FMLA.

Edmondson pike New led lights installed in mechanical rooms.

Donelson New led lights installed in mechanical rooms.

Main Library – B1 Supply room new led lights installed.

Safety & Security: August 2023

August 2023 Safety and Security Month End Report

Major incidents at Bordeaux branch library.

August 10---Active Shooter with two teen patrons shot. Both were non-life threatening injuries and no staff or other patrons injured. This appeared to be a targeted shooting and not random.

August 24----A teen came in the Library and had a gun his hand to give to the Teen Librarian Erin Piper and asked her to call 911 because he had accidently shot his friend at his home on. Erin called

911 and requested the medics go to the house and that the teen was waiting at the library on the police to arrive. Erin advised me that he came to her for help and wanted to hand her the gun. Police arrested the teen at the Library and Medics treated his friend at the teen’s house.

We had two after hour events that required Security staff to come in early or stay after hours.

August 3-----Metro wide election 6:00am---8:00pm

August 30-----Vanderbilt University neighborhood group meeting at Main 5:30----9:30pm.

Total number of incident reports for the month of **August (95)** and related categories per incident report up from 75 incident reports in June:

Below is the number of incident Reports per Branch and then breakdown of each Branch:

NOTE: Each report could have one or more conduct violations, a safety or security concern, and an injury or accident associated with the report which could or could not result in a suspension.

Number of Incident Reports per Branch			
Bellevue Branch	3	Madison Branch	9
Bordeaux Branch	9	Main Library	43
East Branch	8	North Branch	1
Edgehill Branch	7	Pruitt Branch	1
Goodlettsville Branch	2	Southeast Branch	1
Green Hills Branch	3	Thompson Lane Branch	1
Hadley Park Branch	5	Watkins Park Branch	1
Inglewood Branch	1	Total	95

Bellevue Branch	3	Hadley Park Branch	5
Conduct or Rule Violation	3	Conduct or Rule Violation	6
Suspensions	3	Suspensions	4
Bordeaux Branch	9	Inglewood Branch	1
Conduct or Rule Violation	14	Conduct or Rule Violation	1
Injury or Accident	8	Suspensions	1

Safety or Security Incident	13	Madison Branch	9
Suspensions	7	Conduct or Rule Violation	23
East Branch	8	Injury or Accident	2
Conduct or Rule Violation	7	Suspensions	6
Injury or Accident	4	Main Library	43
Suspensions	4	Conduct or Rule Violation	65
Edgehill Branch	7	Injury or Accident	17
Conduct or Rule Violation	14	Safety or Security Incident	8
Injury or Accident	2	Suspensions	34
Safety or Security Incident	4	North Branch	1
Suspensions	7	Conduct or Rule Violation	4
Goodlettsville Branch	2	Suspensions	1
Safety or Security Incident	2	Pruitt Branch	1
Green Hills Branch	3	Conduct or Rule Violation	1
Conduct or Rule Violation	2	Suspensions	1
Injury or Accident	5	Southeast Branch	1
Safety or Security Incident	2	Injury or Accident	1
Suspensions	2	Thompson Lane Branch	1
		Conduct or Rule Violation	1

Number of Injury or Accident and Safety or Security Incidents			
911 for assistance	10	Alarm	1
Ambulance	14	Arrest	1
Illness / Accident	2	Non-Emergency	3
Injury	5	Patron Property Theft	1
Medical	5	Police called	12
Mental Issues	2	Police Report Filed	5
Mobile Crisis	1	Property Damage / Vandalism	4
		Safety Related	1
		Suspicious Activity	1

Number of Conduct or Rule Violations					
#1		#9		#17	29
#2		#10	4	#18	7
#3	5	#11	2	#19	17
#4	3	#12	1	#20	4
#5	7	#13	3	#21	4
#6	4	#14	6	#22	8
#7	1	#15	12	#23	5
#8	16	#16	3		

Suspensions	70
5 days	1
7 days	2
30 days	23
60 days	4
90 days	8
180 days	2
365 days	29
Lifetime	1

Delivery: August 2023

Main:

- We received 400 incoming UPS packages and sent 41 packages UPS GROUND.

- There were 74 overnight packages received from FedEx, DHL, etc.
- We received 82 inserts of mail from the United States Post Office, and we sent 68 inserts of mail to Metro Mail for postage.
- There were 45 special deliveries from [Ricoh](#), [Supply Room](#), [Firefly](#), [Amazon](#), etc.

Branches:

- We moved: 6,777 hold bins (216,983 items)
 5467 non-hold bins (174,944 items)
 1,739 Circulation/Main bins (55,648 items).

Total of 13,983 bins moved.

Total item count of 447,456.

An average of 608 bins and **19,455** items moved per day.

12 skids were sent to Pratt Industries for book recycling.

6 skids were sent to BWB.

Daily Complete Percentage:

Holds 23 of 23 days for 100% in August.

Facilities Maintenance: August 2023

Tamis work order report shows 274 work requests, 225 completed, 29 still active with an 83% completion rate for the month of July.

August 1st - August 31st, 2023					
Craft	Month	Total # Work Orders	# Completed	# Active	Completion %
None Entered	August 2023	8	0	8	0%
Administration	August 2023	8	6	2	76%

Branch Custodial Services	August 2023	64	61	3	96%
Canceled	August 2023	5	5	0	100%
Contractor	August 2023	6	1	5	17%
Grounds	August 2023	7	7	0	100%
Main Custodial Services	August 2023	2	0	2	100%
Maintenance	August 2023	174	145	29	84%
		Quantity 274	Completed 225	Active 29	Completion % 83%

August Maintenance monthly report 2023:

147 work orders got completed with 3 employees and one with FMLA.

Main emergency generator has been repaired.

Bordeaux – Men’s restroom repaired from shooting incidence and repaired all lights in branch to make sure everything is in good working order.

Main worked all weeding’s and events.

Old Hickory had new key installed for elevator for staff to turn off and on to add security.

BRANCH SERVICES

JULY 2023

SUMMER READING CHALLENGE: Branches kicked off this year's Summer Reading Challenge with events across the city. Bordeaux hosted an SRC 2023 Kick-off Party with a puppet truck performance of Puss in Boots, food, games, and a movie presentation of *Puss in Boots: The Last Wish*. More than 80 people attended, along with officers from the North Precinct as well as representatives from Brick Church and Neely's Bend LEED Middle Schools. Hermitage also kicked off the summer with a Puppet Truck performance, as well as snacks and grab-and-go kits. By the end of the day, 286 readers were signed up for the Challenge! At Richland Park, families registered for the Summer Reading Challenge and received popsicles and balloons. Green Hills hosted a Star Wars-themed celebration, with kids getting their pictures taken with Kylo Ren, Obi Wan Kenobi, and Rey.

CHALK THE WALK: Library sidewalks were transformed into works of art at Chalk the Walk programs at many locations.



JUNETEENTH: Branches celebrated Juneteenth with story times, programs, and displays.



PRIDE MONTH: Many locations also had special programs and displays for Pride. At East, teens made bracelets, pins, and buttons at a Prepare for Pride program. Madison offered three special story times for Pride Month with Council members Nancy Van Reece and Emily Benedict, as well as Inglewood’s Mr. Andrew, reading stories celebrating inclusion, being yourself, and all of the different kinds of families that live in our neighborhood.



ALA CONFERENCE: Several branch staff members attended the American Library Association Annual Conference in Chicago in June. Richland Park Branch Manager Carlos Shivers wrote that, “Witnessing such inspiring presentations and engaging in thought-provoking discussions with fellow attendees was a privilege. The ALA Conference broadened my understanding of our industry and reaffirmed my commitment to professional growth and development. I left the conference feeling energized and motivated to incorporate the latest ideas and strategies I gained into my work.”

BRANCH MANAGER PROMOTIONS: Corey Frederick, Edgehill Branch Manager, and Greg Hall, Looby Branch Manager, have both been promoted to the position of Library Manager

2. Starting the week of July 24, Corey Frederick will be the manager of the Goodlettsville Branch while Greg Hall takes on the role of manager of Thompson Lane.

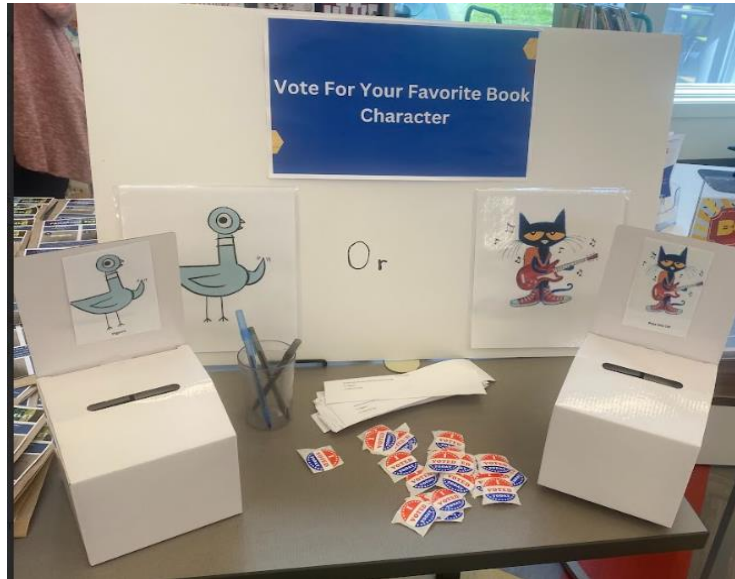
POWER SUMMER YOUTH INTERNS: Many branches hosted POWER Youth Interns this summer. Overseen by the Metropolitan Action Commission, the POWER Youth program provides career exploration and work experience activities for high school students. Interns assisted staff with a wide range of job duties, including pulling holds, checking in the book drop, assembling book bundles, assisting at programs, and shelving.

TITANS ROOKIES READ: Looby Center held the Titans Rookies Read Event on June 21 in the Looby Community Center Gym for the second year in a row. Eight Titans Rookies took turns reading *Jabari Jumps*, as well as answering questions from 120 kids from the Looby Community Center and nearby community centers.

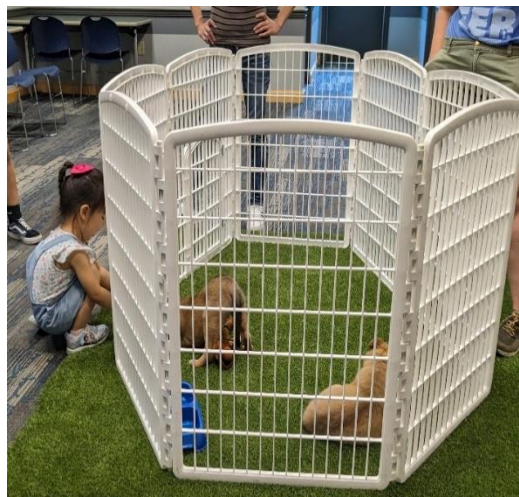


BRANCH SERVICES AUGUST BOARD REPORT

EARLY VOTING: Bellevue, Bordeaux, Edmondson Pike, Green Hills, Hermitage, Madison, and Southeast hosted Early Voting. Bellevue staff put a table out during voting to advertise programs to voters, along with information on the Seed Exchange, Greenway maps, free DIY seed bomb kits (created by the Summer Challenge Committee), and more. Hermitage saw a significant increase in library card registrations with a total of 418 for the month and Edmondson Pike had a special election in the children's area:



SUMMER READING CHALLENGE: Branches wrapped up this year's Summer Reading Challenge with a variety of activities. Bordeaux hosted two special edition story times along with Book 'Em, one with special guest reader Miss Teen Tennessee Blye Allen and the other with Jordyn Cambridge of the Women's Vanderbilt Basketball team. Representatives from Book 'Em gave away books at each story time. Hermitage hosted the Nashville Humane Association for a special Puppy Party event. 114 people attended the program and had a blast interacting with puppies Ruby, Crimson, and Scarlett.



At Old Hickory, Library Associate Kelly Kennedy organized an all ages Cookbook Challenge. Participants checked out a cookbook and sent pictures of a dish they made from it. The winner of the drawing received a gift bag filled with over \$50 worth of items donated by Trader Joe's.



FRIENDS OF THE LIBRARY: Branches are exploring creative ways to build Friends of the Library groups and recruit new members. Donelson held the first Friends meeting of their newly organized group and launched a new t-shirt fundraiser.



Goodlettsville staff created bookmarks and bags to raise branch Friends funds:



And Hermitage staff created signage to inform customers of the Friends group’s support of the garden and grounds, as well as to promote the group. The signs are adjacent to front and side windows so anyone enjoying the view from the inside of the library can learn more.



BACK TO SCHOOL: East staff connected with families from Kipp Kirkpatrick Elementary, Warner Elementary, Rosebank Elementary, Inglewood Elementary, Dan Mills Elementary, Isaac Litton Middle, and Stratford High schools at the Stratford Cluster Back-to-School Bash as well as at the Cayce Neighborhood Health Clinic back-to-school vaccine event. At Inglewood, Program Specialist Ashley Monk assisted an MNPS administrator with Seed Exchange materials for a gardening/library services workshop for Metro teachers. And Edmondson Pike children’s staff created a flyer to advertise their services to local schools.

Edmondson Pike Library






Ashley Walker-Tyler
Librarian 2



Emily Lewis
Librarian 1



McKenna Schwindt
Program Specialist

CONNECT WITH US

This year we are being intentional with collaborating with our school librarians. We would love to attend your school events and share library resources with students.

WHAT WE OFFER

- Field Trips
- Event Appearances
- Story time
- Career Day
- Library Resources/Summer Reading Challenge Presentations
- Book Recommendations

Please contact ashley.walker-tyler@nashville.gov for scheduling.

COLLECTIONS & TECHNOLOGY

Collections & Technology Board Report July & August 2023

Collections/Materials Management

- Noel Rutherford followed up on a voicemail from a customer newly arrived in Nashville. She was very impressed with our Overdrive Ebook and Eaudiobook collection and said that while she had lived in several large cities such as Chicago, Boston, and Washington DC, she noticed that Nashville had far more titles in the collection and shorter wait times for popular titles. She wanted to know how we kept such a comprehensive collection. Noel explained how we evaluate, develop, and maintain the collection, and how we respond to customer requests for digital material.
- Noel completed a large RFP for Metro Procurement that covers our DVDs, Launchpads and Talking Books from several vendors. She is also working with Procurement on our Print Serials & Book Distributor RFPs.
- Noel and Joanna Roberts worked with MarCom on a feature for the Conscious Child Kits. The Instagram post garnered 182 likes.
- Beth Deeb completed an annual update of branch genre chart to determine which genres circulate best at which locations and posted the following spotlights: Minority Mental Health Awareness Month, Disability Pride Month, Celebrate the End of Summer.
- Beth posted two spotlights: *Happiness Happens Month*, *Read-a-Romance Month*.
- Joanna worked with Baker & Taylor (B&T) to provide TitleTalks at the Children's and Teen Services meetings this month. Staff learned about upcoming fall titles and chatted with an author at each meeting. B&T also sent advance reader copies and swag, much to our staff's delight!
- Joanna visited the Hermitage Branch to meet with the new Children's Librarian and to walk through the collection together and served on the Middle School Battle of the Books Committee and helped select titles for the 2024.
- Melissa Meyers worked with Jess to set up a new workflow for Amazon orders, adding Procurement tasks to her procedure. This allows us to use the Metro Amazon account, without using a credit card for purchases.
- Melissa also rolled forward the open order encumbrances to FY24, and closed all the FY23 funds.
- Melissa worked on getting future PO vendors up to date in the iSupplier database; learned to use the financial reports in R12 that work with the new PO based purchasing and logged/tracked steps in the conversion to PO purchasing to build a status report.
- Ben English visited three branches (MA, GO, IN) to discuss their collection needs and he posted four collection spotlights: Desert Novels, National Ice Cream Month, College Football, New Adult Comics.
- Collection Development Librarians responded to a total of **1370** material requests in PIKA and LibAnswers from staff and library customers.
- Amanda posted four blog posts: Baby It's Cold Outside, Pop Culture Nonfiction, Tom Hanks and Celebrity Novels, Anniversary of the Queen's Death. She also worked on the TennShare Firefly Courier committee.

- Susan Poulter recorded 12 episodes of the Family Folktales podcast and also received a fan letter from a family in Arizona!

Meetings/Webinars Attended:

- Internal: Manager’s mtg, Materials Management Committee, Circulation Committee, Children’s meeting, Procedures Review Committee, Firefly courier via TennShare, MarCom content planning, Teen Services mtg, Sole Source procurement vendor meetings, Wishing Chair mtg.
- External: MWT vendor mtg; Fall 2023 Preview; SLJ’s Picture Book Palooza; Graphic Novel Book Buzz Part 1; DK School & Library Fall 2023 Preview; Booklist: *Fall Adult Faves*; Fall Series NF; Managing Difficult Conversations; OCLC Resource Sharing Product Insight; De-biasing Dewey: Righting the past by rewriting the classification; MWT: *State of the Movie Industry*; Simon & Schuster Virtual Fall 2023 Adult Librarian Preview; SLJTeen Live!; Graphic Novels For All!

Materials Management Statistical Report July - August, 2023

July New Circulation

User category	# of Unique Users	Items checked out
Digital	41,848	255,185
Physical	21,659	155,730*
Totals =	63,507	410,915

July New Acquisitions

Format	Copies added
Digital	6,248
Physical	5,283
Totals =	11,531

August New Circulation

User category	# of Unique Users	Items checked out
Digital	42,579	256,122
Physical	23,377	157,968*
Totals =	65,956	414,090

August New Acquisitions

Format	Copies added
Digital	5,664
Physical	6,128
Totals =	11,792

*Physical checkout statistics do not include renewals as this report is used by Material Services to determine the demand for content, not how long customers want to borrow the content.

Technology

- Working on e-rate ATT&T Circuit upgrades: Main ADI Internet Circuit.
- Ongoing branch and staff computer moves and security server upgrades.

INK Update

Completed

- Cleaned and updated staff permissions on INK to assure proper staff access and content security.
- Updated the Employee Spotlight process with Libby Cain
- Restructuring and addition of the Office Supply workflow to resolve a location error issue.
- Finished conversion of INK workgroup sites to “modern” sites
- Completed 2nd Digital Image Library for MarCom

Current

- Updating data/content on “modern” test homepage for presentation
- Removing unused or outdated sites from SharePoint.
- Preparing INK sub-sites for modern conversion

Production Services

- Production services provided AV support for 45 requests around NPL.
- The A/V Talking Libraries positions now reports to Production Services. The work of the Talking Libraries manager will not change, but the additional position will work on Talking Libraries in addition to NPL Production Services and NECAT work. This will create more cross training opportunities, and more staff flexibility across NPL A/V needs.
- **Public Events**
 - 25 Conference Center events with AV support.
 - 3 Maintenance Requests.
 - 8 Branch events.
 - 7 - Filming sessions
- **NPLU Filming Schedule**
 - 8 Videos Recorded for staff and Conference Center Event
 - 5 videos published on NPL Universe
 - 2 Livestreams facilitated
 - 2 Hybrid Meeting Facilitated
- **NPLU Stats**
 - 16.2k channel wide views
 - 8k hours of watch time
- **Podcasts**
 - 7 recorded new episodes –*Family Folktales, Just Listen*
 - Completed edits for 7 episodes.
 - Published 9 episodes
- **Upcoming Projects**

- Donelson Branch AV System Design
- Hiring AV tech position as well as Captioner
- Cross-training on Talking Library technology
- Preparation for 2023 Courtyard Concert Series
- Joint Live Stream/Broadcast partnering with NECAT

NECAT

Membership

New Members	12
People in Production 1	13
People in Production 2	N/A
People in Specialty Class	0
Equipment Checkouts	3

Studio Usage

	Blocks Booked	Time in Hours
Producer Led Productions	32	160
NECAT Productions/Staff working Days	3	15
Meetings/Tours	10	6
Trainings	4	20
Editing Bay Usage	4	10
Holiday Closures	0	0
Cancelations	5	25

Kiosk Check-Ins

Reason	Number of People
Production	283
Class	13
Meeting	2
Tour	12
Event	0
Editing	3
Other	10
Total	323

Network Content

NPL Programming Run Time	13765.97 Minutes
MTSU Programming Run Time	7170.33 Minutes
New First Run Programs	1 – Children's Corner
New First Run Episodes	63
New NPL Carousel Bulletins	2
New Carousel Bulletins	2

September Bookings

100% booked

0 Blocks available

August 2023

- 8/1 NECAT Board Meeting (No Quorum)
- 8/2 WPLN This is Nashville Hosts NECAT for radio show
- 8/4 Sustainability doc interview Maria West
- 8/4 Friends Life Filming
- 8/5 Production 1 class (13 attending)
- 8/12 48 Hour Film Project Tips & Tricks Panel
- 8/17 Zoho phone call to discuss new subscription structure
- 8/17 CATV Meeting at Howard Office Building - No Report from Buske Group
- 8/23 Ellis & Cook meeting at NECAT to continue moving NECAT web to LibCal
- 8/24 Cameron Completed New Hire Orientation
- 8/25 WIFT (Women In Film & Television) Cabaret show
- 8/30 Friends Life Visit

September 2023 Upcoming

- 9/4 Labor Day CLOSED
- 9/5 Sam Burns Working Courtyard Concert at Main
- 9/12 Emmy Submission Deadline
- 9/12 Sam Burns Working Courtyard Concert at Main
- 9/14 Sustainability Interviews Selva Ibrahim, Lily Bourque
- 9/14 Member Meeting at NECAT 6pm
- 9/17 Editing Class
- 9/18 Let's Play Game Filming
- 9/19 Sam Burns Working Courtyard Concert at Main
- 9/21-22 Production 1 (Notable 2 night class)
- 9/26 Sam Burns Working Courtyard Concert at Main

9/28 Eric Lowy to attend New Hire Orientation
9/28-29 Production 2 Class
9/30 Eric Lowy Evaluation due by months end

Notable Television Airing

8/5 2PM NPL Mens Mental Health Live Stream

8/23 48 Hour Film Project Tips & Trick Panel

TBD Nashville Film Festival NECAT Episode Will air in September. Coordinating with Festival leaders for impact

TBD Friends Life Big Power in Me Shown in studio 8/30 and already online. Looking for premiere location in September



Nashville Film Festival at NECAT



Friends Life at NECAT



48 hr Film Festival Panel at NECAT



NECAT at WPLN for show featuring NECAT producers

Shared Systems

- Patron Point online registration went live August 1st with two variant registration forms, one that verifies patron name/address online and one that allows the patron to visit a branch and show ID in person.
- The team worked with Limitless and schools to get ready for the 2023-24 school year, including: updated cataloging specs, new rules to meet Procurement requirements, onboarding new locations, working with MNPS IT to get a quality, updated IC extract with some new data requests, forced PIN reset for staff, etc.
- Kate Wingate with help from Jenny Lane and Bob Wilson taught new MNPS librarians the ins and outs of the library ILS and discovery layer on 7/25. She did a refresher for all of the librarians (100+ attendees) on 8/3. This interaction was highly successful and garners a lot of MNPS goodwill toward both Shared Systems and Limitless Libraries.

- Bryan Jones is working with Tixkeeper to set up authentication for their product. This software was purchased by the Education and Outreach department to manage the community passport program.
- Bryan Jones and Kate Wingate worked with MNPS's Digital Strategy and Implementation Team to get the Exploritorium collection back in circulation. This is a makerspace collection that circulates from a central location (Martin Center) to MNPS staff.
- Bryan Jones updated Aspen to 23.08.
- Jenny Lane reviewed and cleaned up non-resident patron types, expiring those who should pay and haven't and verifying that those who are no pay have a valid reason for it.
- Kyle Cook has been working with Adult Literacy on content updates and events.
- Jenny Lane, Kyle Cook, and Jenny Ellis are working with Jess Horn in Finance to bid out the job of translating the NPL website into Spanish and Arabic. Initial quote is for slightly more than \$8K which is less than expected. Plan is to accept translation as is and not use bilingual staff to verify. Translation should be completed within one month. We will then begin working with Net Tango on implementation.
- Jenny Ellis working with Aten on upgrading NPL website to Drupal 10. This is the last work we will do with Aten before moving to Net Tango.
- The team have been doing codejams to set up Matomo, an open-source analytics program which replaces Google Analytics 4. It has been successfully installed on the Limitless site.
- James and team are reviewing various library apps, meeting with vendors, watching demos and when possible, getting test accounts. Some apps hold promise. All have made us better understand the requirements we would use to write an RFP (cost of approximately \$50-\$60K will require RFP not RFQ) should funds for an app become available. Communico especially is promising as it has integrated Aspen. In the meantime, we are also pursuing getting the native Aspen app, LiDA working because it is free with our Aspen subscription. James plans to add Bedework to the app via RSS feed.
- The team is working on setting up forms for use at NPL, per a request from MarCom about their media waiver. We now have access to Zoho, which we may be able to use to feed a spreadsheet. Initial build using Aspen forms does not give the amount of shared access staff require.
- Team's weekly codejam to build a Koha instance has progressed. Beginning to set up codes and import data. Our ILS contract expires in June 2026. We expect to go out to RFP in late 2024, early 2025. This exercise also helps us to identify issues and build requirements for this RFP.

- Jenny Lane and Jenny Ellis viewed demos by two digital asset management RFQ responders, OCLC CONTENTdm and AM's Quartex, with CDM winning the RFQ. Contract is currently with Metro Legal.
- Jenny Lane, Jenny Ellis, and Kyle Cook with help from the team wrote an RFQ for web hosting, which is currently in active procurement. We have set up a demo with Pantheon so far. We have not received responses from other vendors yet.
- Jenny Lane submitted the annual committee report for the Circulation Committee.
- Jenny Lane and James Staub attended the TLC "Summer Summit" – a gathering of customers and TLC executives to discuss the vendor's status, progress, roadmap, address complaints, etc.
- As always, the team has been working to promote daily library operations by:
 - Working with front line staff to ensure access to systems.
 - Running a help desk for MNPS librarians
 - Providing NPL staff with reports and statistics.
 - Regular retrieval, edits, and sideloads of new digital marc records into catalog to provide access to new acquisitions and remove metered-access items whose licenses have expired.
 - Keeping the events calendar up to date with the latest online happenings and working with MarCom on NPL Universe.
 - Improving system(s) usability with development, testing, and planning features.
 - Patron and item data cleanup and quality assurance.

EDUCATION & LITERACY

JULY 2023

Adult Literacy at NPL – Jamil Sameen

This month, Adult Literacy launched their Instagram account and Cassandra Taylor worked with MarCom to begin posting on the NPL blog. Cassandra will highlight books from NPL's collection that are great for adults who are new to reading.

Adult Literacy staff had their training session with Aztec to offer HiSET preparation software for NPL patrons. The service offers customized learning plans for users after they take an initial assessment, which can be used to supplement a HiSET class or independently for self-directed instruction. The team will train staff at all NPL locations on this new service and the registration process for patrons. The team is developing a user guide for staff and for patrons, and they will offer some information sessions at branches.

Adult Literacy staff spent July focused on strengthening relationships with partners, making onsite visits to connect with adult learners and adult educators. As a result, there are more demands on Library 101 presentations. Adult Literacy staff scheduled several sessions for August and September for Room in the Inn, Conexion Americas, Workforce Essentials and NICE. The Adult Literacy staff also provided a library tour (with help from NPL Adult Services and Special Collections) to five individuals from Our Place Nashville.

The first mobile lab served 36 learners at Project Return, and a total of 27 new NPL cards were issued to learners. Room in the Inn has requested to have the mobile lab to offer digital literacy classes to their clients.

Nashville Helps continues to see demand. There were 33 requests in total for the month of July. Staff did some outreach to increase the number of participating agency partners.

Adult Literacy staff continue to collaborate with Project Return's teaching digital skills class. In July, one session was offered, and six adult learners attended the class and advanced their skills in using technology.

Be Well at NPL – Bassam Habib

This month, Bassam Habib worked on expanding Be Well's mindfulness and meditation programming, adding [Nashville POC Sangha](#), [Wild Heart Meditation Center](#), [Black Mental Health Village](#), [Milly Roze Sound Healing](#), and [Mindful Nashville](#), in addition to the existing [Be Well in School](#), [Small World Yoga](#), [Yoga & Ayurveda with Jo-Jo Jackson](#), and [Hola Yoga](#). Many of these instructors are offering their services for free. Bassam is excited to receive the guidance of [Jennifer Wang](#) to develop a more comprehensive meditation programming across all 21 branches. The Be Well team has also been taking into consideration the negative impact that meditation sessions may have on participants and Bassam has been working very closely with

librarians, library directors, and program leaders to address this. Many programmers have earned higher education degrees or have extensively studied and have board certifications in mindfulness training and instruction. These programs have been well received at Pruitt, Bordeaux, Bellevue, Inglewood, Hadley Park, Donelson, and Madison branches, and Be Well has added [Meditation Sundays](#) at the Main and Edmondson Pike branches.

Bassam Habib has been working to add food gardens to some of the branches that are located in low-income or food desert areas. Currently, this program is being led and advised by the [Nashville Food Project's](#) Community Garden director [Adria Osborne](#), [The Master Gardeners of Davidson County](#), [Brooklyn Heights Community Gardens](#), and [Michele Webber](#). Bassam hopes to add gardens to the Pruitt, Main, and Donelson branches, as well as expand gardens at Green Hills, Bordeaux, and Richland Park. The gardens provide a good space to accompany Be Well nutrition programs and children's programs. Adria Osborne has been providing guidance free of charge to Be Well and providing librarians at Pruitt with training in garden education.

Be Well announced the kickoff of a new mental health initiative this month called [Your Mind Matters](#). The kickoff for this program will be on Saturday, August 5th, where a panel of mental health professionals will discuss how men of all experiences can improve their mental health. This program was coordinated with the help of Lana Boleyjack and Kyle Barber, under the supervision of Linda Harrison, and in partnership with Be Well. This has garnered the attention of many therapists, psychologists, social workers, and counselors across Davidson County and we are hoping to partner with many of them in providing mental health education and resources to our branches.

"The Well" audio podcast project will be announced soon, with Jennifer Wang as the first guest.

Bassam Habib was approached by NPR's Khalil Ekulona to tell the story of Dr. Irene S. P. Francis. Bassam is excited to help get her story in front of a larger audience.

Bassam Habib was interviewed by NECAT for a documentary on Sustainability at the Library.

Bringing Books to Life – Liz Atack

Bring Books To Life provided 66 programs with 1,552 in attendance in July.

Sky Bear, BBTL's 2nd puppet show theme for 2023, began this month. The team delivered curriculum kits to 112 classrooms at 26 childcare centers in advance of their story time and puppet truck visits. The kits include a shadow puppet theater, a set of shadow puppets to tell and re-tell the story of *Sky Bear*, a curriculum guide, and a copy of the book *The Story of the Milky Way: A Cherokee Tale* by Joseph Bruchac and Gayle Ross.

In exchange for permission to reprint the artwork for *The Story of the Milky Way*, the illustrator, Virginia Stroud, requested 50 copies of the book be sent to her in Oklahoma. The book has been out of print for nearly 20 years but is a beautiful variation on the legend that *Sky Bear* is based upon. Ms. Stroud was so impressed with the quality of the reproduction, that she donated several

copies to classrooms at the tribal school near her home. BBTL will send some shadow puppet kits to Ms. Stroud later this fall that she can share with the school as well. The BBTL team are excited to be able to support educators in another state!

July and early August are a busy time for teacher professional development. In July, BBTL staff presented at two local conferences: four sessions at Metro Action Commission's Summer Learning Institute for Head Start teachers and the Ignite Early Childhood Conference, put on by United Way and Raising Readers Nashville.

COACH paused in-person workshops for July, but BBTL still led 18 coaching sessions with participating families. The sessions built on the content shared in the workshops and directed families to relevant NPL resources and programming.

BBTL took part in a Kindergarten orientation event at JE Moss Elementary, hosted by MNPS Early Learning, where 250 parents and children learned about ways to support learning at home and use NPL resources. The BBTL team also shared Limitless Libraries information with families.

Digital Inclusion – Marian Christmon

The Digital Inclusion team wrapped up its year-long Senior Trust grant program with the Cyber-Seniors program at Radnor Towers. The Cyber-Seniors program goal is to bridge the digital divide and connect generations through technology. Because of generous gifts from the Nashville Public Library Foundation, the West End Home Foundation Senior Trust grant, and Cyber-Seniors/ Best Buy BGB, all graduates received individualized mentoring from one of five teen mentors, and a computer tablet to take home. Armed with training and a device, these seniors are now empowered to become new digital citizens. A graduation celebration was held on July 31st for the participants who completed the program and their mentors.



The Digital Inclusion team led the preparation and planning for the library's Affordable Connectivity Program in July. Approximately 40+ staff members completed online training to become ACP enrollment specialists and they also completed the Civil Rights Act of 1964, Title VI training for compliance with federal funding being received from the FCC Affordable Connectivity Grant.

On July 24th, NPL conducted a soft public launch of the ACP program. WeGo buses wrapped in the programs's design hit the road and the appointment system was launched so that Nashvillians could start to get help with ACP enrollments. Plans for the bigger launch are wrapping up and will occur soon.

Limitless Libraries – Syreeta Butler

COLLECTION DEVELOPMENT

Sarah Allen and Emily Farmer worked on summer projects that included running reports and prepping for the Fall Pre-publication lists.

Jane Miller and Bridget Radford reconciled finances, archived last year's orders, and sorted books.

Emily Farmer, alongside Shared Systems, finalized the new cataloging specifications that were shared with vendors.

Sarah Allen and Emily Farmer assisted with the creation of an instructional purchasing document for MNPS Library Services Team to share with librarians.

COMMITTEE/GROUP PARTICIPATION

All Limitless Libraries staff attended the monthly Limitless Libraries Staff Meeting.

Syreeta Butler visited NECAT Studios to record speaking parts for the NPL Means Business Promotional.

Syreeta Butler attended the Procedure Review Committee Meeting.

Sarah Allen attended the Children Services Group Meeting.

Emily Farmer attended the Teen Services Group Meeting.

OUTREACH

Syreeta Butler co-facilitated the Metro Nashville Public Schools Planning Day, where Nashville Public Library librarians, associates, and program specialists were invited to meet school librarians in their community and plan events together.

Syreeta Butler set up an information table at the Metro Nashville Public Schools New Teacher Academy Resource Fair on Friday, July 14, 2023, and Friday, July 21, 2023, where she talked to

approximately 100 teachers. Limitless Libraries also offered a drawing for 3 backpacks filled with school supplies for teachers, a Bluetooth speaker, and six Limitless Libraries cups.

Sarah Allen and Jane Miller represented Limitless Libraries and shared resources at the Music City Social and Emotional Learning (SEL) Conference at Lipscomb University on Thursday, July 20, 2023.

Sarah Allen assisted with the unpacking, shelving, and setup of the new Goodlettsville Elementary School library.

Sarah Allen, Syreeta Butler, and Emily Farmer hosted the Metro Nashville Public Schools New Librarian Orientation at the Main Branch Library and provided breakfast, parking, a tour of the Limitless Libraries workspace, and presented Limitless Libraries 101 to the group.

Syreeta Butler visited DuPont Elementary and setup an information table to share resources with parents about Limitless Libraries.

STAFF UPDATES

Syreeta Butler and Emily Farmer interviewed three candidates who were extended second interviews for the Limitless Libraries Circulation Assistant position. Interviews will continue through August.

Upon approval from Metro Human Resources, interviewing will begin to select the newly added full-time Program Outreach Specialist. Syreeta Butler will also move forward with hiring for the part-time Program Outreach Specialist.

Bridget Radford, the first hired employee of Limitless Libraries, announced her retirement. Her last day will be Tuesday, September 5, 2023.

NAZA – Anna Harutyunyan

NAZA was awarded an MNPS/ Alignment Nashville 2023 SEL Level Up Award, which “reflects our commitment as a community partner to deepen the knowledge and practice of social-emotional learning and its intentional integration into our organization” at the Music City SEL Conference on July 20.

NAZA Partnerships Manager, Deana Blount, accompanied two youth leaders to Washington, D.C. for National Youth Leadership Institute hosted by the National Summer Learning Association. One of the youths participated in a panel discussion with the U.S. Deputy Secretary of Education. The youth and Deana Blount also participated in a workshop with the Department of Education for the “Engage Every Student” event.

NAZA received a budget increase of \$890,000 to cover the increased cost of transportation and to add 250 slots for afterschool and 100 slots for summer in FY2024, bringing NAZA’s total budget to \$5.5M. NAZA awarded 20 contracts to youth serving organizations for FY24.

Puppet Truck – Bret Wilson

Puppet Truck conducted 43 programs at daycares, schools, and retirement organizations with a total audience count of 2,180 participants.

Puppet Truck operations resumed on Wednesday, July 12th with mostly everyone on the team knowing both *The Stonecutter* and *Sky Bear*.

Puppet Truck was able to offer 13 performances for branches during the Summer Reading Challenge during the month of July.

Interviews are scheduled for the Puppet Truck Supervisor position. Applicants have been narrowed down to eight finalists that will conclude the interview process on August 2nd.

Puppet Truck 1 had some slight alignment issues, causing steering to be difficult. The truck will be taken to Best One to have the issue addressed.

Puppet Truck was fortunate to take part in the 14th Ave. Missionary Baptist Church Back to School Book Event. The team received this feedback from the event coordinator:



Dear Mr. Wilson,

*Thank you and your colleague for a most exciting Puppet Show presentation, and for the time and information you shared with us during **the Fourteenth Avenue Missionary Baptist Church - Back to School Fair on Saturday, July 22, 2023. The students/adults genuinely enjoyed the presentation and are still talking about the experience. It was so wonderful to meet you.***

This was the first time having you at our event and it was truly amazing to see the Marionettes perform outside of the library wall. It is likely that it may have been the first time many of the students present had seen a real NPL puppet show. It was a fantastic show; the kids were truly engaged, which is a testament to the quality of your presentation.

*We were delighted to have you as a valuable part of our team. Not only did we appreciate the tasks that you so diligently performed, but more than that, your presence served to expose students to the many possibilities their futures could hold. You also served as a much needed, **positive role model** for our youth and members of the community.*

We have heard many wonderful comments about how great this event was from both students and parents. It truly was one of the best Back-to-School events we have shared with the community, and that is because of your participation. Hopefully, we will have more opportunities to collaborate with your organization for the good of the community,

*as we go forward. We look forward to adding you to our list of partners for this exciting **annual** event.*

Thank you so much for your support!

*Fourteenth Avenue Missionary Baptist Church Scholarship Ministry
Back-to-School Fair Coordinators, Jana Rayford, and Gwendolyn L. Watson
Sharon Holland, Scholarship Chairperson and Coordinator
Rev. Dr. Frank S. Gordon, Pastor*

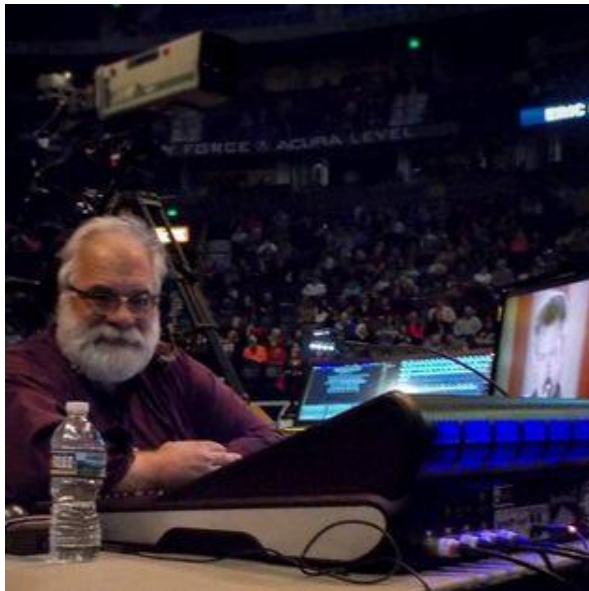
Wishing Chair Productions – Bret Wilson

Wishing Chair Productions conducted 9 in-person storytimes and 12 presentations in the children's theater, and 2 performances with community partners, totaling 23 performances with an audience count of 1,995 participants in July. Wishing Chair Productions was shut down for one week before resuming in house operations at the Nashville Public Library.

Wishing Chair Productions completed the run of String City for Summer 2023. The singular performance at Country Music Hall of Fame Museum on July 1st was combined in the normal operations of Wishing Chair.

Bret Wilson received word that Wishing Chair's lighting technician, Thom Roberts, was murdered by his wife eight days after closing String City.

The following message was posted from the Wishing Chair Productions team:



Greetings Friends,

If you've had the chance to witness String City within the last few years, a very big piece of that magic rested on the shoulders of this man. His name is Thom Roberts. Our friend Thom was our lighting technician/designer for String City, and he entertained the young and the young at heart by illuminating our characters and creating a lighting scheme that makes an hour long show like String City fly by. We're saddened to learn that only 8 days after working with him on the 10th Anniversary of String City that Thom passed away. He was like a jewel to us, and we'll never forget our time with this precious man.

The next time you see the show please look for his name in the credits and remember that his creativity helped make the show what it is today.

Wishing Chair Productions is preparing to move from the current Puppet Studio location to the procurement space across the hall at the basement floor of the Main branch. The team has been cleaning and planning for the official move in the first weeks of August.

Bret Wilson held several meetings with the development team for *La La La: A Story of Hope*. The music composition team is moving forward with the creation of the music for the show, and the animator has started creating the background for the show, leaving the creation of the screen up to the Wishing Chair team, along with the base set construction, scheduled to start in August. Louise Krauss (mother of Allison Krauss) is working on the illustrations for promotional offline/online content.



Bret Wilson was approached by Susan Frizsell— former member of BBTL— to be considered as the keynote presenter at the 2023 Ignite Early Childhood Educators Conference held on the campus of Nashville State Community College. Bret Wilson was asked to offer a 45-minute keynote that pertained to the theme of the upcoming conference; he submitted the following introduction:



The Fire Triangle: Oxygen, Heat and Fuel— The Necessary Ingredients to Make and Maintain your Flame

Time: 8:30 a.m. - 10:00 a.m.

Location: Room C210

Session Description: *In this insightful keynote, accomplished actor, director, and puppeteer Bret Wilson shares with his audience methods for sustaining personal well-being and maintaining your passion for teaching while igniting the minds of our youth.*

Presenter: *Bret Wilson - Wishing Chair Production Manager*

Bret Wilson is a native Nashvillian and has worked as a professional performing artist for the past 25 years. As an accomplished artist, Bret has received professional credits as an actor, director, playwright, puppeteer, fabricator, fight choreographer and lighting designer/engineer.

He received his BFA degree in Theatre Performance from the University of Memphis and interned at William and Mary College in Williamsburg, Virginia. Having witnessed the power of storytelling, Bret is an advocate for literacy and education as he's championed the mission of the Nashville Public Library for over 17 years. Bret has concentrated his efforts by working with the Nashville Public Library Foundation as the supervisor for The Puppet Truck. This program

offers Nashville's increasingly diverse community a way of experiencing culturally rich content and a chance to explore themes that bring communities together. He currently serves as the Program Manager for Wishing Chair Productions, an award-winning, one-of-a-kind, in-house theater company providing literature-based puppet productions and interactive Storytime's housed inside the Nashville Public Library. Bret is also the co-founder of an early childhood jazz education program called Jazz Am. This program, facilitated by trained professionals and jazz musicians, engages students, encourages creativity, promotes collaboration, and builds musical awareness for children aged 2-10 and families.

Studio NPL – Niq Tognoni

July was a busy month for Studio NPL; the team wrapped up a partnership with Southern Word and Power Youth, which brought 15 interns daily to the Studio NPL space throughout the summer working with audio production, writing, and music. The teen participants hosted a final showcase at TSU's auditorium to share their work with friends, family, and the public. Studio NPL's Lead Mentor—Mariano Hayes—hosted his first summer “intensive” during the final week of July, called the 2-Minute Film Fest. This program worked with a cohort of middle school students to write short scripts utilizing AI tools, and plan, film, and edit 2-minute films, culminating in a showcase for family and friends at the Studio NPL Main space.

Outreach was less in demand in July than the rest of the year, though the Studio NPL team still went out weekly to community sites. Studio NPL's annual outreach event at Head Middle School (as part of their rising middle school students camp) reached 140 participants through the straw-rockets and Ozobots STEM programs. Studio has been a foundational partner with the school for this event for several years now, including recruiting other STEM-focused community organizations to share their work with the students.

EDUCATION & LITERACY AUGUST 2023

Adult Literacy at NPL – Jamil Sameen

Adult Literacy staff is planning to host the Adult Education Fall Symposium on Tuesday, November 14th at the Main Library. The team has renewed the contract with the event manager from the Spring Summit, who will help coordinate speakers and run the event.

Work continues to launch Aztec HiSET preparation software— a new Adult Literacy service. The team is creating user guides and planning on training for NPL Staff, while also scheduling orientation sessions at branches for patrons.

Adult Literacy staff met with a representative from the Delaware Division of Libraries. They are in the process of developing similar program and are impressed with the Adult Literacy offerings at NPL.

The mobile lab served 41 learners at Project Return, and a total of 96 new NPL cards were issued to learners in the month of August. There were 23 requests filled on Nashville Helps.

A field trip to Donelson Library was organized for NICE’s ESL students. A total of 24 students and 4 staff members joined the tour and learned about NPL services, including demonstrations on how to use library services, particularly public computers.

In collaboration with NICE, Adult Literacy staff presented 101 Library workshops to NICE’s ESL students at 3 different locations. A total of 79 students and 10 staff members attended, and 63 new library card applications were collected.

The Adult Literacy team continue to work with Project Return to conduct digital skills classes. There was only one session offered and 6 adult learners attended the class.

Be Well at NPL – Bassam Habib

This month, Be Well at NPL saw steady and growing participation numbers for a number of programs, particularly those addressing mental health. With the guidance of Linda Harrison and her assistant Lana Boleyjack, Be Well launched “Your Mind Matters,” an initiative dedicated to addressing and combating stigmas surrounding men’s mental health. This got the attention of several mental health professionals around the city who are now reaching out to Be Well for programming opportunities at the branches.

Jennifer Wang of [Nashville POC Sangha](#) will partner with Be Well on the development of a new mindfulness and meditation program at NPL. This will provide support for already existing meditation programmers and complement the Be Well Club, which is led by [Be Well in School](#).

Bassam Habib is looking into implementing new programming focused on sound healing with [Milly Roze](#) and the Love Learning Music Therapy group. Bassam hopes to push these programs to focus on providing wellness opportunities for the homeless population at Main.

Bassam Habib met with the [Native American Indian Association of Tennessee](#) to discuss hosting a storytelling session to accompany some of the existing meditations.

Be Well's lactation counseling and family planning program— led by [Realistically Fed](#)— is now offered in both Spanish and Arabic at five branch locations. Patrons have expressed their gratitude for the class bridging the gap between healthcare and community, and many reported a decrease in anxiety surrounding motherhood.

Be Well's garden education programming is slowly flowering as more branches are expressing interest in garden spaces. Bassam Habib is currently planning to provide garden space at the Pruitt branch and in the future courtyard at Main. Be Well's garden educators come from [Master Gardeners of Davidson County](#), The Grateful Gardener's Michele Webber, Director of the Community Gardens at the Nashville Food Project [Adria Osborne](#), and [Brooklynn Heights Community Gardens](#). The goal is to have edible gardens at the Pruitt, Edmondson Pike, Bordeaux, Richland Park, and Donelson branches, hopefully teaching patrons how to grow their own food and empower them to eat and live healthy.

Bringing Books to Life! – Liz Atack

Bringing Books to Life provided 65 programs with 1,178 in attendance in the month of August, consisting of 30 story times, 7 teacher trainings, 3 Loving and Learning workshops, and 25 COACH sessions (with families participating in this collaboration with VUMC).

BBTL welcomed a new part-time outreach specialist, Heather Jones! Heather assists with materials prep for programming and visits schools and childcare centers to provide story times, teacher workshops and family literacy workshops.

BBTL staff presented to all MNPS Pre-K teachers at their conference day. Staff also presented as part of United Way's weekly Read to Succeed webinar series.

Liz Atack attended a community meeting hosted by My Brother's Keeper-Nashville with Dr. Wilson, the National Executive Director for the Obama Foundation's My Brother's Keeper Work. The local co-chairs specifically highlighted NPL as a key partner in their work.

BBTL staff attended the Beatrix Potter exhibit at the Frist as part of their ongoing professional development. Staff learned about Ms. Potter's life and education and had a follow-up conversation on how picture books and the picture book industry has evolved.

BBTL received a generous donation from Candlewick Press of 500 copies of *La, La, La* by Kate DiCamillo. Wishing Chair Productions is working on a new puppet truck show in connection with NPLF's gala. The show will tour as part of BBTL in 2024 and each participating classroom will receive the book in addition to curriculum materials to extend the learning experience.

BBTL continues to be involved with Raising Readers Nashville and attended several action team meetings this month for teams 2, 4, 5, and 7.

Digital Inclusion – Marian Christmon

The Digital Literacy Senior Trust Grant was completed and submitted this month. The purpose of the grant was to “reduce social isolation and increase access to essential services through digital literacy and inclusion for older Tennesseans.” The Digital Inclusion team completed the three goals for the year long program:

1. Empower seniors with the technology tools they need to improve their lives by providing them with appropriate devices, training, and assistance acquiring low-cost broadband for their homes.
2. Equip seniors with the skills needed to reenter a more technology focused workforce and provide them with a laptop, Office software, and help acquiring low-cost broadband for their homes.
3. Equip seniors with the skills necessary to use the Internet safely and be able to determine what is good and trustworthy online information.

Digital Inclusion also, completed and submitted the final report which included the following summary data:

- Nearly 95% senior participants reported feeling more knowledgeable about using computers and technology and, also, that they felt an increase in confidence as well
- 95% senior participants reported increased knowledge of Internet Safety and Cyber-Security
- 95% senior participants indicated that they planned to use what they had learned about devices and the Internet with 85% saying they would use the Internet at least daily, with many responding many times per day!

The Digital Inclusion team attended the Digital Opportunity Summit hosted by TN Economic and Development Broadband Office. The event was held to convene stakeholders from across Tennessee to preview and comment on the state's first digital opportunity plan. Community anchor institutions such as NPL will be instrumental in implementation of the plan. The Digital Opportunity plan will work alongside coming federal investments in broadband infrastructure

(via the Bi-Partisan Infrastructure law) to close the digital divide in Tennessee. The state plan will be open for public comment September 6 thru October 9th.

The Digital Inclusion team has been exploring a partnership with AARP Senior Planet. It has been difficult for Digital Inclusion to develop curriculum and teach at the same time, due to the team being made up of only three staff members. The greatest benefit of partnering with AARP Senior Planet would be the access to curriculum for more classes than the Digital Inclusion department could develop on their own, thus allowing the ability to concentrate on teaching and offering more classes to older adults in Nashville.



The Digital Inclusion team had the opportunity to visit with the original Senior Planet site in New York City to learn more about the program, tour the site and discuss how the Senior Planet program would fit into the current Digital Inclusion plan for seniors.

Limitless Libraries – Syreeta Butler

COLLECTION DEVELOPMENT

Sarah Allen, Syreeta Butler, and Emily Farmer met to review, adjust, and finalize the Educational Print Resources Request for Proposal (RFP).

Emily Farmer worked with Shared Systems and Ingram to address cataloging specification issues.

Emily Farmer worked with the High School Battle of the Books Selection Committee to determine books for the event and placed orders.

Sarah Allen and Emily Farmer submitted summer orders and August, September, and October prepublication orders.

Sarah Allen and Emily Farmer compiled bulk orders lists for the upcoming months, and emailed school profile reports to each school librarian.

COMMITTEE/GROUP PARTICIPATION

Syreeta Butler attended the Metro Nashville trainings *Leading with Conscious Inclusion Session 1* and *Leading with Conscious Inclusion Session 2*, which were held at the Lentz Public Health Center.

Syreeta Butler met with Emily Farmer and Limitless Libraries Circulation Assistants, Mary Agresta and Carolyn Johnson, to discuss tasks and expectations while continuing the search for the 3rd Circulation Assistant.

Emily Farmer attended the Summer Reading Committee meeting.

Sarah Allen attended the monthly Children Services Group meeting.

Sarah Allen, Syreeta Butler, and Emily Farmer facilitated the Middle School Battle of the Books Selection Committee meeting where we discuss book suggestions and select the books students will read for the competition in May.

Sarah Allen, Emily Farmer, and Jane Miller worked in tandem with Shared Systems to develop reporting verbiage to ensure school librarians check in all new materials within 10 days of receipt.

OUTREACH

Syreeta Butler attended the Goodlettsville Middle School Parent Night and shared information about Limitless Libraries, updated student accounts, and chatted with parents and students about the importance of reading.

Sarah Allen, Syreeta Butler, and Emily Farmer attended the Metro Nashville Public Schools Librarians and Clerks Professional Development Day.

- Emily Farmer facilitated the Secondary Hot Titles session.
- Sarah Allen facilitated the Elementary Hot Titles session.
- Syreeta Butler paid for the speaker, author Nathan Hale, authorized purchase of 2 of his books for all attendees as giveaways (*The Mighty Bite & Lafayette*) and assisted the author with autographing each book.

- Delivered lanyards and cards as requested by school librarians

Syreeta Butler attended the Metro Nashville Public Schools morning virtual Office Hours and facilitated the 4th week and answered questions about services, Biggest User Contest, and software issues.

Sarah Allen and Emily Farmer weeded the collection at Oliver Middle School.

Syreeta Butler was a guest panelist at the Killer Nashville Conference Saturday, August 19, 2023— held at Embassy Suites in Franklin— and spoke on *Book Banning: Does It Affect You?*

Syreeta Butler attended the Friends of Education Mixer held at Belmont University.

Sarah Allen and Emily Farmer met with Alyssa Littrell of MNPS Library Services to plan for this year's PurchaseCon scheduled for Tuesday, September 27, 2023.

STAFF UPDATES

Limitless Libraries celebrated the retirement of Bridget Radford, the first hired employee of Limitless Libraries, on Tuesday, August 22, 2023.

Syreeta Butler and Jane Miller worked with Bridget Radford on transition of Limitless Libraries files and learned the financial reporting process used for weekly reports.

Syreeta Butler served as an interview panelist for the Studio NPL Technical Coordinator.

Emily Farmer was added as an interview panelist for Circulation Assistant interviews to assist with selection for the position available in Limitless Libraries.

Approval was received to move forward with posting the Program Outreach Specialist positions, both full and part time. Limitless Libraries leadership is still awaiting the formal posting from Metro Nashville Human Resources.

Limitless Libraries circulated 6,585 items from August 14-August 31, 2023.

NAZA – Anna Harutyunyan

NAZA offered 11 professional development workshops in August. Several sessions focused on teaching youth such skills as communication, emotional intelligence, and self-management. Others focused on restorative justice, DEI, and youth leadership. Essential trainings for our partners including CPR/ First Aid and Mandatory Reporting. 150 participants attended the 9 workshops that have been hosted so far and 26 are registered for the remaining 2 workshops this week.

NAZA on-boarded 20 funded organizations in August, contracted to serve over 1,400 youth in afterschool and over 1,000 in summer programs.

Puppet Truck – Bret Wilson

The Puppet Truck conducted 44 programs at daycares, schools, and retirement organizations with a total audience count of 2,789 participants.

The Puppet Truck has officially started the Fall 2023 performance season with *Sky Bear* and *The Stonecutter*. Programs are currently scheduled through November.

The Puppet Truck finally received a call from The Covenant School.

Below is the original email that went out on March 27th:

Greetings Ms. Fuller,

I wanted to express my heartfelt sorrow for the tragic loss in your student body and staff. Please know that Wishing Chair Productions stands ready to offer private puppet programming either onsite or here in the children's theater to hopefully restore the notion of magic, wonder, kindness, and hope. Your precious little ones are loved by us, and we stand ready to help if you want it. Please don't hesitate to ask or reach out if there's a need.

To our friends at the Covenant School [...] you are in our thoughts and prayers.

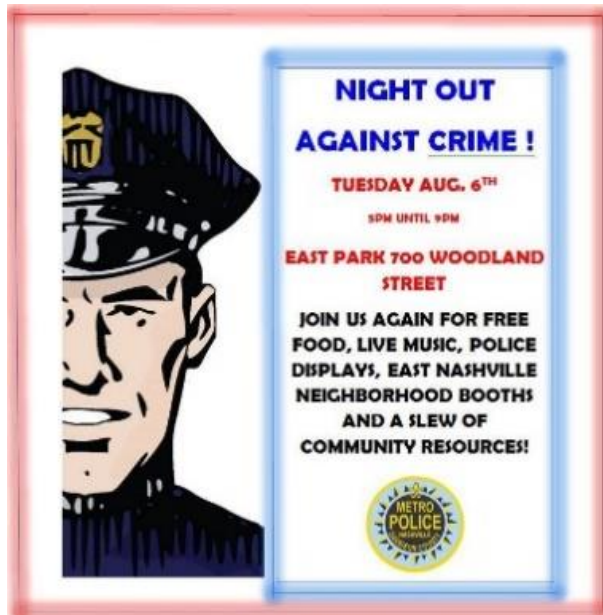
The Puppet Truck team received word from the Assistant Head of School, Kelly Fuller, that the Pre-K and Kindergarten classes wanted a program over the course of two days. The current shows— *Sky Bear* and *The Stonecutter*— have moments that might be too strong for the students, considering what they've gone through, so the staff adjusted their setup to offer *Tomas and the Library Lady*. Both performances went well, and Puppet Truck staff are ready to offer any service they need.



The Puppet Truck received an invitation to present at the August Open House Literacy Night event held by the Tennessee Immigrant and Refugee Rights Coalition (TIRCC).

Tomas and the Library Lady was the offered presentation. TIRRC is a statewide, immigrant and refugee-led collaboration whose mission is to build power, amplify voices, and organize communities to advocate for the rights of immigrant and refugee populations in the Tennessee area. TIRCC’s vision is a stronger, more inclusive Tennessee where people of all nationalities, immigration statuses, and racial identities can belong and thrive.

The Puppet Truck took part in the Nashville Night Out Against Crime held by the MNPD East Nashville Precinct.



The Puppet Truck was invited to participate in the 2023 Youth Rally held by 40th Avenue Church of Christ. The young and the young at heart enjoyed a wide variety of community agencies showcasing their programs in a fun-filled extravaganza. The Nashville Fire Department, Metro Nashville Police Department, Book Give Away, and Nashville Public Library were just a few organizations in attendance.

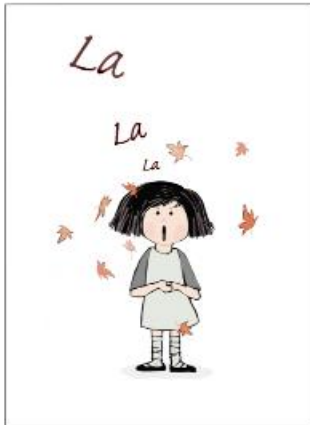
Wishing Chair Productions – Bret Wilson

Wishing Chair Productions conducted 12 in-person Storytimes and 12 presentations in the children’s theater for a total of 24 performances with an audience count of 2,475 participants in the month of August.

The Wishing Chair team completed the run of *Puss in Boots* in the Children’s Theater. The show

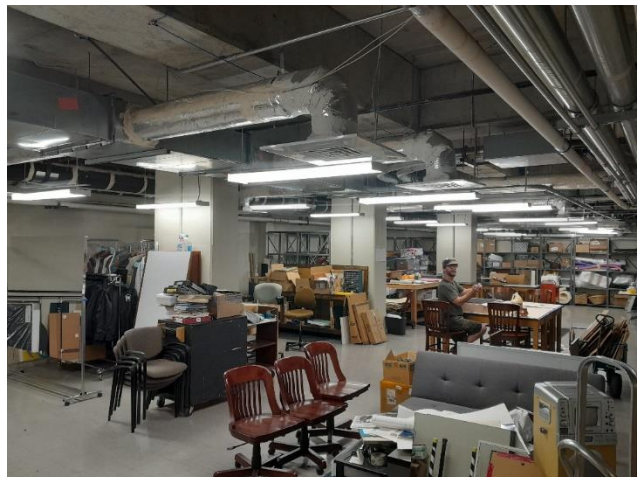


was well attended, and children chanted “Puss in Boots” throughout the run as they laughed at the jazzy updated version of the classic tale.



Louise Krauss and Bret Wilson met again to discuss images for *La La La*. Third renderings were supplied to be used for online content.

The entire Wishing Chair Production Team completed the breakdown of the old Puppet Studio for the Tuesday, August 8th room swap. All studio items have been placed in the corridor on level B1 until the new Studio has been painted and cleaned. Most projects in the Puppet Studio have been moved to alternate locations. The new Puppet Studio will be in the storage room across the hall that once belonged to the procurement office for NPL. This new space offers staffers more room and accommodates the program in every way. Wishing Chair is now able to have a dedicated molding station, rehearsal space with ample ceiling space and drafting module (table) for concept renderings.



Bret Wilson met with Nikki Wilson and Sophia Winters— the music composition team for *La La La*— to discuss the production schedule for the show, along with moments of the story and segments of music to offer for suggestion. Production Schedule is as follows:

August 22nd @ 12:45p.m. – Walk Through – Martin Luther King Magnet

August 28th @ 4:00p.m. – Composition Team – 1st Preview of the Music

September 6th @ TBD – Meet up with the vocal talent for the girl

September 7th – 9th @ TBD – Test fit of the La La La set

September 10th/11th – Final Draft of the music

October 1st @ 4:00p.m. – Recording the Music

October -6th – 31st – Rehearsal – Location TBD

*More dates will be added for opportunities to capture puppet/ set construction.

Galen Fott has already created an animatic for the first scene. This animatic allows the team to pair the music with the animation and will allow adjustments to happen much more efficiently.

The Wishing Chair team members are currently working on new video concepts for NECAT and the NPL Universe. The segments will air in December/ January when most staff will be on vacation:

New Segments from Wishing Chair Productions

New puppet segments from Brian Waltman/ Sally Bebawy – Original Story entitled *Two Little Puppies*

New puppet music video by Evelyn O’Neal

New puppet comedy sketch by William Kirkpatrick

New puppet segment by Pete Carden – In the Kitchen with Tommy Dog

New puppet segment by Noel Williams – Magic Stick Girl

New puppet segment collaboration Silly Grandpa – Popcorn/Monkeys

Bret Wilson was asked to submit a book recommendation to the Read to Rise Newsletter:

See You Later, Alligator written by
Sally Hopgood Illustrations by **Emma
Levey**

What a delightful book! I found myself enjoying the wordplay as the Tortoise bids his friends in the Zoo farewell. What a charming way to introduce rhythm and rhyme along with beautiful illustrations. I found myself reading it again and again.



Studio NPL – Niq Tognoni

Back-to-school for Studio NPL in August has been focused primarily on getting the spaces prepped for students, repairing equipment, and training mentors on new projects for the fall. Staff have been pleased to see so many “regulars” come back to Studio and have welcomed a great number of new teens who are eagerly participating in audio, 3D design, and other workshops. The Studio NPL team increased the number of Southern Word audio producer visits at Main, increased the number of mentor visits to the East branch, and have started new mentor rotations through the Madison and Goodlettsville branches; In summary, Studio NPL is working to serve MORE teens this year across MORE locations.

In keeping with the spirit of expansion, Studio NPL also released a new mentor job description and hired a mentor with varied experience in Studio NPL technology (music, programming, 3D design). Niq Tognoni began interviewing for a Technical Coordinator position, with many strong candidates in the current pool.

The Studio NPL Mobile Labs has been attending back-to-school orientations and Parent/ Teacher nights and have already filled the outreach calendar through the rest of 2023. The Studio NPL team has a great deal of after-school and school visits planned, as well as community events like the TN Craft Fair and Nashville Mini-Maker Faire this fall.

MAIN

July

- NPL reached its goal of 130,000 days on July 17th and, a week later, they hit their stretch goal of 150,000 days. The program has been enthusiastically received by patrons and staff alike. Congratulations to Nikki Glassley and team for leading such a successful program this summer. Nikki also talked about the program on WKRN's Local on 2 program. [Get lost in a good summer read \(wkrn.com\)](http://wkrn.com)
- Equal Access employee Daniel Motes has been leading sign language classes for staff, and has even added a twice monthly "Silent Lunch" for the participants as well.
- Equal Access received a handheld wand-like device, called an *Orcam Read*, that can take a picture of any pre-printed material and read it back to you that can be used in the library.
- On July 26, author Bethany Barton visited the Children's Department Music and Movement program and shared her book about spiders. She read her non-fiction book *I'm Trying to Love Spiders*. The kids loved how the author shared her book in a very interactive way. Bethany's visit was coordinated by the Children's Department, Linda Harrison, and the Governor's Early Literacy Foundation.
- Crystal Deane's book club *Killers Thrillers* celebrated its 10th anniversary!
- Over 200 Hume Fogg freshmen came to the Main Library for orientation for a building tour, and to learn about the Teen Center. We hope to see them throughout the year.

August

- The Library Services for the Deaf and Hard of Hearing celebrated its 45th Anniversary last month. On August 16, 1978, NPL introduced the Library Services for the Deaf TTY News Service to our Deaf and Hard of Hearing constituents. It consisted of 4 pre-recorded telephone lines of teletype tones that, when decoded by TTYs people had in their homes, featured: 1) International and National news; 2) State and Local News; 3) Daily Weather Forecasts; and 4) Events within the Deaf Community, statewide. This service was retired in May 2001. By this time, captioning on television news was readily available and LSDHH had developed a website that included statewide events.
- The Special Collections programming team partnered with Vanderbilt University to create a 6-part programming series exploring the history of Nashville and the neighborhoods that have given this city its culture entitled *Then and Now: The History of Minority Communities in Nashville*. This partnership is brought about through Vanderbilt University's Inclusion and Community Outreach services.

- August 30, 2023: The History of Black Nashville, Part 1: North Nashville and the Pearl High School Story
 - September 13, 2023: The Latinx/Hispanic Community
 - November 1, 2023: Jewish Community
 - December 6, 2023: LGBTQI+ Community
 - February 7, 2024: Native/Indigenous Community
 - April 10, 2024: AAPI Community
- Adult Services partnered with the Nashville Herb Society to present a class on using herbs to create mocktails, providing non-alcoholic drinks for participants to sample.
- Special Collections Department is in discussion with Metro Arts to form a partnership to curate art exhibits in the Main Library art gallery for the 2024 calendar year.
- Teen Center staff attended 5 Open Houses at middle and high schools and shared library resources and programs with students and family members. Staff also had conversations with teachers and staff about future collaborations.
- The Children's Department and Manager Pat Bashir were featured on the front page of the Tennessean in the article [Tennessee overhauled how it taught reading. There are signs it's working.](#) It highlights the role of libraries in building early literacy skills since children are born.

MARKETING & COMMUNICATIONS

July

MarCom facilitated marketing launch for the Affordable Connectivity Program, a major NPL effort to register Nashvillians who qualify for this federal initiative. Creative for this launch included bus wraps for two WeGo buses.

The team also facilitated creation and distribution of a Director's message to all NPL customers, outlining the FY24 budget investments Mayor Cooper and Metro Council have directed to the library. The message – the first of its kind – illustrated for NPL's customers and supporters how the library will use these dollars to serve more people in the community.

Lastly, MarCom prepared for August marketing launches of Courtyard Concerts 2023 and three August – September author events.

August

NPL's MarCom team ran a **four-part series** dedicated to the **back-to-school season** in Nashville: one for elementary school families; one for middle schoolers; one for high schoolers; and other for teachers and educators.

Results:

Web:

Homepage NPL website = combined **395 clicks**

NPL blog = combined **549 views** + **569 users**

Socials (FB, IG, X)

Combined **reach** = **15,180**

Combined **link clicks** = **31**

Combined **engagements** = **449**

Email Marketing:

Combined **reach** = **26,044** with **8,738 opens**

Combined **29 clicks**

Additionally, de-installation of **NPL's Moments from the Movement exhibit** (Main Library, mezzanine gallery) began.

During its six-month showing (January through August), an **estimated 2,984 people** visited this exhibit.

Nashville Public Library Board
September 19, 2023

Resolution Title: Appreciation for and Acknowledgement of the Service, Dedication, and Work of the Staff of the Bordeaux Branch Library

History/Background/Discussion: On Thursday, August 10, 2023, the Library experienced an active shooter incident at the Bordeaux Branch Library.

Recommendation: The Nashville Public Library Board of Trustees extends its acknowledgement of and gratitude for the work and service provided by Marva Bryant, Shelly Bryson-De Los Santos, Destinee Garrison, Annie Herlocker, Kevin Hilton, Darlene Jones-Webster, Glynis Kirkpatrick, Jahan Mahdi, Megan McAlister, Alfreda Miguel, Kathryn Pearce, Erin Piper, Jill Trent, Freddie Tucker, and Dannielle Yeprem.

Drafter: Terri Luke, Interim Library Director

RESOLUTION 2023 – 09.01

A Resolution of Appreciation for and Acknowledgement of the Service,
Dedication, and Work of the Staff of the Bordeaux Branch Library

WHEREAS, The Bordeaux Branch Library staff responded to this event with speed, calm, compassion, and superb professionalism; and

WHEREAS, Because of their actions, the Bordeaux Branch Library remains a welcoming space that is open to all.

NOW, THEREFORE, BE IT HEREBY RESOLVED that the Nashville Public Library Board of Trustees recognizes and appreciates the dedication of the Bordeaux Branch Library staff.

Nashville Public Library Board
September 19, 2023

Resolution Title: Open Range Pay Increase for Interim Library Director, Terri Luke

History/Background/Discussion: The Library Director and/or Interim Library Director's salary is set and approved along with any pay increase above that which is received by all employees by the Library Board.

As part of the FY24 Operating Budget, Metro Council approved a 6% across the board increase for all Metro employees effective July 1, 2023. Additionally, Metro Council also approved an additional 3% pay increase for all open range employees. Due to Terri Luke currently serving as Interim Director and being as the library director or interim director is appointed to the position by the Library Board, their salary is set by the Library Board. Per Metro Civil Services Rules, Terri is currently not considered a civil service open range employee therefore not eligible for the additional 3% pay increase unless authorized by the Library Board. Additionally, Metro does not allocate any funding for any additional pay increase the Library Director/Interim may receive from the Library Board. The library must absorb the cost of this additional increase.

Recommendation: The Library Interim Director receives up to an additional 3% increase if funding is available. Ms. Luke has already received the 6% cost of living adjustment along with all other Metro employees. The up to an additional 3% increase would be effective July 1, 2023, any additional salary approved will be paid retroactively.

Drafter(s): Susan Drye, Assistant Director for Administrative Services

Person(s) Responsible for Implementation: Susan Drye

RESOLUTION 2023 – 09.02

Up to an additional 3% Pay Increase for Library Interim Director Terri Luke

WHEREAS, the library wishes to compensate the Library Interim Director the same additional 3% increase given to all other open range employees effective July 1, 2023 if funding is available, and

WHEREAS, any pay increase above those increases allotted to all Metro Employees by the Metro Council must be approved by the Library Board;

NOW, THEREFORE, BE IT HEREBY RESOLVED by the Nashville Public Library Board of Trustees that an additional pay increase of up to 3% for Library Interim Director Terri Luke is approved effective July 1, 2023 if funding for the increase is available.