

NASHVILLE PUBLIC LIBRARY

Board of Trustees Meeting

July 16, 2024



Nashville Public Library Board of Trustees
Agenda
July 16, 2024
Main Library
615 Church Street
Nashville, TN 37219
12:00 PM

- I. Call to Order / Roll Call
- II. Metro Ordinance required to be announced at all Board Meetings – *Chair, Joyce Searcy*
 - a. “Pursuant to the provisions of § 2.68.030 of the Metropolitan Code of Laws, please take notice that decisions of the Nashville Public Library Board may be appealed to the Chancery Court of Davidson County for review under a common law writ of certiorari. Any appeal must be filed within sixty days after entry of a final decision by the Board. Any person or other entity considering an appeal should consult with an attorney to ensure that time and procedural requirements are met.”
- III. Public Comments
 - a. “Pursuant to T. C. A. § 8-44-12, time is reserved at the beginning of Library Board meetings for which there is an actionable item on the agenda for public comment germane to items on the agenda. Up to five people will be allowed up to three minutes each to speak. Speakers must register within one half hour prior to the beginning of the meeting by signing their name on a physical sign-up sheet available at the entrance, and identifying any agenda item on which they intend to comment.
- IV. Board Chair Comments, *Joyce Searcy*
- V. Approval of Minutes: June 18, 2024
- VI. Interim Library Director Report, *Terri Luke*
- VII. New Business
 - a. NPLF Retail Space, *NPLF*
- VIII. Staff Reports
 - a. Main Closure, *Susan Drye*
 - b. Website Translation, *Jenny Ellis, Jenny Lane*
 - c. Donelson Branch Update, *Ryan Darrow, Andrea Fanta*
- IX. Adjournment

Next Scheduled Board of Trustees Meeting
September 17, 2024
Goodlettsville Branch Library
205 Rivergate Parkway
Goodlettsville, TN 37072
12:00 PM

Meeting Minutes – July 16, 2024

**Nashville Public Library Board of Trustees
Meeting Minutes
June 18, 2024
Main Library
615 Church Street
Nashville, TN 37219
12:00 PM**

Members Present: Joyce Searcy, Keith Simmons, Kate Ezell, Nadine De La Rosa, Charvis Rand

Library Staff: Lee Boulie, Kyle Barber, Jennifer Schmid, Angela Fanta, Chi Amaefula, James Staub, Noel Rutherford, Angela Brady, Linda Harrison, Sherry Adams, Rachel Krohn, Forrest Eagle, Miryam Rose

Others: Tessa Ortiz-Marsh, Assistant Metropolitan Attorney at Metropolitan Government of Nashville and Davidson County

I. Call to Order / Roll Call

- a. The meeting was called to order at 12:00 PM.

II. Metro Ordinance required to be announced at all Board Meetings – *Chair, Joyce Searcy*

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III. Public Comments

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IV. Board Chair Comments, *Joyce Searcy*

- a. Ms. Joyce Searcy thanked everyone for being here. Ms. Searcy brought to attention the absence of Ms. Terri Luke due to her father being gravely ill and called home. Ms. Searcy asked everyone to keep Ms. Luke in their thoughts and prayers.
- b. Ms. Searcy thanked Ms. Lana Boleyjack for taking the Board minutes and the training she provided to Ms. Miryam Rose.

- c. Ms. Searcy asked the Board members to complete Ms. Luke’s evaluation and send their comments to Ms. Searcy if they have not already done so.
- d. Ms. Searcy mentioned that she was unable to attend the budget hearing with Metro Council and asked the Board members who attended the budget hearing to share with Ms. Searcy how it went. Ms. Kate Ezell and Mr. Keith Simmons highly praised Ms. Luke’s presentation to the Metro Council, along with Ms. Susan Drye’s presentation. Dr. Nadine De La Rosa pointed out the compliment Metro Council gave on NPL’s presentation to the Council; that it was the best they have seen from start to finish regarding the use of data in storytelling for impact. Mr. Simmons highlighted Ms. Luke’s request to Metro Council for an increase in budget for collections and commented that this was good. Ms. De La Rosa praised the staff for the work that was prepared in advance to ensure Ms. Luke received all the details to tell this story. Ms. Searcy added that she met a Council Member at an event who made a comment that the budget hearing for NPL went well and was proud of NPL.
- e. Ms. Searcy reminded the Library Board about the opening of the new Donelson branch on June 24th at 9:30am. Ms. Searcy thanked the staff for the tour.

V. Approval of Minutes: May 21, 2024

- a. Ms. Ezell had a question on page 16 about the comparison of two data points for May 2024.
- b. Mr. Rand had a question on page 17 regarding total computer usage and asked what resource was used to gather that information. Ms. Lee Boulie responded that Envisionware was the resource used.
- c. Mr. Keith Simmons made a motion to approve the May 21st minutes. Mr. Rand seconded. The motion passed unanimously.

VI. Interim Library Director Report, *Linda Harrison on behalf of Terri Luke*

- a. Ms. Harrison relayed to The Library Board that Ms. Luke would like to sincerely thank everyone who attended the Metro Council budget hearing and appreciates all their support.
- b. Ms. Harrison mentioned the grand opening of the new Donelson on June 24th at 9:30am.
- c. Ms. Harrison also relayed on behalf of Ms. Luke for the Library Board to join NPL’s Summer Reading challenge from June 1st through July 31st.
- d. Ms. Linda Harrison highlighted the “Your Mind Matters” podcast and stated that “this mental health initiative hosts conversations with local mental health advocates on various topics through a mental health lens. It is hosted by Bassam Habib, who is our Be Well Coordinator, and Lana Boleyjack who is an assistant to me.”
- e. Ms. Harrison also highlighted the “Magellan of the Air”, the current exhibit in Metro Archives, and its particular significance to Nashville.
- f. Ms. Harrison reported that the auditorium was filled for NPL’s event “Conversations at NPL, one evening with Kathrine Switzer”, an American marathon runner, author, and television

commentator. Ms. Harrison added that Switzer was the first woman to run the Boston marathon as an officially registered competitor.

- g. Ms. Harrison provided a brief update to The Library Board about the Main library's closure on August 19th. Ms. Harrison noted that this matter had already been communicated to The Library Board.
 - i. Ms. Harrison reported that the admin team have been working diligently to put together a master plan that compiles information on staff WFH details, options for staff reassignment, along with MarCom's plan for communication with the public in regard to holds during the closure.
 - ii. Ms. Harrison informed the Board that Ms. Susan Drye has received additional information on how long certain areas will need to be closed and will return to the office next week to share this information.
 - iii. Ms. Harrison also shared that the team is meeting on a weekly basis and will keep the Library Board informed as changes occur.
 - iv. Ms. Ezell asked about the dates of expectation for the Main library's closure, and it was clarified that it is currently expected to close from August 19th through the first few weeks in October.
 - v. Mr. Simmons asked to be reminded of the reason for the Main library closure and it was clarified that it was due to the HVAC.
 - vi. Ms. Searcy inquired if there were any plans for PR. Ms. Andrea Fanta explained that they will approach it from a customer service standpoint on what people need to know and from an issue management standpoint to explain why the library closure is needed and why it is this long. Ms. Fanta said her team has templates from other extended closures and will be building on that.
 - vii. Ms. Searcy asked if the mayor's office and the Council person knows, and Ms. Fanta confirmed that both offices are aware of the Main library closure. Ms. Fanta also shared that Mr. Kyle Barber has notified the Office of Homeless Services and NPL's partners.
 - viii. Ms. Searcy asked if the closure impacts the restaurant. Ms. Fanta responded that she does not know and will need to ask Ms. Drye about the retail space.
- h. Lastly, Ms. Harrison shared on behalf of Ms. Luke the two resolutions The Library Board need to vote on. Ms. Searcy then thanked Ms. Harrison.

VII. Old Business

- a. Special Collections Book Donation Form Policy, *Kyle Barber; Chinedu Amaefula*

Resolution 2024 – 02

- i. Mr. Chinedu Amaefula asked The Library Board to review the Special Collections Book Donation form in the Board packet found on page 55. Mr. Amaefula stated that

this resolution builds a direct relationship between the Special Collections division and the person donating the book(s). Previously, at the last Board meeting, Mr. Kyle Barber stated that the current form was for any book donated to the Special Collections division and must first be donated to The Library Board and have The Library Board's approval of the acceptance of the donation on behalf of the Special Collections division.

- ii. Mr. Amaefula explained that the new process will have book donations be proposed to Special Collections and once received, the decisions will be made by the acquisitions team that will be in alignment with the Special Collections Development Policy, which Mr. Amaefula pointed out was approved at the April 2024 NPL Board meeting. Mr. Amaefula added that once it is received and voted upon by the acquisitions team, it is added to the collection as a record to be used for research purposes and then to the public for research purposes.
- iii. Mr. Amaefula stated that the purpose of this revised document is to remove The Library Board from decisions that the Special Collections team has competence to make regarding collected items for their division that are then issued for the public.
- iv. Ms. Searcy asked if there were any questions.
- v. Mr. Simmons made a motion to approve the Resolution [2024 – 02]; Ms. Ezell had questions on the Resolution but made the motion to second the Resolution.
- vi. Ms. Joyce then opened the time for questions, comments, discussions.
- vii. Ms. Ezell shared that what has been happening with the board's approval needs to change and could be a problem. Ms. Ezell explained scenarios where board involvement could be useful. Mr. Amaefula stated that The Library Board's involvement can come when dealing with higher donations. Ms. Ezell asked how these distinctions will be made and asked how other libraries handle Special Collections. Mr. Amaefula responded that on a public library level, it is handled the same way by delegating to the team.
- viii. Mr. Simmons and Ms. Boulie mentioned the April 2024 NPL meeting where the Collection Development and Management Policy Update [Resolution 2024-01] was passed.
- ix. Mr. Simmons asked if all they were approving was the revised form and Mr. Amaefula confirmed. Mr. Simmons asked how often donations are made to Special Collections. Mr. Amaefula replied that there were three to four offers a month and out of the three, the Special Collections team would usually accept one. Mr. Amaefula further explained that there was a decline since 2020 but now there has been an influx of donations.
- x. Both Mr. Simmons and Ms. Ezell shared the concern that while The Library Board did not need to be involved with every donation to Special Collections, there will be times where The Library Board involvement will be necessary. Dr. De La Rosa pointed out that there were a few caveats that would require The Library Board's involvement or oversight over this process. Dr. De La Rosa added that these caveats need to be clarified

and amended to the form and the Board may need to review the policy to ensure there is alignment between language and practice.

- xi. Ms. Jennifer Schmid shared her thoughts that it should be the library's decision when to ask for The Library Board's involvement and support. Ms. Schmid stated that traditionally, library boards are not involved in the development of collections. Ms. Schmid also stated that traditionally, any collection that had political significance, the staff has consulted with the Board for input but was not voted on.
- xii. Ms. Ezell mentioned that these can be possible missed opportunities, such as, the Votes for Women Room and the Civil Rights Room and how these are easy for the community to relate to and could have been capitalized on.
- xiii. Ms. Searcy asked why the need for The Library Board to approve this form.
- xiv. Ms. De La Rosa added that The Library Board understands the importance of having the forms in alignment to the practice of the policy, but Ms. De La Rosa asked that if the goal is to have The Library Board step in or consulted with, then that language needs to be on the form so that policy and practice are in alignment.
- xv. Mr. Charvis Rand commented that to him, this is operational and not a policy type of situation and agrees with Mr. Amaefula's observation on The Library Board's involvement with this process.
- xvi. Ms. Searcy noted that there is a motion on the floor as well as a second on the floor and asked Ms. Tessa Ortiz-Marsh for her advice. Ms. Searcy asked if this form is just an operational form needed to implement a policy that The Library Board has already voted on, then what does she do with the motion and the second on the floor.
- xvii. Ms. Ortiz-Marsh stated that if this is not a matter that needs to be reviewed and approved, the motion can be rescinded, and it dies. If The Library Board would like to approve the form with an amendment or with additional information, then this can be deferred to another month.
- xviii. Ms. Searcy asked Mr. Simmons how he felt about his motion on the floor. Mr. Simmons responded that he was happy to rescind the motion but if the form needs to be amended, then add the language.
- xix. Dr. De La Rosa commented that it made the most sense to her for to add that caveat of when to inform The Library Board to the form.
- xx. It was clarified by Mr. Amaefula to Mr. Simmons that this was only for Special Collections and not for all of collections.
- xxi. Ms. Searcy stated that they are approving this form with addition of informing The Library Board for Special Collections why the matter is being brought to the Board for approval.
- xxii. Ms. Ortiz-Marsh asked The Library Board if they want to verbally state their amendment of what they would like the form to be amended to and then approve or

would they like to see the form amended and come back to the Board, as these are two separate actions.

- xxiii. Mr. Simmons responded that he would be happy to amend his motion and have them discuss afterwards the amendment to the form along with the addition of the language and does not think the form needs to come back to the Board.
- xxiv. Ms. Ortiz-Marsh asked for a second to Mr. Simmons' amended motion. Ms. Ezell seconded to amend the motion.
- xxv. The motion passed with 4 votes in favor and 1 abstention.
- xxvi. Mr. Simmons withdrew his amended motion.
- xxvii. Ms. Ortiz-Marsh advised The Library Board to motion to withdraw the previous action of the Board because the amended motion passed. Ms. Ortiz-Marsh stated that the Board can in the same session vote again to withdraw the motion of the previous action and then defer.
- xxviii. Ms. Ezell made a motion to withdraw the previous action of The Library Board and asked the staff to clarify what they would like to do. Mr. Simmons seconded. The motion passed with 4 votes in favor and 1 abstention.
- xxix. The Board Chair declared by this to be deferred to the next meeting. Ms. Searcy noted that the main concern is keeping The Library Board with policy matters and the staff with operational matters.

VIII. New Business

a. Approval for Interim Director Salary Increase, *Joyce Searcy*

Resolution 2024 – 03

- i. Ms. Searcy directed The Library Board to the background and discussion on page 56 of the Board packet and stated that the Board needs to approve the salary of the Library Director before July 1st. Ms. Searcy noted that Metro Council has proposed a 4% COLA increase and 3% open range increase effective July 1. Ms. Searcy also noted that Ms. Luke is not a civil service employee nor entitled to any increase and thus, the Board must approve her salary. Ms. Searcy stated that the recommendation is to do a 7.4% pay increase if funding is available.
- ii. Ms. Searcy added that she had the opportunity to look at all the Metro salaries, from Chief of Police to every department. Budgets and the number of employees supervised were also reviewed and Ms. Searcy agreed that this increase would bring Ms. Luke where she needed to be.
- iii. Mr. Rand made a motion. Mr. Simmons seconded.
- iv. Mr. Simmons supported the increase and commented that Ms. Luke was doing a great job and had concern that Ms. Luke was not being paid appropriately for the job she had

been asked to do by the Board. Mr. Simmons thanked Ms. Searcy for the explanation of the number in the percentage increase.

- v. Mr. Rand added that it was not just the individual but the position itself overall that the pay increase should be even more, from the information he gathered from his homework, and based off the level of work the position requires.
- vi. Ms. Searcy confirmed yes to Mr. Simmons' question about whether there would not be another discussion for a pay increase or pay adjustment until next year. Mr. Simmons expressed his thoughts that Ms. Luke should be paid in accordance with other department heads and does not object to Ms. Luke being paid the salary of Mr. Kent Oliver's salary. Mr. Simmons also expressed that The Library Board needs to call Ms. Luke the Director, not the Interim Director.
- vii. The motion passed unanimously, and the Board Chair declared that the motion carried.

IX. Staff Reports

a. Nature Kits, *Lee Boulie; Noel Rutherford*

- i. Ms. Boulie, the Assistant Director of Collections and Technology, introduced Ms. Noel Rutherford, the Materials Manager who has worked for the library for 17 years and oversees the library collections, cataloging, interlibrary loans, and acquisitions. Ms. Lee stated that Ms. Rutherford "is a national expert in her area. She has been asked by the Public Library Association (PLA) and Library Journal to do presentations this year because of her level of expertise." Ms. Lee publicly thanked Ms. Rutherford for managing procurement changes this year.
- ii. Ms. Noel Rutherford stated that the Nature Kits were added to the collection this year in partnership with the Cumberland River Compact and the Nashville Predators Foundation.
- iii. Ms. Rutherford shared that the Nature Kits are backpacks for children of all ages with four different themes: creek exploration, tree trek, insect investigation and urban hike. Included in the backpack are explanations and instructions in Spanish, Arabic and English. Also included are activity ideas, QR code informing customers about their adventure, and includes at least one book.
- iv. Ms. Rutherford noted that the Nature Kits will be available at the Donelson, Goodlettsville, and Southeast branches. Ms. Rutherford explained that the Nature Kits are at specific branch locations for cleaning purposes when the kits are returned but they are reservable and may be picked up at any location.
- v. Ms. Rutherford explained what was in the kits according to its theme and assured that all items were sturdy, non-breakable and child friendly.
- vi. Ms. Rutherford mentioned they could not do this collection without the Cumberland River Compact who came to NPL with the idea. The organization will also supply replacement pieces.

- vii. Ms. Rutherford reported on the popularity of the Nature Kits. They have been checked out since circulation with waits of second holds on each kit.
- viii. Ms. Ezell asked how many kits there were. Ms. Rutherford replied that there were six kits for each theme. Ms. Rutherford added that they are housed in the branches on a display for families to discover this unique collection.
- ix. Ms. Searcy commented that they always learn something new.
- x. Mr. Simmons asked if the Cumberland River Compact funded the backpacks and Ms. Rutherford clarified that it was the Nashville Predators Foundation that funded the Nature Kits and the Nashville Public Library paid for the embellished logo. Mr. Simmons noted that NPL's assistance was needed for circulation purposes.
- xi. Ms. Boulie commented that this was a great collaboration for both parties with Cumberland River Compact providing the resources and Nashville Public Library providing the reach.
- xii. Ms. Searcy thanked Ms. Rutherford and commented that it was amazing.
- xiii. Ms. Rutherford passed the backpack around for The Library Board to view.

b. *Passport Pilot, Jena Schmid; Angela Brady*

- i. Ms. Jennifer Schmid, Interim Assistant Director for Branch Services, introduced Ms. Angela Brady who has been the manager of the Southeast branch for two years. Ms. Brady brought the idea of doing passports into the library system and Ms. Schmid shared her excitement about this idea.
- ii. Ms. Brady shared that over a month ago, Southeast became a federally recognized passport acceptance agency. Ms. Brady reported that nearly 100 applications have been received since the time of being an agency. May 13th was the first date of receiving and processing applications. Many factors were considered into the procedures, such as the collection of the facility fee required by the Department of State and costs for postage.
- iii. Ms. Brady reports that this service has been well received. A menu of library services at the Southeast branch are handed out to customers. Evening hours are offered for passport appointments on Mondays. Ms. Brady also reported that the Southeast branch receives \$35 for every passport processed which then goes into the Southeast's general fund. Ms. Brady reported that there is currently over \$3K in the general fund minus the postage costs. Ms. Brady also shared that if all necessary documents are provided by the customer, the appointment can be reduced from 25-30 minutes to 10-15 minutes per person.
- iv. Ms. Brady shared some next steps, such as doing passport fairs at other branches or spending three hours on Sunday afternoons at a regional branch for walk-in appointments. If the pilot program does well, Ms. Brady would like to see other regional branches become a passport acceptance agency.

- v. Mr. Simmons asked if the Southeast branch could start RealID. Ms. Brady noted that they do not take photographs.
- vi. Ms. Searcy asked if the funds going to the branch is consistent with other government agencies, such as the post office. Ms. Brady reported that she does not know what the post office does but confirmed that other public libraries use the same procedure. Ms. Brady shared that if other departments or branches decide to become a passport acceptance agency, then they will rethink where the funds will go and how it will be disbursed.
- vii. Dr. De La Rosa asked if they have done outreach to universities to partner with the Southeast branch for second- and third-year students who are looking to study abroad in Nashville. Dr. De La Rosa noted that this could be a great opportunity. Ms. Brady stated that this is in their plans to reach out and get involved with student welcome nights as well as provide the students with their menu of services. Ms. Brady noted that test proctoring continues to increase.
- viii. Ms. Ezell asked if the only fee charged was for the passport and Ms. Brady clarified that the \$35 fee was required by the federal government.
- ix. Mr. Simmons asked how and who does the exam proctoring. Ms. Brady explained that there are three librarians who manage the exam proctoring and students will contact the library through the website. They are then provided with the library information with available dates.
- x. Ms. Searcy thanked Ms. Brady and expressed her amazement at their creativity and flexibility.

X. Adjournment

- a. The meeting was adjourned at 1:05 PM.

Next Scheduled Board of Trustees Meeting

September 17, 2024

Goodlettsville Branch Library

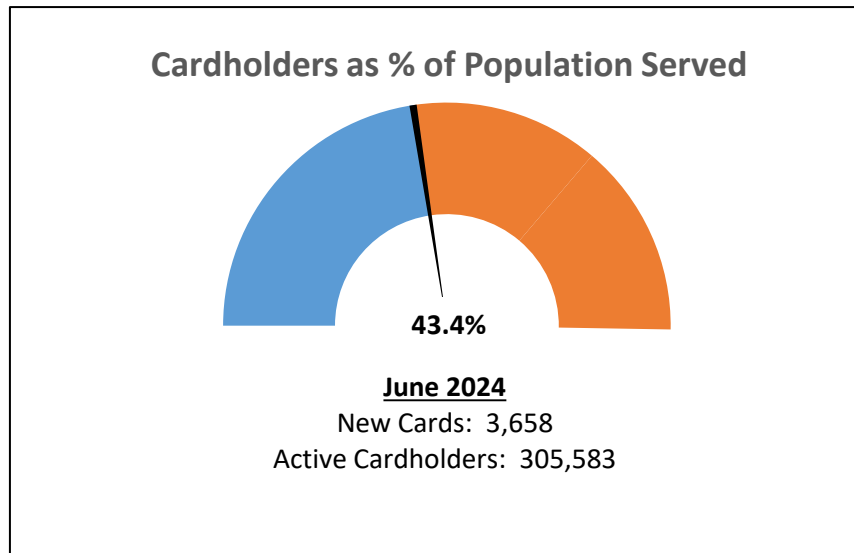
205 Rivergate Parkway

Goodlettsville, TN 37072

12:00 PM

Respectfully submitted by Miryam Rose.

Statistical Summary – July 16, 2024
Nashville Public Library



Cardholders	Jun-24	Year-to-Date	Active Patron Cards	Average Cards in Last 12
New Registrations	4,312	49,714	277,183	289,118

Volunteer Services	Jun-24	Jun-23	Year-to-Date	% Change 2023-2024
Number of Volunteers	125	148	1,765	-15.54%
Volunteer Hours	908	1,055	11,720	-13.93%

Attendance for Room Use	Jun-24	Jun-23	% Change 2023-2024
Community Use	3,623	3,380	7.19%
Library Use	26,878	15,093	78.08%

Reference	Jun-24	Jun-23	% Change 2023-2024
Answered	26,724	21,721	23.03%

Statistical Summary – July 16, 2024

Nashville Public Library

Wireless Data

Wireless	Month				
	Jun-24 Sessions	Jun-24 % of Total	Wireless %	Jun-23 Sessions	% Change 2023-2024
Bellevue	6,330	7.17%	69.2%	2,196	188.25%
Bordeaux	3,947	4.47%	51.6%	1,652	138.92%
Donelson	4,151	4.70%	46.8%	550	654.73%
East	1,813	2.05%	52.8%	645	181.09%
Edgehill	796	0.90%	49.3%	264	201.52%
Edmondson Pike	6,217	7.04%	54.4%	1,901	227.04%
Goodlettsville	2,025	2.29%	50.7%	1,170	73.08%
Green Hills	3,593	4.07%	61.2%	1,534	134.22%
Hadley Park	1,182	1.34%	47.5%	449	163.25%
Hermitage	5,501	6.23%	52.8%	2,342	134.88%
Inglewood	1,762	2.00%	40.7%	701	151.36%
Looby	443	0.50%	28.0%	305	45.25%
Madison	3,241	3.67%	37.6%	1,281	153.01%
Main	29,902	33.86%	65.8%	13,242	125.81%
North	855	0.97%	29.1%	201	325.37%
Old Hickory	909	1.03%	64.2%	422	115.40%
Pruitt	1,831	2.07%	46.1%	800	128.88%
Richland Park	2,171	2.46%	45.0%	669	224.51%
Southeast	10,463	11.85%	69.1%	4,287	144.06%
Thompson Lane	852	0.96%	24.3%	356	139.33%
Watkins Park	326	0.37%	57.0%	160	103.75%
NPL Total	88,310		58.1%	35,127	151.40%

Database and Website Data

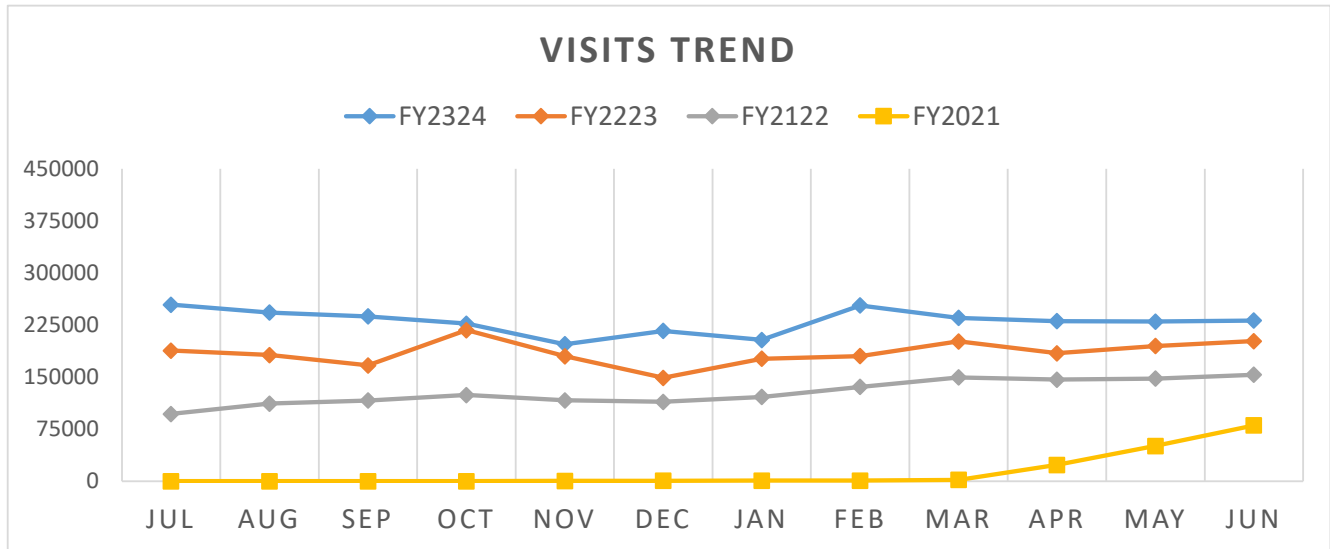
Public Computer Use	Month		% Change 2023-2024
	Jun-24	Jun-23	
Total Computer Use	22,273	22,243	0.13%
Total Wireless Use	88,310	35,127	151.40%

Website Visits	Month		% Change 2023-2024
	Jun-24	Jun-23	
Webserver	386,776	354,446	9.12%

Database Usage	Month		% Change 2023-2024
	Jun-24	Jun-23	
Sessions	6,238	3,316	88.12%

Statistical Summary – July 16, 2024
Nashville Public Library

Visits

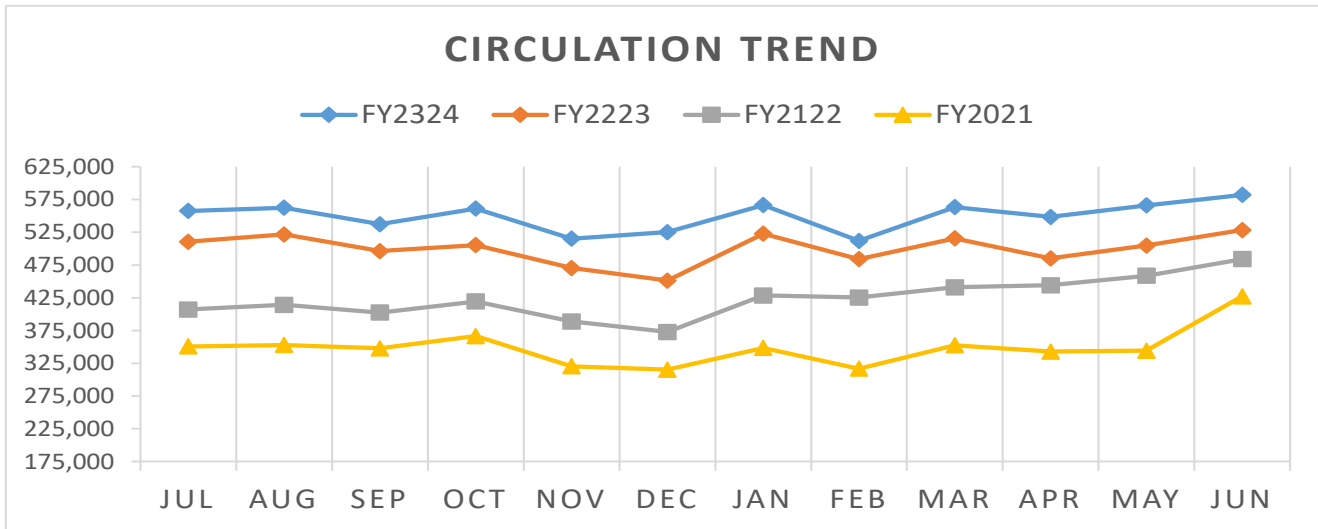


Visits	Jun-24 Visits	Jun-23 Visits	% Change 2023-2024	Jun-24 Circ / Visit	Jun-23 Circ / Visit	% Change 2023-2024
Bellevue	12,975	12,626	2.76%	1.61	1.88	-14.11%
Bordeaux	7,600	5,255	44.62%	0.36	0.60	-41.15%
Donelson	4,952	5,919	-16.35%	1.20	0.78	53.95%
East	8,246	8,066	2.23%	0.46	0.53	-13.52%
Edgehill	3,105	2,317	34.01%	0.40	0.60	-33.85%
Edmondson Pike	16,437	17,215	-4.52%	1.31	1.34	-2.83%
Goodlettsville	6,241	5,728	8.96%	1.38	1.68	-17.95%
Green Hills	22,572	18,155	24.33%	1.20	1.55	-22.56%
Hadley Park	2,421	2,127	13.80%	0.23	0.21	10.97%
Hermitage	14,012	12,383	13.15%	1.27	1.39	-8.88%
Inglewood	14,968	13,361	12.03%	0.41	0.51	-20.20%
Looby	4,839	4,658	3.88%	0.18	0.17	4.31%
Madison	12,836	10,089	27.22%	0.44	0.65	-32.07%
Main	48,054	35,658	34.76%	2.98	4.02	-25.88%
North	7,828	5,530	41.56%	0.09	0.12	-25.02%
Old Hickory	2,406	2,391	0.63%	0.92	0.98	-6.58%
Pruitt	7,178	5,230	37.25%	0.02	0.06	-61.95%
Richland Park	10,049	8,967	12.07%	0.91	1.13	-19.53%
Southeast	11,183	10,917	2.44%	0.69	0.77	-10.40%
Thompson Lane	11,527	12,371	-6.82%	0.25	0.26	-3.99%
Watkins Park	2,123	2,795	-24.04%	0.08	0.04	83.45%
NPL Total	231,549	201,758	14.77%	1.25	1.48	-15.71%

Statistical Summary – July 16, 2024
Nashville Public Library

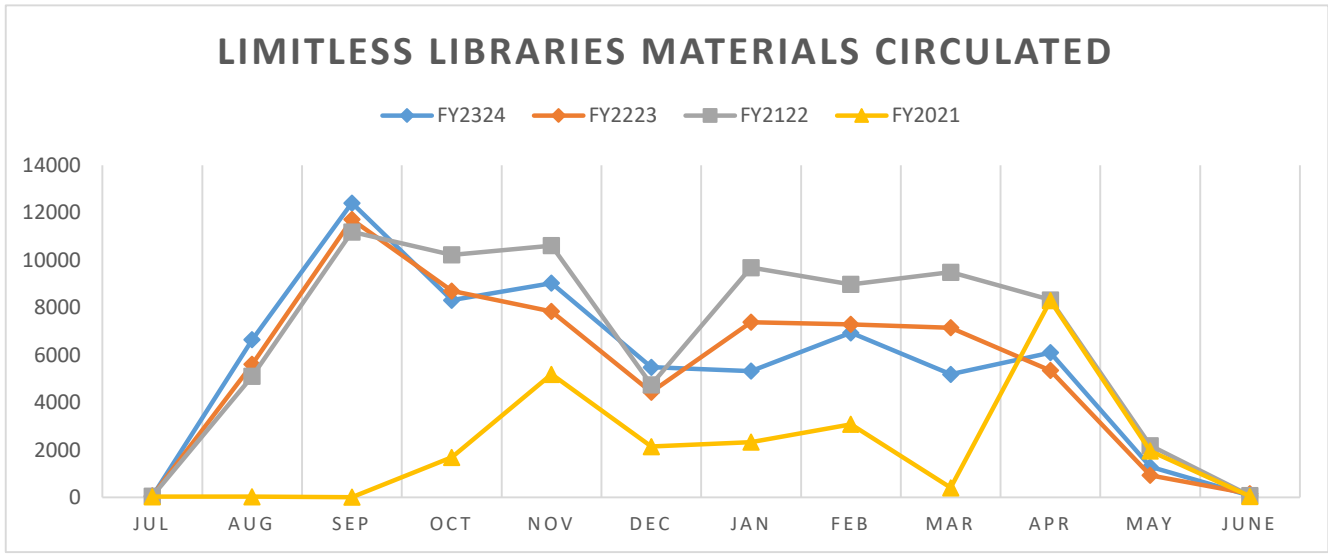
Circulation Data

eMedia	Jun-24	Jun-23	YTD	% Change 2023-2024
eAudiobooks	132,301	109,280	1,456,952	21.07%
eVideo	10,562	6,767	116,814	56.08%
eBooks	127,712	115,099	1,448,412	10.96%
eMusic	1,510	1,434	20,929	5.30%
eMagazines	22,126	7,685	252,039	187.91%
Total	294,211	240,265	3,295,146	22.45%



Circulation	Month				Fiscal Year-to-Date		
	Jun-24 Circulation	Jun-24 % of Total	Jun-23 Circulation	% Change 2023-2024	Jun-24 Year-to-Date	Jun-23 Year-to-Date	% Change 2023-2024
Bellevue	32,024	5.50%	34,758	-7.87%	279,565	352,111	-20.60%
Bordeaux	5,884	1.01%	6,019	-2.24%	63,457	65,934	-3.76%
Donelson	10,233	1.76%	7,894	29.63%	89,020	80,717	10.29%
East	7,007	1.20%	6,848	2.32%	77,229	68,811	12.23%
Edgehill	3,452	0.59%	3,722	-7.25%	35,689	34,586	3.19%
Edmondson Pike	32,421	5.57%	33,482	-3.17%	324,839	324,530	0.10%
Goodlettsville	14,083	2.42%	14,584	-3.44%	152,405	160,940	-5.30%
Green Hills	40,891	7.02%	37,483	9.09%	436,059	421,885	3.36%
Hadley Park	1,780	0.31%	1,769	0.62%	23,101	20,985	10.08%
Equal Access	284	0.05%	214	32.71%	3,263	3,118	4.65%
Hermitage	28,337	4.87%	27,071	4.68%	287,874	272,364	5.69%
Inglewood	10,345	1.78%	10,645	-2.82%	115,776	110,621	4.66%
Looby	2,763	0.47%	2,519	9.69%	31,047	28,719	8.11%
Madison	11,330	1.95%	12,465	-9.11%	133,912	124,352	7.69%
Main	41,563	7.14%	40,914	1.59%	455,351	471,836	-3.49%
North	2,188	0.38%	2,163	1.16%	28,429	24,293	17.03%
Old Hickory	4,955	0.85%	4,983	-0.56%	55,840	52,779	5.80%
Pruitt	1,449	0.25%	1,465	-1.09%	17,787	16,815	5.78%
Richland Park	14,371	2.47%	14,894	-3.51%	159,301	142,739	11.60%
Southeast	15,133	2.60%	16,113	-6.08%	159,048	164,984	-3.60%
Thompson Lane	6,384	1.10%	7,079	-9.82%	72,035	74,216	-2.94%
Watkins Park	1,037	0.18%	1,139	-8.96%	13,622	8,918	52.75%
eMedia	294,211	50.54%	240,265	22.45%	3,000,935	2,445,034	22.74%
Talking Library	-	0.00%	-	#DIV/0!	52	15	246.67%
NPL Total	582,125		528,488	10.15%	6,015,636	5,471,302	9.95%

Statistical Summary – July 16, 2024
 Nashville Public Library



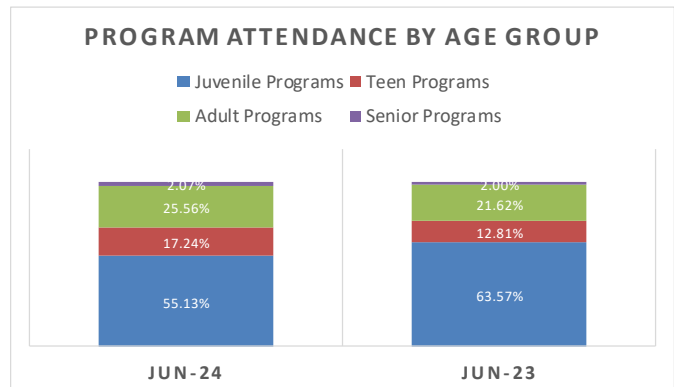
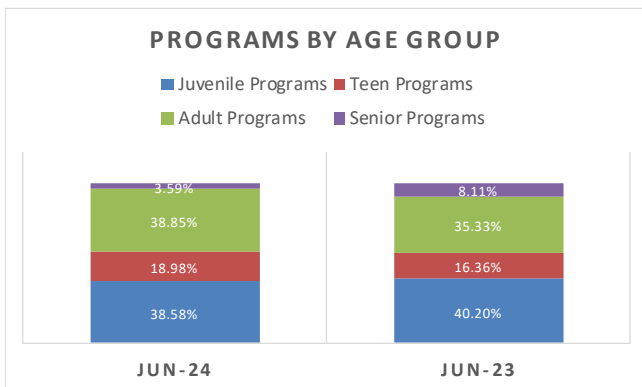
June Programming Data

Programming	2023-2024		% Change
	Jun-24	Jun-23	
Juvenile Programs	569	570	-0.18%
Teen Programs	280	232	20.69%
Adult Programs	573	501	14.37%
Senior Programs	53	115	-53.91%
Total Programs	1,475	1,418	4.02%

Programming	2023-2024		Change
	Jun-24	Jun-23	
Juvenile Programs	22,990	20,709	11.01%
Teen Programs	7,192	4,174	72.30%
Adult Programs	10,659	7,043	51.34%
Senior Programs	864	653	32.31%
Total Attendance	41,705	32,579	28.01%

Programming	2023-2024		Programming
	Jun-24	Jun-23	
In Person	1,154	1,114	Juvenile Programs
Outreach	251	265	Teen Programs
Virtual	70	39	Adult Programs
Total Programs	1,475	1,418	Senior Programs
			Total Programs

Programming	2023-2024		Programming
	Jun-24	Jun-23	
In Person	30,116	22,468	Juvenile Programs
Outreach	10,929	9,933	Teen Programs
Virtual	660	178	Adult Programs
Total Attendance	41,705	32,579	Senior Programs
			Total Attendance



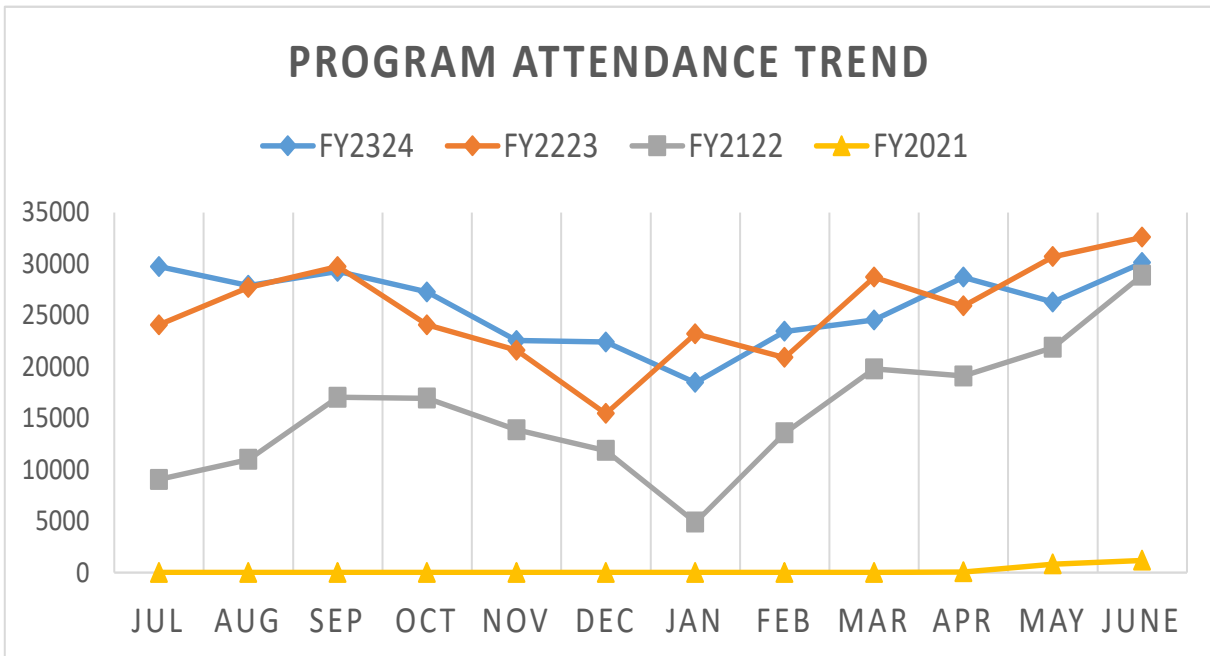
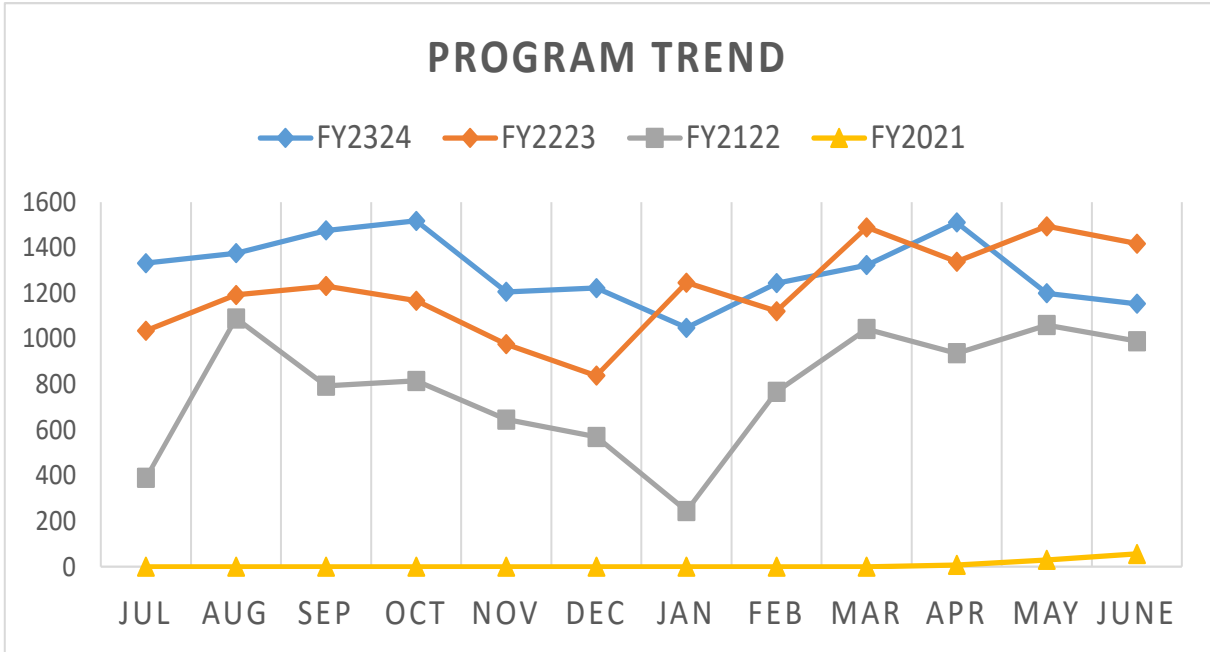
Statistical Summary – July 16, 2024
Nashville Public Library

MONTH - June 2024

Library Programming	Location Totals								Programs by Age Group							
	Library		Outreach		Virtual		Totals		Juv		Teen		Adult		Senior	
	NO.	AUD.	NO.	AUD.	NO.	AUD.	No.	Aud.	NO.	AUD.	NO.	AUD.	NO.	AUD.	NO.	AUD.
ARCHIVES	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
BELLEVUE	66	1,433	4	87	0	0	70	1,520	31	1,222	16	59	19	169	4	70
BORDEAUX	89	852	2	40	0	0	91	892	36	233	37	475	18	184	0	0
BBTL (Bringing Bks t	4	38	28	674	47	136	79	848	26	667	0	0	53	181	0	0
BBTL (Adult Literacy	10	145	0	0	3	15	13	160	0	0	0	0	13	160	0	0
DONELSON	18	1,246	5	108	0	0	23	1,354	11	584	4	397	6	363	2	10
EAST	26	585	5	326	0	0	31	911	20	848	10	55	1	8	0	0
EDGEHILL	27	362	12	403	0	0	39	765	31	567	5	36	3	162	0	0
EDMONDSON PIKE	56	2,090	3	57	0	0	59	2,147	32	1,889	2	14	24	234	1	10
GOODLETTSVILLE	40	938	5	196	2	31	47	1,165	18	790	7	143	19	209	3	23
GREEN HILLS	68	1,727	4	309	0	0	72	2,036	35	1,277	7	15	24	688	6	56
HADLEY PARK	28	290	11	161	0	0	39	451	25	351	0	0	14	100	0	0
HERMITAGE	68	2,085	2	20	0	0	70	2,105	27	1,639	11	158	32	308	0	0
INGLEWOOD	33	546	0	0	1	2	34	548	17	481	0	0	17	67	0	0
LOOBY	28	276	4	147	0	0	32	423	18	301	0	0	12	55	2	67
MADISON	82	1,029	5	203	0	0	87	1,232	27	661	26	177	26	325	8	69
MAIN - Adult Svcs	144	1,233	51	7	1	5	196	1,245	0	0	0	0	196	1,245	0	0
MAIN - Children Svcs	15	717	8	166	8	72	31	955	31	955	0	0	0	0	0	0
MAIN - Digital Inclus	4	20	12	109	0	0	16	129	0	0	4	20	0	0	12	109
MAIN - LSDHH/Equ	2	45	5	81	1	2	8	128	3	35	1	13	4	80	0	0
MAIN - Puppet Truck	8	636	31	3,211	0	0	39	3,847	35	3,426	3	258	1	163	0	0
MAIN - Special Coll.	13	535	3	0	0	0	16	535	2	101	4	10	9	399	1	25
MAIN - Studio NPL	43	988	16	860	0	0	59	1,848	0	0	55	1,733	2	96	2	19
MAIN - Teen Svcs	19	238	3	1,674	0	0	22	1,912	0	0	22	1,912	0	0	0	0
MAIN - Wishing Chair	21	2,283	13	1,439	1	142	35	3,864	21	2,400	13	1,439	1	25	0	0
NORTH	31	322	0	0	0	0	31	322	19	265	8	22	4	35	0	0
OLD HICKORY	21	323	4	61	0	0	25	384	10	282	11	67	1	9	3	26
PRUITT	36	6,492	7	354	6	255	49	7,101	22	1,924	3	19	16	4,798	8	360
RICHLAND PARK	33	938	3	47	0	0	36	985	26	897	0	0	9	68	1	20
SOUTHEAST	76	1,284	1	75	0	0	77	1,359	27	858	23	113	27	388	0	0
THOMPSON LANE	30	203	4	114	0	0	34	317	8	166	4	11	22	140	0	0
WATKINS PARK	15	217	0	0	0	0	15	217	11	171	4	46	0	0	0	0
TOTALS	1,154	30,116	251	10,929	70	660	1,475	41,705	569	22,990	280	7,192	573	10,659	53	864

Library Programming	Location Totals								Programs by Age Group							
	Library		Outreach		Virtual		Totals		Juv		Teen		Adult		Senior	
	NO.	AUD.	NO.	AUD.	NO.	AUD.	No.	Aud.	NO.	AUD.	NO.	AUD.	NO.	AUD.	NO.	AUD.
ARCHIVES	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
MAIN - Adult Svcs	144	1,233	51	7	1	5	196	1,245	0	0	0	0	196	1,245	0	0
MAIN - Children Svcs	15	717	8	166	8	72	31	955	31	955	0	0	0	0	0	0
MAIN - LSDHH/Equ	2	45	5	81	1	2	8	128	3	35	1	13	4	80	0	0
MAIN - Special Coll.	13	535	3	0	0	0	16	535	2	101	4	10	9	399	1	25
MAIN - Studio NPL	43	988	16	860	0	0	59	1,848	0	0	55	1,733	2	96	2	19
MAIN - Teen Svcs	19	238	3	1,674	0	0	22	1,912	0	0	22	1,912	0	0	0	0
MAIN - Wishing Chair	21	2,283	13	1,439	1	142	35	3,864	21	2,400	13	1,439	1	25	0	0
TOTALS	257	6,039	99	4,227	11	221	367	10,487	57	3,491	95	5,107	212	1,845	3	44

*MN includes Studio and Wishing Chair, which hosts outreach events at other locations.



Financial – July 16, 2024

Nashville Public Library

7/8/2024	Appropriations	Encumbered (current)	Spent (cumulative)	Free Balance	Committed (cumulative)	% Committed
Metro-4% Funds	\$ 5,668,609.20	\$ -	\$ 3,201,055.84	\$ 2,467,553.36	\$ 3,201,055.84	56.47%
Foundation	\$ 668,328.56	\$ -	\$ 1,333.55	\$ 666,995.01	\$ 1,333.55	0.20%
Subscriptions*	\$ 197,800.00	\$ -	\$ 207,453.88	\$ (9,653.88)	\$ 207,453.88	104.88%
Grants	\$ 730,500.00	\$ -	\$ 730,500.00	\$ -	\$ 730,500.00	100.00%
Donelson ODC	\$ 100,000.00	\$ -	\$ 100,000.00	\$ -	\$ 100,000.00	100.00%
Participatory Budget	\$ 300,000.00	\$ -	\$ 10,558.92	\$ 289,441.08	\$ 10,558.92	3.52%
	\$ 7,665,237.76	\$ -	\$ 4,250,902.19	\$ 3,414,335.57	\$ 4,250,902.19	55.46%

**An invoice for FY25 came early and was recorded against the FY24 Subscription fund. This payment may be transferred to the FY25 funds when Metro closes the year.*

Personnel Summary/HR – July 16, 2024

2024 New Hires

<u>Name</u>	<u>Classification</u>	<u>Hire Date</u>	<u>Location</u>
Jasmine Plummer	Circulation Assistant	6/10/2024	Watkins Park
Matt Johnstone	Program Specialist 2	6/10/2024	Edgehill
Arlene Littleton	Circulation Assistant	6/10/2024	Madison
Sara Redman	Circulation Assistant	6/10/2024	Hermitage

2024 Promotions

<u>Name</u>	<u>Classification</u>	<u>Promotion Date</u>	<u>Location</u>
Eric Lowy	Technical Specialist 1	6/24/2024	NECAT

2024 Resignations

<u>Name</u>	<u>Classification</u>	<u>Resignation Date</u>	<u>Location</u>
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Personnel Summary/Vacancy – July 16, 2024

Nashville Public Library

NPL Vacancies as of 06/30/2024

	Division / Branch	Title	Grade	Name	FPS	FTE	Date Vacant	Notes
1	HR IMP	ADMIN SVCS MGR	OR07	VACANT (COHEN, S)	F	1.00	3/1/24	
2	CONF CNTR	ADMIN SVCS OFFICER 2	OR01	VACANT (TAYLOR, L)	F	1.00	4/30/24	
3	OP & MAIN-MN	BLDG MAINT MECH	TG13	VACANT - NEW	F	1.00	7/1/22	
4	OP & MAIN-MN	BLDG MAINT MECH	TG13	VACANT (FOSTER, J)	F	1.00	5/1/24	
5	ED PIKE	CIRCULATION ASST	ST05	VACANT (IBRAHIM, S)	P	0.49	4/29/24	
6	EDGH	CIRCULATION ASST	ST05	VACANT (MILLER, K)	F	1.00	9/16/23	
7	LOOBY	CIRCULATION ASST	ST05	VACANT (MITCHELL, D)	F	1.00	5/13/24	
8	TALKING	INFO SYSTEMS MEDIA TECH 1	OR02	VACANT - NEW	P	0.49	7/1/22	
9	EAST	LIBRARIAN 1	ST09	VACANT (SMYTH, A)	F	1.00	4/29/24	
10	PRUITT	LIBRARIAN 1	ST09	VACANT (REDDINGTON-KINCAID, C)	F	1.00	4/6/24	
11	BORDX	LIBRARIAN 2	ST10	VACANT (PIPER, E)	F	1.00	9/18/23	
12	HERM	LIBRARIAN 2	ST10	VACANT (BISCHOFF, D)	F	1.00	4/15/24	
13	CHILD	LIBRARY ASSOC	ST06	VACANT (GLEETON, K)	F	1.00	6/29/24	
14	LOOBY	LIBRARY MGR 1	OR05	VACANT (PIPER, E)	F	1.00	4/15/24	
15	CHILD	LIBRARY MGR 2	OR06	VACANT (RUA-BASHIR, P)	F	1.00	4/1/24	
16	BELLEVUE	LIBRARY PAGE	ST02	VACANT (CADE, W)	P	0.49	4/5/24	
17	BELLEVUE	LIBRARY PAGE	ST02	VACANT (WAGNER, L)	P	0.49	4/29/24	
18	ED PIKE	LIBRARY PAGE	ST02	VACANT (HICKS, S)	P	0.49	2/20/24	
19	GOOD	LIBRARY PAGE	ST02	VACANT (OLEAS, F)	P	0.49	8/12/23	
20	HERM	LIBRARY PAGE	ST02	VACANT (COOPER, J)	P	0.49	8/14/23	
21	MADISON	LIBRARY PAGE	ST02	VACANT (MOORES, A)	P	0.49	8/21/23	
22	REF	LIBRARY PAGE	ST02	VACANT (FOWLER, O)	P	0.49	5/27/24	
23	REF	LIBRARY PAGE	ST02	VACANT (NAVAS, S)	P	0.49	5/28/24	
24	ADMIN SVCS	PROGRAM MGR 1 - Grants	OR04	VACANT - NEW	F	1.00	7/1/22	In process to hire
25	EAST	PROGRAM SPEC 2	OR01	VACANT (MITCHELL, W)	F	1.00	6/10/24	
26	ED PIKE	PROGRAM SPEC 2	OR01	VACANT (GLEETON, K)	F	1.00	5/26/24	
27	GRN HILLS	PROGRAM SPEC 2	OR01	VACANT (SPRINGER JR., P)	F	1.00	6/5/24	
28	HR IMP	PROGRAM SPEC 2	OR01	VACANT - NEW	F	1.00	7/1/22	
29	ADMIN SVCS	PROGRAM SUPV	ST10	VACANT (PIERCE, A)	F	1.00	4/26/24	
30	SECURITY	SECURITY GUARD	ST06	VACANT (CLENDENING, D)	F	1.00	7/10/23	In process to hire
31	SECURITY	SECURITY GUARD	ST06	VACANT (COLLIER, M)	F	1.00	5/27/24	In process to hire
32	SECURITY	SECURITY GUARD	ST06	VACANT (MADU, O)	F	1.00	4/17/23	In process to hire
33	ED & LIT - Adult Lit	PROGRAM SPEC 2	OR01	VACANT - NPLF (Adult Lit Specialist)	F	1.00	7/1/22	Grant funded
34	ED & LIT - LL	PROGRAM SPEC 2	OR01	VACANT (MAHNKEN, H) (Limitless Libraries)	F	1.00	6/6/24	Grant funded
35	WISH CHAIR	LIB PERFORMING ARTIST	ST07	VACANT (TORRES-FUENTES, D)	P	0.25	5/23/24	Grant funded
36	WISH CHAIR	LIB PERFORMING ARTIST	ST07	VACANT (BOLEK, S)	P	0.49	4/27/23	Grant funded
37	WISH CHAIR	LIB PERFORMING ARTIST	ST07	VACANT (KIRKPATRICK, W)	F	1.00	4/2/24	Grant funded
38	ARCH/SPEC	PROGRAM COORDINATOR	OR02	VACANT (HIX, K)	P	0.65	12/6/23	Grant funded

Brief Area Updates – July 16, 2024

Nashville Public Library

ADMINISTRATIVE SERVICES

Safety & Security: June 2024

June was a busy month for Security after hour events:

- 1 Wedding afterhours requiring 3 Security officers.
- 1 Parnassus event afterhours requiring 2 security officers.
- 1 After hour fundraiser at the New Donelson branch
- 1 After hour event at Main sponsored by the Special Collection department.

Safety and Security Manager, Mark Crowder continues annual Safety and Security training at branch locations that have not received the training recently.

Mr. Crowder conducted a security and safety training session for the staff at the new Donelson branch before the grand opening.

On June 24, 2024 the ribbon cutting ceremony for the new Donelson branch occurred with over 500 people in attendance. All went well with no issues.

Also on Monday June 24, the Main library lost power due to a construction incident (non-library) related that shut down 50 businesses in the downtown area. The Main library closed 6 hours early and reopened the next day.

32 applications were received for the new position of Library Safety Inspector. We are currently reviewing the applications and will work with other Metro safety coordinators to form an interview panel.

5 candidates were interviewed for the 3 open Library Security guard positions and 3 are in the background and reference checks stage of the hiring process. If these positions get filled, the Library Security team will be fully staffed.

Total number of incident reports for the month of **June (52)** and related categories per incident report down from 53 incident reports in May:

Below is the number of incident Reports per Branch and then breakdown of each Branch:

NOTE: Each report could have one or more conduct violations, a safety or security concern, and an injury or accident associated with the report which could or could not result in a suspension .

Number of Incident Reports per Branch			
Bellevue Branch	1	Main Library	28
Bordeaux Branch	1	Southeast Branch	4
Donelson Branch	2	Thompson Lane Branch	4
Hadley Park Branch	5	Watkins Park Branch	1
Madison Branch	6		
Total			52

Bellevue Branch	1	Main Library	28
Injury or Accident	1	Conduct or Rule Violation	47
Bordeaux Branch	1	Injury or Accident	14
Conduct or Rule Violation	3	Safety or Security Incident	1
Suspensions	1	Suspensions	24
Donelson Branch	2	Southeast Branch	4
Injury or Accident	2	Conduct or Rule Violation	7
Safety or Security Incident	1	Suspensions	3
Hadley Park Branch	5	Thompson Lane Branch	4
Conduct or Rule Violation	8	Conduct or Rule Violation	4
Suspensions	5	Suspensions	4

Madison Branch	6	Watkins Park Branch	1
Conduct or Rule Violation	13	Conduct or Rule Violation	1
Safety or Security Incident	3		
Suspensions	6		

Number of Injury or Accident and Safety or Security Incidents			
911 for assistance	6	Non Emergency	1
Ambulance	7	Patron Property Theft	1
Illness / Accident	3	Police called	1
Injury	1	Police Report Filed	5
Medical	6		
Non-Emergency	1		

Number of Conduct or Rule Violations					
#1		#9	2	#17	20
#2		#10	2	#18	1
#3	4	#11		#19	11
#4		#12	1	#20	
#5	6	#13	1	#21	1
#6	3	#14	3	#22	3
#7		#15	6	#23	2
#8	15	#16	4		

Suspensions	43
1 day	2
14 days	1
30 days	11
60 days	1
90 days	6
180 days	2
365 days	20

Delivery: June 2024

Main:

- We received 405 incoming UPS packages and sent 35 packages UPS GROUND.
- There were 71 overnight packages received from FedEx, DHL, etc.
- We received 65 inserts of mail from the United States Post Office, and we sent 54 inserts of mail to Metro Mail for postage.
- There were 55 special deliveries from [Ricoh](#), [Supply Room](#), [Firefly](#), [Amazon](#), etc.

Branches:

- We moved:
 - 4,356 hold bins (139,392 items)
 - 3,778 non-hold bins (120,896 items)
 - 1,437 Circulation/Main bins (45,984 items).

Total of 9,571 bins moved.

Total item count of 306,272.

An average of 504 bins and **16,120** items moved per day.

0 skids were sent to Pratt Industries for book recycling.

6 skids were sent to BWB.

Daily Complete Percentage:

Holds 19 of 19 days for 100% in May.

Facilities Maintenance: June 2024

Tamis work order report shows 335 work requests, 281 completed, 54 still active with an 84% completion rate for the month of June.

June 1st - June 30th 2024					
Craft	Month	Total # Work Orders	# Completed	# Active	Completion %
None Entered	June 2024	6	0	6	0%
Administration	June 2024	13	2	11	16%
Branch Custodial Services	June 2024	45	45	0	100%
Canceled	June 2024	3	3	0	100%
Contractor	June 2024	4	0	4	0%
Grounds	June 2024	26	18	8	70%
Maintenance	June 2024	238	213	25	90%
		Quantity 335	Completed 281	Active 54	Completion % 84%

June Maintenance monthly report 2024:

228 work orders were completed with 3 employees.

Grounds Projects: June 2024

1. Repair irrigation drip lines at Goodlettsville
2. Clean carpets at Edmondson Pike, Old Hickory, Bordeaux, Hadley Park, Goodlettsville, and Richland Park
3. Repair irrigation issues at Edmondson Pike
4. Sprayed weedkiller at all branch AC units
5. Watered various branches.
6. Clean windows at Richland Park, Goodlettsville, Edgehill, Inglewood, Hadley Park, and Green Hills
7. Repair irrigation at Hermitage
8. Trim bushes at Richland Park
9. Trim bushes at Madison
10. New Donelson set up for grand opening

Interior Design / Special Projects: June 2024

Jennifer Fournier - Interior Designer / Special Projects Coordinator

Donelson

Installed all furniture.

Grand Opening.

Green Hills

Installed new benches in park, disposed old benches.

BRANCH SERVICES

Summer Reading has kicked off with celebrations and special programming in the branches.



There have been bubble blasts, magic shows, and popsicle parties.

Prior to the new branch opening, the additionally hired Donelson staff have been training and helping at other branches throughout the system. Their help has been instrumental in helping other branches during staffing shortages.

With boating season here, Bellevue, Hadley Park, Hermitage, and Old Hickory Branches are proctoring an elevated amount of TWRA boating exams.

The Looby Computer Classroom has been rearranged for easier movement for workshops and programs. It includes 12 computers, including an instructor computer, a projector, and a screen to allow for instruction.



Teen department at Green Hills sent off Hillsboro graduating seniors with a Senior Celebration party with games, goody bags, pizza, and cake.

Goodlettsville hosted a 1920s-themed production of Murder Mystery: The Cat's Meow scavenger hunt, which was attended by 31 people.



Edmondson Pike Library held a special story time with the United States Airforce woodwind quintet that had kids dancing to modern and classical music. Edmondson Pike was the only stop in Tennessee on their US tour.



Bordeaux staff member Glynis Kirkpatrick has collaborated with Main staff member Nina NeSmith to deliver a new “Music and the Message” 4-week program.

Madison held their second annual Little Formal. Families dressed up, danced, and sang together.



Watkins Park has formed a new relationship with The Bethlehem Center of Nashville Senior Club to provide regular adult programming. The first program was a Name That Tune game that was a huge hit with the seniors.

Inglewood's Andrew Thompson conducted a children's clothing swap at the branch focusing on children 0-4 years. The remainder of the items donated to the swap were donated to the East Park Community Center.

Thompson Lane Library is collaborating with Tennessee Immigrant & Refugee Rights Coalition organization to offer WIC assistance to mothers once a month on Mondays. Richland Park's Carlos and Ben staffed a booth at the Open Streets Tour De Nashville, which saw over 1,000 participants.



Librarian John McFarland has been promoted to Manager of the Looby Branch Library. John will take up the new position in July.

Pruitt branch will be closed July through late August for roof repair. Pruitt will continue to offer food distribution through the nearby Church of The Messiah.

COLLECTIONS & TECHNOLOGY

Shared Systems

- Translation of the website via neural machine translation module ready to go live July 24th. Site, including patron library card registration forms, should translate into Spanish, Arabic, Kurdish, Vietnamese, Somali, and Burmese. Some plug-ins from catalog will only translate into Spanish, Arabic and Kurdish (because those are the languages the catalog software translates).
- Kate Wingate finishing up with Promising Scholars program at MNPS (a type of summer school program). This year has been stress free and smooth thanks to Kate's project management skills.
- Jenny Ellis worked to replace Jotform, a platform we used for many web forms but that we can no longer purchase, with Aspen forms. Aspen is our discovery layer and our support vendor for it, Bywater, recently rolled out a forms module. It is not extremely robust yet, but will meet some basic needs for now.
- Bryan Jones and James Staub, working with Bywater, have moved Aspen off of a unique to NPL driver for Aspen – this driver initially was in place because our set up with schools was so different from other customers, but we are moving toward a less customized software iteration.
- Another part of de-customizing our Aspen setup is moving our servers (in HOB) from RHEL to Debian. Bywater hosts most customers on Debian servers and builds and tests on that base.
- Bryan Jones has created some new item formats to facilitate holds placement in Aspen. These are “Board Book”, “Special Collections Book” and “Lucky Day Book”. These new formats will group each type of book separately from regular “Book”. This means that Lucky Day and Special Collections will show as available but Book may show “Checked out with 354 holds”.
- Jenny Ellis, Kyle Cook and Jenny Lane have been prepping with the two groups involved, plus library Finance and our web host, Pantheon, for the transfer of the Library Services for Deaf and Hard of Hearing LSDHH website to NPL from Digibee. This is scheduled to happen on 7/1/24.
- Kyle Cook provided training on adding events to Bedework for 9 new employees.
- Team worked with NPL staff to coordinate opening of new Donelson Branch, including closing and reopening branch, adjusting maps, adjusting web properties, ensuring update of library brochures with new address, etc.
- Jenny Lane met with Linda Harrison and team, plus individuals from our community partner the Country Music Hall of Fame, to discuss the plight of the Community Passport program (CPP). CMHOF seems extremely willing to do whatever it takes to make the program a success. Reiterated multiple times, “How can we help?” Two possible solutions exist to overall CPP problems: we eliminate holds entirely and make physical passports only available by visiting an owning branch or we use a different type of software to allow for date reservations of digital passes instead of holds on physical

passes. Lane explained this and how the reservation software might work to CMHOF and Harrison, who were very receptive. Lane noted that she is attempting to acquire a reservation module as part of an overall patron communication and engagement software platform (solicitation in Procurement, not yet out to bid). This module was originally requested to allow for reservations of Library of Things, Curriculum Kits and Book Club in a Bag NPL collections, but could also work to maintain digital passports. If this software is acquired, management of CPP becomes much less fraught, although a plan will need to be devised to eliminate remaining holds on specific passports. CMHOF is the one passport that is in good shape however.

- Bryan Jones upgraded Aspen to 24.06.00
- As always, the team has been working to promote daily library operations by:
 - Working with front line staff to ensure access to systems.
 - Running a help desk for MNPS librarians
 - Providing NPL staff with reports and statistics.
 - Regular retrieval, edits and sideloads of new digital marc records into catalog to provide access to new acquisitions and remove metered-access items whose licenses have expired.
 - Keeping the events calendar up to date with the latest online happenings.
 - Improving system(s) usability with development, testing and planning features.
 - Patron and item data cleanup and quality assurance.

Collections/ Materials Management

- Noel Rutherford gave a taped staff presentation on request for reconsideration interactions and procedures, focusing on understanding the Freedom to Read statement and how best to handle concerns from customers. Included in the training were flowcharts for PICs and Non-PICs and written procedures for staff.
- Noel, Beth Deeb, Ben English, and Joanna Roberts visited the Edmondson Pike and North Branch libraries to meet with the branch managers and staff to discuss collection needs, maintenance and merchandising.
- Beth Deeb posted two collection spotlights: *Pride Month: New Fiction; Celebrate Juneteenth* and one blog: *1999: Best Movie Year Ever*.
- Beth also provided in-person instruction for a library staff member who was interested in Collection Development work.
- Ben posted two collection spotlights: *Pride: New Nonfiction, Epic Journeys in Audio*.
- Joanna created two spotlights: *Under the Sea: Mermaids in YA and Juneteenth: Books for Children*.
- Melissa prepared for our FY25 rollover by closing/cancelling orders on long backorder.
- Amanda posted two blogs: *Queer RomComs for Pride, Fictional Weddings for June*.

Technology

Production Services

Provided AV support for 48 requests around the Nashville Public Library system.

Breakdown:

- 21 Conference Center events with AV support
 - 3 Satellite & Branch events (Adult services at Bellevue & Bordeaux, New Donelson Opening)
 - 5 Podcast Studio sessions (Andrea Blackman 2x, Paul Smethers 2x, Corey Frederick 1x)
 - 7 Maintenance visits (CRC TV 2x, Southeast Childrens, Hermitage Meeting Room, Bellevue AV, Pruitt AV, Childrens Theater video system)
 - 12 Filming, Broadcast, or Hybrid sessions
- **NPLU Filming Schedule**
- 2 Hybrid meetings facilitated (Shakespeare, Adult Services)
 - 8 Filming sessions (New Donelson B-Roll, Metro Archives presentation, Adult Services training video,)
 - 2 Live broadcast (NPL Board Meeting, Conversations at NPL broadcast)
 - Completed edits for 3 videos, plus 2 more ongoing edits
 - Published 3 internal videos
- **NPLU Stats**
- 18.5k channel wide views
 - 12.2k hours of watch time
 - 69 New Subscribers
- **Podcasts**
- Recorded 4 New episodes for *Just Listen & Family Folktales*
 - Completed edits for 8 episodes.
 - Published 5 episodes. (*Back in the Day, Family Folktales, Your Mind Matters*)
- **Captioning Data**
- Number of videos completed: 63 (this includes all of the YouTube "Shorts" which are about 30 seconds each)
 - Total time captioned: 08:39:21 (8 hours, 39 minutes, and 21 seconds)
- **Production Services Projects & Highlights**
- New Donelson Branch Ribbon Cutting Ceremony and supplemental went great!
 - Multiple podcast applications in the pipeline. Looking to discuss in upcoming meetings

- Production Services quality control is still improving. Forrest is setting an additional initiative to deepen data collection.
- Kris Cagle starting training on Extron software.
- Production Services supported 521 AV requests in FY23-24.

➤ **Talking Library (Travis)**

- "Book Hour" - 61 episodes/hours edited
- 5 books completed
- 14 episodes of non-Book Hour content edited (including New York Times, Wall Street Journal, Tennessean, etc.)
- 2 live broadcasts as reader for the Tennessean
- 2 live broadcasts as a host for the Tennessean (including 1 day solo)
- Scanned/Digitally archived 30 months of NTL Daily Program Logs
- Installed new TV for BrightSign Volunteer Schedule
- Organize Vol1:/Back-Up drive (categorize book WAVs, etc.)

NECAT

6/1 Production 1 Class (5 attended)

6/4 NECAT Job Interviews (Eric Promoted)

6/13 Member Meeting (15 attended)

6/15 Editing Class (6 people)

6/19 Juneteenth Broadcast

6/20 EPPR Completed and turned in

6/29 Dr. Gangrene 25th Anniversary (70 Attended)

June Stats

Membership

New Members	3
People in Production 1	5
People in Production 2	N/A
People in Specialty Class	6
Equipment Checkouts	5

Studio Usage

	Blocks Booked	Time in Hours
Producer Led Productions	24	120
NECAT Productions/Staff working Days	3	15
Meetings/Tours	0	0
Trainings	4	20
Editing Bay Usage	7	17
Holiday Closures	2	10
Cancelations	11	55

Kiosk Check-Ins

Reason	Number of People
Production	212
Class	11
Meeting	17
Tour	0
Event	0
Editing	6
Other	11
Total	257

Network Content

NPL Programming Run Time	15610.23 Minutes
MTSU Programming Run Time	6538.17 Minutes
New First Run Programs	4
New First Run Episodes	138
New NPL Carousel Bulletins	1
New Carousel Bulletins	0

EDUCATION & LITERACY

Adult Literacy at NPL – Jamil Sameen

Adult Literacy @ NPL began planning in earnest for a new adult learner event, which will be held on August 24th at the Southeast Library. The event will bring adult learners together in a fun, creative and informative event to network with peers from different parts of the city and link them to resources.

The Adult Literacy team wrapped up FY24 by meeting all of the Adult Literacy program's goals: serving 2,075 individuals across 82 program, 397 new library cards and 328 mobile lab users.

The collaboration with the American Job Center continued, and the Adult Literacy team co-hosted a career fair at the Southeast branch. 16 employers showcased available positions and on-the-spot interviews were conducted to fill some of the positions.

The Adult Literacy team participated in two community wide events in June. One was World Refugee Day at Plaza Mariachi that was sponsored by TIRRC, NICE and Catholic Charities where several of the local nonprofit agencies continue their commitment to the refugee community. Another was organized by Ascension St. Thomas. Ascension Saint Thomas and the community partners deliver free access to healthcare services to those with limited access to those necessary services.

In an effort to connect new partners to library branches, the Adult Literacy team connected Belmont University post-graduate students to the Southeast branch. This connection led to new career related information sessions to be offered at the branch. In the coming months, Adult Literacy will assess and evaluate the outcomes of these sessions.

The team continued our collaboration with LEAD Public Schools to provide adult literacy services to their students/ families to learn more about NPL services.

Cassandra Taylor attended and presented at the 2024 ALA Annual Conference in San Diego, CA. Her session was on “Uplifting Diverse Voices through Inclusive Library Service” and was well-received by colleagues from across the country.

Five individuals attended Career Ninja training in June including Adult Literacy Program Specialist Cassandra Taylor. The training helps and equips the staff to better service their clients in career developments and job placement.

Adult Literacy team members continue to provide regular educational sessions at the Room in the Inn and the Project Return; in June, a total of 15 learners were served. The mobile lab served 14 learners at the Room at the Inn organization. In June, 23 new NPL cards were issued to students. Nashville Helps received 51 requests.

Bringing Books to Life! – Liz Attack

BBTL presented 79 Programs with 848 in attendance, with 26 programs being story times with 667 children in attendance. 50 programs were for COACH, including workshops and family coaching sessions. For FY 24, BBTL presented 947 programs with just over 14,600 in attendance.

Summer story times often include older children and are often “dealer’s choice” so it can be a nice change of pace for BBTL staff to read new books and try new activities. The team did a series of weekly story times for the Promising Scholars program at Thomas Edison Elementary. BBTL Outreach Specialist Heather Jones shared the following:

I put together dealer’s choice story time to celebrate the last day of Promising Scholars at Thomas Edison. We shared our favorite things about summer, and I read “The Ice Cream Vanishes,” featuring a squirrel who thinks he is a magician. My finger puppet squirrel came as a special guest and shared his favorite summer activities – camping and swimming. The students and I used our magic to imagine roasting marshmallows and doing our best swimming moves. Inspired by the ice cream cone wearing animals in the book, squirrel did a final trick and made cone party hats “appear.” The students were excited and engaged in the discussions, imagination, and of course the hat wearing!

The team began planning content for the digital learning platform that will launch next year. Three planning days were held in June where team members identified learning objectives and strategies for educators and parents to learn about early literacy. The platform will be web and app based and will feature videos, learning guides, activities and knowledge checks.

The team completed the curriculum for BBTL’s next feature Puppet Truck show, Kate DiCamillo’s *La La La*. Each classroom will receive a kit that includes the book (generously donated by Candlewick Press), a dialogic reading guide, games, and materials to make a wooden spoon puppet in addition to the curriculum guide and booklist. All materials are housed in binders for ease of use. The team began to deliver materials during the last week of June.

June is a slower time for Loving & Learning workshops, but the team led a workshop at a brand new Loving & Learning site: We Rock the Spectrum gym in Madison. The gym is designed to be a sensory-friendly experience for young children, with a special focus on neurodivergent children. Many thanks to Tyler Sainato in Limitless Libraries for making the connection with the gym’s owner. BBTL is always looking for more opportunities to reach parents and families.

Be Well – Bassam Habib

Be Well numbers continue to average around 25 people per class in June.

Bassam Habib added Ether Co-Op's Art Therapy programs at the Bordeaux, Looby, Hadley Park, Edmondson Pike, Pruitt, and North branches. They have been well received by each branch's patronage. Some of the programs include poetry writing, yoga, mindful meditation, and a focus on mental health. Certified therapists lead all of these programs. Be Well and Ether also held a community listening session at the North branch this month with 8 people in attendance of whom all shared their opinions on what they want to see offered at NPL.

Recycle and Reinvest is creating programming for the new Edmondson Pike garden. This programming includes soil science and gardening basics.

The new Donelson branch's Be Well programming includes sound baths, nutrition classes, meditation sessions, reiki sessions, and art therapy.

The Your Mind Matters podcast has been so well-received and has garnered lots of engagement. NPL staff have reached out to Bassam Habib telling him how much they love it and are thankful for the honest and varied dialogue.

Shelf-Care Teen Program started this month at the Edmondson Pike and Bordeaux branches.

Be Well partnered with the Medical Mission at Home to provide dental care, medical care, vision, and more at a health fair held on June 29th.

Digital Inclusion – Marian Christmon

Digital Inclusion started its intergenerational program, Cyber-Seniors, in June. Five teens were brought on board first and received their mentor training prior to working with the Seniors.



Next, the two cohorts of seniors began the program series of classes and their one-on-one mentoring sessions with the teens. This year, Digital Inclusion is partnering with Metro Parks' Elizabeth Senior Center. The program will conclude in July with a graduation celebration.

The Senior Tech Academy program was completed this month at the Madison branch, with both morning and afternoon cohorts.

One participant commented, *“My husband recently passed away and he was always the one to help me do things online. Now, because of this class, I feel I can do it on my own.”*



The Digital Inclusion team continued Microsoft Office Skills for Work with Seniors in the Workforce Essentials program.

Digital Inclusion with NPLF completed and submitted the “2025 West End Home Foundation” grant application. WEHF is Digital Inclusion’s longest and largest funder.

Limitless Libraries – Syreeta Butler

COLLECTION DEVELOPMENT

Sarah Allen and Emily Farmer concluded the MNPS school year by running SQL reports and creating profile reports for each school served by Limitless Libraries.

Sarah Allen and Emily Farmer continued building the bookmobile's opening day collection, selected and submitted MNPS summer orders, and developed pre-publication lists for the Fall.

PROCUREMENT UPDATES

Syreeta Butler attended the Library Card RFP Sample Review meeting to provide feedback on library cards, and also attended the Baker & Taylor RFP Award Discussion meeting to discuss Limitless Libraries' purchasing needs for MNPS.

COMMITTEE/ GROUP PARTICIPATION/ PROFESSIONAL DEVELOPMENT

Sarah Allen, Syreeta Butler, and Emily Farmer met with MNPS Library Services to plan collaborative activities for the 2024-2025 school year.

Limitless Libraries staff participated in a day of teambuilding at the National Museum of African American Music in honor of Black Music Month.

Syreeta Butler and Emily Farmer attended the 2024 American Library Association Conference in San Diego, CA, from June 26th to July 2nd.

OUTREACH

Tyler Sainato conducted 10 school visits, engaged with 25 school librarians, and dedicated 42 hours to school engagements. During these visits, she shared information about the NPL Summer Reading Challenge, discussed book club possibilities for the next school year, and assisted with shelving and other projects as needed.

Tyler also shared valuable information on Limitless Libraries' social media platforms, promoting end-of-year statistics, NPL branch activities, and MNPS Promising Scholars activities.

CIRCULATION STATS

No materials are circulated during the months of June and July.

Puppet Truck – William Kirkpatrick

The Puppet Truck officially kicked off Summer Reading shows at the branches in June, and the response has been great so far. The Puppet Truck team have booked performances with multiple summer camps. William Kirkpatrick plans to bring on new components to the team so that they can reach farther into the community. String City re-opened in June but did not severely affect Puppet Truck operations. The Puppet Truck team performed at the Donelson Branch opening. Brian Waltman was there for the show. The positive response from the community fueled the team and they are excited to continue the good work.



Wishing Chair Productions – Bret Wilson

Wishing Chair Productions conducted 9 in-person (633) Storytimes, 11 mainstage presentations (1,625) of *The Library Pete and the Storytime Band Rock N Roll Puppet Show Extravaganza* in the children’s theater and 13 outreach performances (1,378) at The Country Music Hall of Fame and Museum for a total of 33 performances with an audience count of 3,658 participants. New social media content – 112 views (5 days on social media platforms).

Wishing Chair Productions welcomed several groups to private performance in the children’s theater during the month of April. School Groups included Fannie Battle School, Primrose School of Mt. Juliet, Southeast Nashville Homeschool, The Hangout Spot, HB Williams Elementary and University School of Nashville.



One of the audience members from June shared the following: “*This is one of my family's summer traditions. We came today and loved it as always. Thank you so much for this incredible show.*”

Wishing Chair Productions had the opportunity to host educators in the children’s theater for a private performance of *The Amazing Twins*. Our partnership with Vanderbilt University’s Department of Latin American Studies now called Center for Latin American, Caribbean, and Latinx Studies (CLACX) hosted a conference on June 27th that included conversations on how to use puppetry in the classroom.



2024 K12 EDUCATOR SUMMER INSTITUTE: TOWARDS A MORE EQUITABLE AND INCLUSIVE DIGITAL WORLD IN LATIN AMERICA"

Wishing Chair Productions aired the latest segment in the ongoing series WCP-TV on Saturday, June 29th. The roughly 36-minute episode can be viewed on the WCP Facebook page and NPL Universe at this time. The episode includes:



- ❖ In the Kitchen with Tommy Dog by Pete Carden and Uncle Walt
- ❖ Incredible I by Brian Waltman and Sally B.
- ❖ How the Mosquitos Left Kambara: A Tale from Fiji by Bret Wilson
- ❖ Fashion is Art! By Evelyn O’Neal
- ❖ Working it out With Will by William Kirkpatrick
- ❖ Lolly Goes to Limitless by Noel Williams

Episode 4 viewable metrics from June 29th – July 3rd:

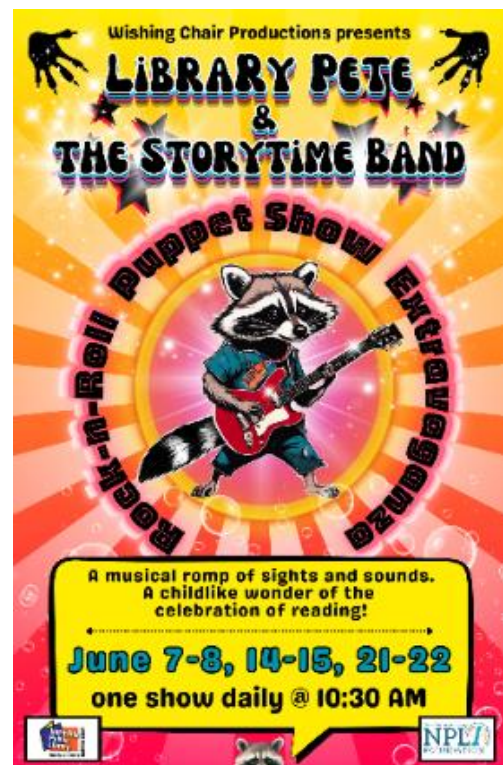
Facebook – 92 Views

NPL Universe YouTube – 20 Views

Wishing Chair Productions offered 11 performances of *The Library Pete and the Storytime Band Rock N Roll Puppet Show Extravaganza* in the children’s theater. The show is described as “*A musical romp of sights and sounds. The fun-filled sweetness of humor and adventure every heart longs for. A childlike wonder of the celebration of reading. Puppets, guitars, the sun, the moon, the stars. The Theater! The Circus! A joyous resurgence!*”

Various audience members shared the following:

“*This was the most fantastic show I have seen in a very long time. I was the adult bawling my eyes out in the back. You all stirred something with my inner child... I am so honored to have been able to go while visiting TN. Thank you.*”





“You all always do amazing shows, but this is one of the best I have ever seen. It was so creative, funny, and joyful. Well-done, Library Pete and friends!”

“If I can't buy this on a shirt, im gonna cry!”

Wishing Chair Productions received word that operations at the Main Library will be halted starting on August 19th for several weeks. In lieu of this decision, the membership will be testing a recently purchased portable cooling system (plus dehumidifier) specifically for the B2 Storage room. The goal is to place all high value materials inside B2 storage and seal it off during the closure. The hope is to schedule routine checks on the system by WCP members to guarantee everything works correctly. In the interim, WCP staff will continue working on social media content scheduled for October (deadline in September) and weekly Storytime visits at the Bordeaux branch.

Wishing Chair Productions received a request from Junior Achievement of Middle Tennessee to participate in the JA Career Speaker Series this month. Pete Carden and Evelyn O’Neal individually spoke to 3rd – 5th grade students at Westmeade Elementary about their careers working as performing artist. The hour-long session was well attended with a return engagement scheduled in the coming months at another location.

Studio NPL – Niq Tognoni

Studio NPL had over 30 teen participants and 60 audience members at the Summer Studio Intensive Showcase (partnership with Southern Word). Almost 2 hours of original content was provided by Power Youth interns and summer audio intensive participants and cumulated with a pizza party for the artists and their families.

Along with the new Power Youth intern, Studio NPL is partnering with Southern Word to host 16 teens for a summer writing, audio production, and performance Power Youth program. The Studio NPL team is offering technical support and training and helping set up weekly mini-showcases and opportunities in the recording studio. The teens have also assisted Studio staff in hosting activities for field trips to Studio NPL from the parks department.

Cyber Seniors:

A guest mentor has been hosting Digital Inclusion’s “Cyber Senior” teens for photography workshops at Studio NPL on Fridays. Teens have been learning the photography tools and cameras and will complete a portrait project with the senior citizens towards the end of the project.



In June, Studio NPL partnered with The Frist to bring a bus full of Metro Parks Summer participants to The Frist for a tour of the galleries, and then to Studio NPL for rotations through STEAM activities. For many, this was their first time to The Frist *and* to Studio NPL.

Park participants at Studio NPL for STEM activities after a trip to The Frist.

Music For Seniors:

June was the start of the 6-series “Music for Seniors” program, bringing a senior activity center to Studio NPL to write and record songs with teens. After their writing sessions, they had lunch together and shared the music they had co-created with one another. The Studio staff plans to continue these throughout the year, finding opportunities to bring cross-generational collaboration into Studio NPL spaces.



Studio NPL teens and a senior participant record a song together on “Music for Seniors” day.

Make Music Day:

Studio NPL participated for the 8th consecutive year in the “International Make Music Day” celebration by hosting an all-ages “Synthesizer and Circuit Bending” open house on Friday, June 21st. The Studio team worked with area electronic musicians and music stores to fill Studio NPL with interesting electronic instruments and synthesizers and invited adults to sample the equipment. This was a record attendance for this event, with 29 participants throughout the day.



Outreach:

This month saw the second-highest outreach numbers in the history of Studio, serving over 700 across summer camp sites and weekend events like the Turnip Green Reuse festival.

Donelson:

Studio NPL helped the Donelson branch Teen Center order supplies and setup their teen space and joined with their teen staff to celebrate the opening with a number of Studio activities and demonstrations. There were a lot of new patrons at the event and will be starting regular rotations at that branch in mid-August.



Patrons visit the Studio NPL/Teen Center tables at the Donelson opening celebration.

MAIN

Adult Services

- 4,412 reference questions answered.
- 27 notary appointments completed.
- 1,289 programs with 152 in attendance.
- 48,054 door count for Main Library.
- 585 Instagram followers.
- 14 exams proctored for patrons.
- Crystal Deane welcomed Fermentation Revivalist Sandor Katz, who presented a workshop on basic fermentation techniques with 75 people in attendance.

Children's

- This year's Summer Reading Challenge kicked off with a foam party across the street in Church Street Park, complete with free books from the Governor's Early Literacy Foundation and free bananas from Summer Reading Challenge sponsor Amazon.
- Nikki Glassley, Summer Reading Coordinator, was interviewed about the program for WPLN's Morning Edition and WKRN's evening news.
- In the month of June, NPL reached 100% of our registration goal for Summer Reading and 62% of our reading goal. 67% of readers have completed the program by reading 15 or more days.
- Cristina Picca continued her outreach efforts with visits to Aventura Elementary, Schwab Elementary, and Bethany Christian Services.

Equal Access

- Talking Library: 425 registered users who called in for a total of 985 minutes this month. The Talking Library recorded 685 hours of content and reached users in 20 different counties in TN.
- Knoxville Tennessee School for the Deaf Family Retreat
- Walking4hearing Success – This walk was held in Centennial Park and we raised \$625.00 for the Friends of Library Services for the Deaf and Hard of Hearing.
- Equal Access provided two workshops on deaf awareness to Main Library staff. Performance interpreters from Bridges as well as live-captioning provided by Tennessee Captioning helped staff see first hand the opportunities that we have for our deaf and hard-of-hearing patrons.
- Brenda Boaz-Pond and Daneil Motes provided ASL story times on Zoom to families with deaf children.
- Equal Access purchased three retractable banners to promote this division. The banners can be used for outreach events but otherwise they are placed throughout the Main Library to help patrons know about this unique division and the great services they provide.

Special Collections

- Accessibility, usability, and discoverability remain the philosophy and goals for the Special Collections Division. This month, their collections gained international exposure with requests from Italy and United Kingdom. During this new fiscal year, Special Collections will obtain a new platform, ArchivesSpace, which allow archival materials and collections to be shared on a world stage to maximize exposure.
- 13 programs with 634 attendees.
- The largest event this month was Conversations@NPL – an evening with Katherine Switzer. Switzer was the first woman to run the Boston Marathon in 1967. 235 people attended in person and 134 joined the livestream conversation.
- 18 items digitized and scanned from the Banner negatives and the Monk Radnor Journal for preservation.
- 12 transcripts uploaded for ADA compliance to give a more accurate transcript for our patrons.
- Outreach Fifty Forward Center – 25 in attendance.
- Outreach Fisk University – 75 in attendance.

Teens

- The staff of the Teen Department coordinated coverage for an outreach booth at the Nashville Pride Festival. Over the weekend festivities, they spoke to 1,667 visitors who made buttons, registered for library cards, registered for the Summer Reading Challenge and shared their favorite books. Comments from visitors included “I felt like the library was the only place where I could be myself as a queer kid.” Another visitor shared, “The library has totally been my safe space since I moved here.”
- 19 programs with 238 attendees
- 3 outreach programs with 1,674 attendees – including a booth at Nashville Comic-Con.
- This month, Teen staff worked with groups from Salama Ministries, Martha O’Bryan, Youth Engagement Services, Camp Zion, and Inclusion TN.

MARKETING & COMMUNICATIONS



MarCom's six-month campaign for the new Donelson Branch Library culminated with a 6/24 grand opening.

More than 2,000 people came to the event – including Mayor O'Connell, who even helped customers check out books.

Here are the opening day results that MarCom helped generate:

- Door count = **2,276**
- Circ = **2,126 checkouts by 471 patrons**
- Customer acquisition (library card signups) = **62 signups***

**new card signups represent customer acquisition*

**emails from new signups represent additions to Donelson Branch email marketing list*

For context:

- In April 2024, DO did:
 - o Registrations: 141
 - o Circulation: 8279
 - o Door Count: 6368

So, compared to April, the DO team did 26% of their circulation, 44% of their registration, and 36% of their door count **in a single day**.

CONGRATULATIONS TO RYAN AND TEAM!!!!