

NASHVILLE PUBLIC LIBRARY

STANDING POLICY RULES AND BYLAWS OF THE LIBRARY BOARD

I.

The officers of the Board shall be a Chair, a Vice-Chair, and a Secretary who serve for one-year renewable terms immediately following their election by the members of the Board at the April Board meeting of each year.

II.

The Library Board shall meet in regular session monthly, unless otherwise determined by the Board, at such time and place as shall be designated by the Board. The Board shall meet at such additional times as shall be determined necessary by the Chair or a majority of the Board by petition to the Chair.

III.

The general order of business shall include necessary items of business including public comments and approval of the previous meeting minutes.

IV.

The Chair may from time to time appoint such Committees as the Chair shall deem advisable.

V.

A majority of the members of the Board who are duly appointed and serving shall constitute a quorum. A quorum shall be required to conduct official business.

VI.

Any resolution authorizing the annual budget request to the Metropolitan Government of Nashville & Davidson County shall require a majority vote of the Board members present.

VII.

The Secretary, or the Secretary's designee, shall keep a file of the minutes of the Board and of all resolutions adopted by the Board.

VIII.

No action of the Board may be rescinded except by a majority vote of the full membership of the Board.

IX.

No member of the Board shall travel at Library expense without first obtaining authorization for such travel from the Board.

X.

The Metro Director of Law may furnish to the Board an assistant to attend meetings to advise on the matters of law, where and when necessary.

XI.

At all meetings held by the Board the Chair shall have the authority to limit the number of persons (non-Board members) allowed to speak on an issue and to limit such speakers' time.

XII.

None of the Standing Policy Rules and Bylaws of the Library Board shall be amended or repealed except by affirmative vote of two-thirds (2/3) of the members of the Board. Prior notice of such proposed changes shall be sent all Board members two weeks in advance of meeting. In the consideration of any particular matter any or all of the Rules may be suspended by the unanimous consent of all members of the Board.

XIII.

The Library Board shall formulate and cause to be put into effect rules governing the use of the Library by the public. Such rules and regulations should provide for maximum utilization of the Library facilities in a just and impartial manner.

XIV.

The Library Board subscribes to and adopts the *Library Bill of Rights* and the *Freedom to Read Statement* as adopted and amended by the *American Library Association*.

XVI.

In the absence of a Rule upon any subject not specifically provided for in these Rules, the Board will be governed by *Robert's Rules of Order*.

Adopted by the Library Board October 18, 1967
Amended April 17, 2001, June 20, 2006 and October 15, 2013